

EASINGTON PARISH COUNCIL

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GRANTS AWARDING POLICY

Thank you for your interest in applying for a Grant from Easington Parish Council.

The council awards grants to voluntary organisations and community groups, which in the opinion of the Council are in the interests of the parish and will benefit them in a manner commensurate with the expenditure and where financial need is demonstrated. The aim of the Parish Council, by awarding a Grant, is for improvement in the wellbeing of the Community and to ensure its residents obtain a benefit from any grant awarded.

All applications will be considered on their individual merits. The final decision on assessment of applications and the level of any award offered lies with the Council.

You can apply if you fit the following criteria?

- You are a not-for-profit group operating for the benefit of the community of the Parish of Easington (this includes Kilnsea and Out Newton).
- You have a constitution or other governing document.
- You have an appropriate safeguarding policy if working with children and young people or vulnerable adults.
- You have a Bank / Building Society Current Account in the name of the organisation, with at least two signatories. We are unable to pay money into an individual's account.

What the Council will not fund?

- Loan repayments
- Retrospective applications where the activity or project has already been started or completed.
- Religious or political activities unless unrestricted community benefit can be demonstrated.
- Organisations that discriminate on grounds of age, disability, being married or in a civil partnership, gender reassignment, pregnancy and maternity, race including colour, nationality, ethnic or national origin, religion or belief, sex, and sexual orientation.
- Applications for the benefit of an individual
- Any group that has received a grant from the Council within the current financial year
- Any group whose aims the Council considers to be working within a business or profit-making remit.

Amount of Grant?

- Applications for up to £1,000.00 may be considered – however the average allocation is between £100.00 and £500.00.
- Applicants may be required to meet a proportion of the estimated cost of the project.

Conditions

- If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation shall be required to repay the grant
- The organisation shall supply copies of the latest set of its accounts together with any other financial information the council may need
- The organisation should supply such information as the Council may request regarding the impact of the project on the Parish of Easington or its inhabitants.
- Recognition of the grant from the Council must be made in any publicity
- Within a period of time set by the parish council, the group to whom the award of a grant is made is required to submit a written report explaining how the grant has been used.

When to apply?

- Grants are considered by the Council at each Council Meeting
- Completed applications should be forwarded to the Clerk no later than 14 days prior to a meeting, dates of meetings are on Easington Parish Council Website.
- You may be expected to attend the meeting to provide any additional supporting information and answer any questions the Council might have
- Applicants will be notified within a month of the meeting of the Council

How is an application considered?

The Council will consider applications on the following basis:

- How well the grant will meet the needs of the community
- How effectively your group will use the grant
- Whether the costs are appropriate and realistic
- Level of contributions raised locally
- Whether the applicant could reasonably have been expected to obtain sufficient funding from a more appropriate source
- How the group is managed
- How the grant positively benefits residents residing within this parish.

How to apply

Applications must be made in writing to the Clerk, please use the Grant Application Form (Appendix A). The following should be included within the application:

- The amount of funding required.
- When is the funding needed? (a start and end date should be included)

- What is the grant request for? (Please provide as much detail as possible, including how the parish and/or residents of Easington Parish will benefit)
- Details of any other funding sources
- The latest annual accounts of the organisation must be included.

- Copies of quotes must be included if applicable

Grant Award Policy

Adopted – Easington Parish Council meeting 06/02/2025

Minute Ref: 25/02/010 (c)

Review Date: February 2026