

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17 25/03/018	EPC	Parish Clock	Clerk	18/01/2025 – Clerk met with new owners of Coastguard Cottages, exchanged contact details, they wish to continue with Clock, no electric supply to clock from inside the building, electrician there and confirmed that someone needs to look at clock externally to assess fixing etc, he or another electrician can then wire up as appropriate. 17/02/2025 – Property Owner has found a repairer of clocks in Barton – Electrical supply is not external quality – they are prepared to 06/03/2025 – EPC delegated authority to clerk, LGA 1972, s101, to authorise works up to £250.00 on Parish Clock.
	EPC/ERYC	Dimlington Road		24/03/2025 – ERYC are looking into obtaining an order for Double Yellow Lines at the junction. 13/01/2026 – Chased
	Clerk/Gassco	Christmas Tree – Artificial/Pre Lit	Clerk	Centrica still to donate their portion.- Chased 23/11/2025 Centrica chased – 14/01/2026 – 16/1/2026, waiting for confirmation of Budget!
		Village Garden	Clerk	Outcomes submitted re Grant for final payment. Still need to complete some survey and outcomes but need more use to do so.
	EPC	Cemetery	Clerk	16/02/2026 – written to Everingham Monumental Mason for indication of costs for securing memorial stones. Letter created to write to owners of Memorial Stones

Appendix 1 – March 2026 – Meeting

**Easington Parish Council
Receipt Schedule**

Date	Description	Amount	Notes	Allocation
06/02/2026	Grave and Interment Fee	470.00		Cemetery Fees
19/02/2026	Interment Fee	120.00		Cemetery Fees
	Total	590.00		

Minute Ref: 26/03/

**Easington Parish Council
Payment Schedule**

Date	Description	Ref:	Amount	Notes	Budget Item	Power to Spend
To NOTE the following Contractual Payments:						
15/03/2026	February Salaries - All Employees		823.25	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC	LGA1972 s112
28/02/2026	Unity Bank Monthly Charge		7.00	31 March 2026 - Revised Fees	Expenses	LGA 1972 S111
To RESOLVE the following Payments:						
05/03/2026	ERNLLCA		24.00	Finance Training - Councils over 25K - AGAR 2026	Training	LGA 1972, S111, and Contract
	Total Monthly Payments		854.25	March		
To NOTE Internal Transfers of Funds						
06/02/2026	Transfer		11000.00	Between General Reserve Saver and Current Account	N/A	Financial Regulations
	Signed:	Chair of Meeting				
	Date: 05 March 2026					
	Signed:	Kim Dalton - Clerk/RFO				
	Date: 05 March 2026					
				Signed as Authorisation to pay the above amounts via Bank Transfer from the Community Account		
	Notes:					
	1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed				24.00	
	2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees					
	3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s)LD Brown, J Clubley, R Clubley					
	4.VAT Section 126 Payments can be reclaimed					
	5.On a Quarterly Basis accounts are checked by Councillor with responsibility for FINANCE.					
	Minute Ref: 26/03/					

**Easington Parish Council
Bank Reconciliation**

01/04/2025

Notes

Opening Balances

Unity - Current Account - 20450685	69.24	Cash Account
Unity Savings Account - 20450698	2069.32	Flood Reserve
Unity Savings Account 20450708	9306.43	General Reserve
Income	39951.82	
Total	51396.81	

Less:

Expenditure 41996.03

Reconciliation as at : 28 February 2026 **9400.78**

Closing Balances as at 28 February 2026

Unity Savings Account - 20450698	2104.76	Flood Reserve
Unity Savings Account 20450708	5593.31	General Reserve
Unity - Current Account - 20450685	1702.71	Cash Account

Plus Uncleared Cheques/payments **0.00**

Balance **9400.78**

Signed By Chair:

Date:

Signed By Clerk:

Date:

**Signed by Councillor with Responsibility for Finance:
(Quarterly Basis July/October/January/April)**

Date: