

## AGENDA EASINGTON PARISH COUNCIL

**To: The Councillors of Easington you are hereby summoned to attend the Annual Statutory Meeting of the Parish Council, to be held on Thursday, 18 May 2023 at 18:45 this meeting will be held at The Community Hall Beck Lane Easington HU12 0TX**

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3. To Co-Opt additional Councillors to 3 vacancies following the 'Uncontested Election'
4. To receive apologies for absence
5. To receive any declarations of interest from Members (members to declare any interests in items on the agenda and the nature of such interests)
6. To review Committee Structures and to appoint members to serve on the following Committees:
  - a) Emergency Plan Committee (5 Members)
  - b) Parish Plan (5 Members)
  - c) Health & Safety including Risk Management (3 Members)
  - d) HR & Staffing Committee (3 Members)
7. To review Responsibilities and to appoint Councillors:
  - a) Street scene, Churchyard, Cemetery, Village Garden, Blakewell Pond and Blacksmiths Corner (2 Members)
  - b) Responsibility for Finance – (1/2 Councillors)
  - c) Internet Banking Authorisation and Cheque Signatories – (3 Councillors plus Clerk)
  - d) Management of Cemetery (Burials/Records etc) – Responsibility of Mike Welton supported by the Clerk
8. To appoint representatives on the under mentioned external bodies as required:
  - a) Community Hall Management Committee(1 Member)
  - b) SHAPE Representative (1 Member)
  - c) Health Forum Representative (1 Member)
  - d) ERNLLCA – (1Member)

Yours Faithfully,

**Kim Dalton**

Clerk to Easington Parish Council

**Date of Issue:** 12 May 2023

**Public and Press are welcome to attend this meeting.  
Please Note - the meeting will be recorded via Audio**

*Note:  
Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.*