

AGENDA EASINGTON PARISH COUNCIL

To: The Councillors you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 01 June 2023 at 19.00, at The Community Hall Beck Lane Easington HU12 0TX

1. **Apologies**
2. **Co-Opt additional Councillors to 3 vacancies following the 'Uncontested' Election**
3. **Declaration of Interests**-members to declare any interests in items on the agenda and the nature of such interests.
4. **Minutes from previous meeting(s) – Annual Meeting and Ordinary Meeting 18/05/2023**
5. **Chair Report**
6. **Clerks Report – Appendix 1**
7. **Public Forum**
This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.
8. **Ward Councillor Update**
This section limited to 15 minutes (maximum 5 mins per Councillor for questions)
9. **Finance**
 - a) To **note** Receipts as per schedule: None
 - b) To **resolve** Payment(s) as per the schedule(s) in the sum of £2555.23
 - c) Presentation of AGAR and associated documents:
 - 1) To 'Agree' the Certificate of Exemption' from a limited assurance review – Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - 2) To receive and note the annual Internal Audit Report
 - 3) To approve the Annual Governance Statement (Section 1)
 - 4) Responsible Financial Officer to Certify Accounts and present for approval - (Section 2)
 - 5) To Approve the Annual Accounting Statement(s) (Section 2)

Public Rights Notice

The [Local Audit and Accountability Act 2014](#) and the [Accounts and Audit Regulations 2015](#) require that: The statement of accounts prepared by the authority (i.e. the Annual Governance & Accountability Return (AGAR) Form 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July. – **to agree the dates for inspection of accounts between 05/6/2023 and 13/7/2023 (inclusive)**

10. **Planning -**
To consider Planning Applications/Consultations (inc. applications received up to the date of the Meeting)
- Consultation - Proposed Public Path Diversion and Definitive Map and Statement Modification Order in the parish of Easington, HU12 0TQ**
To resolve comments following receipt of documents in relation to diversion of Public Footpath No. 13
- Statutory Consultation – Immingham Green Energy Terminal - ABP**
To resolve comments following receipt of documents as statutory consultee.
11. **Community Issues**
Electric Vehicle Charging Point
To receive report regarding an Electric Vehicle Charging Point.
12. **Policy/Procedure/Training**
To resolve 'Whole Council' Training – date etc.
13. **Committees and/or Councillors with Responsibilities:**
To receive Verbal Reports from Councillors with responsibilities and/or Committees
- Reports from Councillors with External Committee Representation(s):**
Shape / Health / Community Hall / ERNLLCA
- Reports from Parish Council Committees:**
Emergency Plan –
Health, Safety and Risk Management, Policies and Procedure –
Parish Plan –
- Report from Councillors with Responsibilities for Areas within the Parish**
14. **Correspondence (previously circulated to all Councillors via Email)**
Correspondence detailed below is received and added to the Agenda for discussion. Further correspondence received during the month which is informative only and not included in the list of correspondence detailed.
- 23/05/23 – ERNLLCA – Annual Conference – Attendees £75 per delegate
26/05/2023 – ERNLLCA – Various Training available
15. **Items for the Next Agenda:** (items for addition to the next Agenda are at the discretion of the Chair/Clerk)
16. **Date and Time of next meeting(s): -**
6th July 2023

Yours Faithfully,

Kim Dalton

Clerk to Easington Parish Council

Date of Issue: 26 May 2023

Note:
Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda,– further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.

Appendix

1 – Clerk Report

2 – Payment Schedule

Public and Press are welcome to attend the meeting.
Please Note - the meeting will be recorded via Audio.

Easington Parish Council
Payment Schedule - June 2023

Date	Description	Amount	Notes	BudgetAllocation
01/06/2023	May Salaries - All Employees	696.63	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries
	Microsoft Monthly Payment (June 2023)	11.28	Clerks Expenses*	M/Soft/Norton
	Southgates Accountant	862.32	NB £141.00 is iro undercharge from 4/2022	Accountant
	Information Commissioners Office	40.00	Data Protection Licence -Note if PC wishes to set up a DD charge is 35	Expenses
	Yorkshire & Humber Ground Maintenance	945.00	2 Cuts each at Cemetery/Churchyard /Village Garden and Memorial	Grasscutting

Total Monthly Payments **2555.23**

Notes:

1. *Clerks Expenses are amounts paid by the Clerk personally **11.28**
on behalf of the Parish Council and being reclaimed

2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees

3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) R Clubley, G. Myers or I Smith

Signed:

Date:

Chair of Meeting

Signed:

Date:

Kim Dalton

Clerk/RFO

**Signed as Authorisation to pay the above amounts
via Bank Transfer from the Community Account**

Minute Ref: 23/06/