

**Easington Parish Council
Payment Schedule**

Date	Description	Ref:	Amount	Notes	Budget Item	Power to Spend	
To NOTE the following Contractual Payments:							
07/11/2024	October Salaries - All Employees		787.28	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC	LGA1972 s112	
			131.04	Clerk - Back Pay April 2024 to Sept 2024	Salaries/HMRC	LGA 1972 S112	
	Yorkshire & Humber Ground Maintenance		472.50	Final Cuts of Season - October	Grasscutting	Open Spaces Act 1906	
30/11/2024	Unity Bank Monthly Charge		6.00	Changing to Monthly November 2024	Expenses	LGA 1972 S111	
07/11/2024	To RESOLVE the following Payments:						
	Community Hall		40.00	July and September 2024	Hall Hire	LGA 1972 s111	
	WJPS Software Limited		42.00	Anti Virus Protection (changed from Norton 10/2024)	Expenses	LGA 1972 s111	
	Total Monthly Payments		1478.82				
07/11/2024	To NOTE Internal Transfers of Funds						
08/10/2024	Internal Transfer to Current Account		1500.00	Transfer from General Reserve to Current Account	N/A	Financial Regulations	
14/10/2024	Internal Transfer to Current Account		2500.00	Transfer from General Reserve to Current Account	N/A	Financial Regulations	
	Signed:	Chair of Meeting					
	Date:						
	Signed:	Kim Dalton - Clerk/RFO					
	Date:						
	Notes:						
	1. *Clerks Expenses are amounts paid by the Clerk person on behalf of the Parish Council and being reclaimed		0.00				
	2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees						
	3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) J Clublely, R Clublely or H. Jacobs						
	4.VAT Section 126 Payments can be reclaimed						
	Minute Ref: 24/11/						

Easington Parish Council
Bank Reconciliation

01/04/2024		Notes
Unity - Current Account - 20450685	1016.70	
Unity Savings Account - 20450698	518.86	
Unity Savings Account 20450708	9503.67	
Income	21642.45	
Total	32681.68	
Less:		
Expenditure	14799.24	
Reconciliation as at : 31 October 2024	17882.44	
Closing Balances as at 31/10/2024 :		
Unity Savings Account - 20450698	2042.69	Flood Reserve
Unity Savings Account 20450708	13652.67	General Reserves
Unity - Current Account - 20450685	2187.08	Cash Account
Plus Uncleared Cheques/payments	0.00	
Balance	17882.44	

Signed By Chair:

Date:

Signed By Clerk:

Date:

Easington Parish Council
Budget 01/04/2025 to 31/03/2026

Description	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025			2025/2026	Comments
	Actual	Actual	Actual	Actual	Budget	To Date	Final Figure	Budget	
EXPENDITURE									
Office Costs									
Accountant/Audit Fees	50.00	450.40	407.40	718.60	607.00	604.80	604.80	635.00	
Chairman's Fund	0.00	48.98	70.00	0.00	100.00	29.00	29.00	100.00	
Hall Hire/Zoom	127.28	207.73	267.75	280.75	315.00	143.25	315.00	315.00	
ERNLLCA/SLCC	457.18	470.54	489.18	501.84	530.00	418.16	529.00	539.00	
Office Expenses	382.77	211.28	295.71	797.85	350.00	161.41	190.00	350.00	
Kiosk - Costs	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Insurance	397.04	395.47	363.00	363.00	500.00	0.00	400.00	400.00	
IT Equipment	933.17	0.00	0.00	0.00	100.00	0.00	0.00	100.00	
M/soft 365 & Norton and Gov.co.uk	126.39	112.80	166.96	171.46	189.00	61.80	657.00	610.00	
Training Courses	216.00	360.00	0.00	1150.00	500.00	50.00	350.00	500.00	
Salaries Inc. HMRC	7223.16	7522.54	8056.97	8630.27	9368.00	4617.14	9266.00	9984.00	
	10462.99	9779.74	10116.97	12613.77	12559.00	6085.56	12340.80	13533.00	
Grants									
Grants	600.00	650.70	92.00	650.00	0.00	500.00	500.00	500.00	
Section 137 Payments	100.00	100.00	100.00	335.00	100.00	0.00	100.00	100.00	
	700.00	750.70	192.00	985.00	100.00	500.00	600.00	600.00	
Community Costs									
Defib Accessories	102.59	0.00	1031.00	0.00	250.00	0.00	0.00	250.00	
Grass Cutting Contract	4225.00	5940.00	4800.00	5670.00	5670.00	4252.50	5670.00	5670.00	
Rates - Cemetery	95.08	0.00	312.12	229.54	241.00	229.54	229.54	240.00	
Seating	130.00	437.03	0.00	0.00	550.00	0.00	550.00	750.00	
Street Lighting	213.47	171.39	199.80	210.75	221.00		217.00	224.00	
Village Work	550.00	3599.98	883.48	90.38	500.00	479.98	479.98	500.00	
Waste Collection	128.96	132.86	138.06	147.94	163.00	155.22	155.22	163.00	
Severe Weather Costs	63.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Allotment Costs	17.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00	
	5525.10	10281.26	7364.46	6348.61	7695.00	5117.24	7301.74	7897.00	
Total Expenditure	16688.09	20811.70	17673.43	19947.38	20354.00	11702.80	20242.54	22030.00	
INCOME									
	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025				
	Actual	Actual	Actual	Actual	Budget	To Date	Final		
Precept	14000.00	17000.00	17000.00	20000.00	20000.00	20000.00	20000.00	21000.00	
Cemetery Fees	715.00	1690.00	1760.00	1520.00	1050.00	100.00	250.00	250.00	
Allotment / Land Fees	168.07	77.00	100.00	176.00	100.00	1.00	1.00	101.00	
Wayleave	11.77	11.77	11.77	11.77	11.77	11.77	11.77	11.77	
Bank Interest	5.59	1.83	96.96	313.05	350.00	172.83	350.00	350.00	
Grants	600.00	525.00	0.00	500.00	500.00	500.00	500.00	500.00	
VAT	0.00	899.90	1158.03	150.10	606.61	856.85	856.85	500.00	
Jubilee /Coronation/D Day	0.00	3071.25	1409.89	0.00	0.00	0.00	0.00	0.00	
Total Income	15500.43	23276.75	21536.65	22670.92	22618.38	21642.45	21969.62	22712.77	
Income less Expenditure	-1187.66	2465.05	3863.22	2723.54	2264.38	9939.65	1727.08	682.77	
Anticipated Reserves at Year End:									
Flood Reserve	2050.00								
General Reserve	10585.00								
NB: Guidance for Small Councils is that between 50% and 100% of Precept is kept as a reserve									
PRECEPT CALCULATION:									
Income	1712.77								
Precept	21000.00								
Less									
Expenditure	22030.00								
Underspend	682.77								
PROJECTS - 3 Year Plan									
Please see attached suggested projects									