

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17 25/03/018	EPC	Parish Clock	Clerk	18/01/2025 – Clerk met with new owners of Coastguard Cottages, exchanged contact details, they wish to continue with Clock, no electric supply to clock from inside the building, electrician there and confirmed that someone needs to look at clock externally to assess fixing etc, he or another electrician can then wire up as appropriate. 17/02/2025 – Property Owner has found a repairer of clocks in Barton – Electrical supply is not external quality – they are prepared to 06/03/2025 – EPC delegated authority to clerk, LGA 1972, s101, to authorise works up to £250.00 on Parish Clock.
	EPC/ERYC	Dimlington Road		24/03/2025 – ERYC are looking into obtaining an order for Double Yellow Lines at the junction. 13/01/2026 – Chased
	Clerk/Gassco	Christmas Tree – Artificial/Pre Lit	Clerk	Centrica still to donate their portion.- Chased 23/11/2025 Centrica chased – 14/01/2026 – 16/1/2026, 27/03/2026 – Payment still outstanding. 20/04/2026 – Payment still outstanding 27/04/2026 – Payment still outstanding
	EPC	Cemetery	Clerk	Ongoing need to get together with MW to see who we need to write to.
		Bus Stop		16/03/2026 – Chaser to ERYC re Timetable for display board. 23/03/2026 – Chased EYMS for a Timetable to be installed.
		Churchyard Paths		24/03/2026 – DofE have cleared and roughed up the paths to make them less slippery, also going to lay more Limestone Chippings down, at end of April. Waiting for confirmation of dates.
		Bins		Waiting for confirmation of costs and if any changes can be made.
	Defib Shop UK	Defib Pads	Clerk	20/04/2026 – Stat Padz, which were out of stock, now in stock and delivered.
	EPC	Cemetery	Clerk	20/04/2026 – spoke to relatives of Dorothy McHardy, confirmed they are happy for the plaque to be placed on a bench in the cemetery.
	Northern Power Grid	Citizen Link Kiosk	Clerk	Held EPC responsible for the incident and emergency call out – Dec 2024, Clerk sent to Zurich claims who have dealt with and paid out £557.23 in full and final settlement.
	EPC	Memorial Plaques	Clerk/MOP	20/04/2026 – spoke to family member of Dorothy McHardy who confirmed they are happy for the plaque to be placed on bench in cemetery, see agenda item.

Appendix 1 – May 2026 – Meeting

**Easington Parish Council
Receipt Schedule**

Date	Description	Amount	Notes	Allocation
07/04/2026	DIFY Grant	2500.00	2 of 2	Grants
10/04/2026	Land Rental	50.00		Allotments
21/04/2026	Burial Fees	470.00		Cemetery
30/04/2026	ERYC payment	10750.00	Precept 1 of 2	Precept
	Total	13770.00		

Minute Ref: 26/05/

**Easington Parish Council
Payment Schedule**

Date	Description	Ref:	Amount	Notes	Budget Item	Power to Spend
To NOTE the following Contractual Payments:						
15/05/2026	April Salaries - All Employees		836.25	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC	LGA1972 s112
31/05/2026	Unity Bank Monthly Charge		7.00		Expenses	LGA 1972 S111
07/05/2026	Yorkshire & Humber Ground Maintenance		945.00	Churchyard and Cemetery Cuts - April	Grass cutting	Open Spaces Act 1906, s9 and s10
07/05/2026	ERYC - Cemetery Waste Collection		171.08	On Budget	CemeteryWaste	Open Spaces Act 1906, s9 and s10
To RESOLVE the following Payments:						
07/05/2026	Tesco Stores Limited		22.00	Pay to Clerks expenses	Village Work	Open Spaces Act 1906, S9 and S10
	Total Monthly Payments		1981.33	May		
To NOTE Internal Transfers of Funds						
	Internal Transfer of Funds			Saver to Current Account		Financial Regulations
Signed:				Chair of Meeting		
Date: 07 May 2026						
Signed:				Kim Dalton - Clerk/RFO		
Date: 07 May 2026						
				Signed as Authorisation to pay the above amounts via Bank Transfer from the Community Account		
Notes:						
1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed				22.00		Clerk Expenses
2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees						
3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s)LD Brown, J Clubley, R Clubley						
4.VAT Section 126 Payments can be reclaimed						
5.On a Quarterly Basis accounts are checked by Councillor with responsibility for FINANCE.						
Minute Ref: 26/05/						

**Easington Parish Council
Bank Reconciliation**

01/04/2026

Notes

Opening Balances

Unity - Current Account - 20450685	3898.93	Cash Account
Unity Savings Account - 20450698	2115.62	Flood Reserve
Unity Savings Account 20450708	5656.09	General Reserve
Income	13770.00	
Total	25440.64	

Less:

Expenditure 1924.41

Reconciliation as at : 30 April 2026 **23516.23**

Closing Balances as at 30 April 2026

Unity Savings Account - 20450698	2115.62	Flood Reserve
Unity Savings Account 20450708	18906.09	General Reserve
Unity - Current Account - 20450685	2494.52	Cash Account

Plus Uncleared Cheques/payments **0.00**

Balance **23516.23**

Signed By Chair:

Date:

Signed By Clerk:

Date:

Signed by Councillor with Responsibility for Finance:

(Quarterly Basis ending 30 June/30September/31December/31March)

Date: