

EASINGTON PARISH COUNCIL

Kim Dalton
Clerk to Easington Parish Council
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To: Councillors/Members you are hereby summoned to attend the Annual Meeting of the Parish Council, to be held on Thursday, 07 May 2026 at 19.00, The Community Hall Beck Lane Easington HU12 0TU, to conduct the business specified below.

Yours faithfully,

Signed: *Kim Dalton*

30 April 2026

AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3. To receive apologies for absence and record these in the minutes, and to consider the approval of the reasons for absence given by councillors
4. To receive any declarations of interest from Members
5. To review the following policies and procedures:
Standing Orders – May 2025
Financial Regulations – May 2025
To resolve to review all other Policies and Procedures throughout the year.
6. To review existing and new Committee Structures including Terms of Reference and appoint members to serve on said Committees:
 - a) Emergency Plan Committee - (4 Members)
 - b) Health & Safety including Risk Management - (4 Members)
 - c) HR & Staffing Committee - (3 Members)
 - d) Facilities Management Committee - (3 Members)
7. To review Responsibilities and appoint Councillors:
 - a) Responsibility for Finance – (1 Councillor)
 - b) Internet Banking Authorisation and Cheque Signatories – (3 Councillors plus Clerk)
 - c) Management of Cemetery (Burials/Records etc.) – Responsibility of Mike Welton supported by the Clerk
8. To appoint representatives on external bodies as required:
 - a) Community Hall Management Committee - (1 Member)
 - b) SHAPE Representative - (1 Member)
 - c) ERNLLCA – (1 Member)

Public and Press are welcome to attend this meeting. Please Note - the meeting will be recorded via Audio

Note:

Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243