

EASINGTON PARISH COUNCIL

Kim Dalton
Clerk to Easington Parish Council
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To: Councillors/Members you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 05 June 2025 at 19.00, The Community Hall Beck Lane Easington HU12 0TX, to conduct the business specified below.

a) **Yours faithfully,**

Signed: Kim Dalton

30 May 2025

AGENDA

1. Apologies

- a) To receive apologies for absence and record these in the minutes.
- b) To consider the approval of the reasons for absence given by councillors

2. Declaration of Interests-members to declare any interests in items on the agenda and the nature of such interests.

3. Minutes from previous meeting(s) – Annual and Ordinary Meeting(s) 01/05/2025

4. Clerks Report – Appendix 1

5. Public Forum

This section is limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.

6. Ward Councillor Update

This section limited to 15 minutes (maximum 5 mins per Councillor for questions).

7. Finance

- a) To **note** Receipts as per schedule. **Appendix 2**
 - b) To **resolve** Payment(s) as per the schedule. **Appendix 3**
 - c) To **note** Bank Reconciliation on 31 May 2025 – **Appendix 4**
 - d) Presentation of AGAR and associated documents: **Appendix 5**
 - 1) To 'Agree' the Certificate of Exemption' from a limited assurance review – Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - 2) To receive and note the annual Internal Audit Report
 - 3) To approve the Annual Governance Statement (Section 1)
 - 4) Responsible Financial Officer to Certify Accounts and present for approval - (Section 2)
 - 5) To Approve the Annual Accounting Statement(s) (Section 2)
- Public Rights Notice** The Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 require that: The statement of accounts prepared by the authority (i.e. the Annual Governance & Accountability Return AGAR) Form 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for

inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July. – **to agree the dates for inspection of accounts between 09/6/2025 and 18/7/2025 (inclusive)**

8. **Planning –**
To **Resolve** Consultee Comments on Planning Applications and/or to **Note** Planning Decisions received:
9. **Community Issues**
Village Garden
To discuss and ‘Resolve’ the Grant Application to carry out work on the Village Garden.

Kilnsea Phone Box
To discuss and ‘Resolve’ the Contract between EPC and BT for adopting the Phone Box at Kilnsea, with signing by 2 x Councillors as per Standing Order 23a. and 23b.
10. **Policy/Procedure/Training/Parish Council issues**
Review of Policies and Procedures
To consider the ‘Draft’ IT Policy and resolve action.
11. **Committees and/or Councillors with Responsibilities:**
To receive Verbal Reports from Councillors with responsibilities and/or Committees
Committees
Facilities Management Committee –
Health & Safety Committee –
Emergency Plan Committee –
HR Committee –

Reports from Councillors with Representation on External Committee’s:
Shape – (DCT)
Community Hall (JBG)
Health – (LDB)
ERNLLCA – (DLS)
12. **Correspondence (previously circulated to all Councillors via Email)**
Agenda items
14/05/2025 – SHAPE, meeting agenda – 22/5/2025

For Information only
12/05/2025 – ERYC – LNS Strategy Consultation
22/05/2025 – ERYC – Bus Shelter acknowledged Expression of Interest Form
23/05/2025 – Ward Councillor – ERYC – Information re Noise Complaint – Gas Site
23/05/2025 – ERNLLCA – Information on AGM 11/9/2025 and Conference 21/10/2025, attendees?
23/05/2025 – ERYC – Temporary Road Closure Notice – Out Newton Road
24/05/2025 – SHAPE – suggested date for next meeting 28/08/2025
13. **Items for the Next Agenda:** (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

- 14. Date and Time of next meeting(s): -**
3 July 2025 – Gas Liaison Meeting 18:15
3 July 2025 – Ordinary Meeting. 19.00

Note:

Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.

Appendix

- 1 – Clerk Report
- 2 – Receipt Schedule
- 3 - Payment Schedule
- 4 - Bank Reconciliation
- 5 – AGAR and Associated Documents

Public and Press are welcome to attend, please Note - the meeting will be recorded via Audio.