

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	02/09/2024 - Property sold – again – waiting for details of new owner.
		Tithe Barn – Overgrown	Clerk	All cut back – September 2024.-
	EPC/ERYC	Citizen Link Kiosk	Clerk	07/03/2024 Email sent to ERYC asking if they can arrange to demolish CLK. 28/03/2024 – ERYC, confirmed that the CLK was handed back to Easington Parish Council as Landowner in 2016, and therefore they cannot now get involved as it is Easington PC property. We will need planning permission to demolish – and costings.
	EPC	Bus Shelter	Clerk	Project – JBG raised for Agenda item – April Meeting – Information sourced and sent to Councillors. Agreed to proceed – Clerk to source further information for a future agenda.
	EPC/ERYC	Dimlington Road		08/03/2024 - Concerns – Parking – email sent to Terry Weaver Highways. 17/06/2024 – Pictures sent to Highways of parking on corner. 12/08/2024 – Further photos sent to ERYC.
	EPC/ERYC Transport Dept	20 MPH Zones	Clerk	08/07/2024 – written to ERYC with proposed 20MPH Zone for Easington. 09/07/2024 – ERYC Transport acknowledged email re Zones.
	EPC/Holmpton/Hollym/Gas Companies	Changing Coasts Fund	Clerk	08/07/2024 – written to Holmpton PC confirming Gas Companies are interested in assisting. 13/09/2024 – Meeting – 16/09/2024 – email received with information following meeting – sent to Councillors and Gas Companies 25/10/2024 – next meeting date.
	EPC/CHURCH/EVENTS COMMITTEE/GASSCO	Christmas 2024	Clerk	28/08/2024 – Wrote to Gassco re Tree and confirmation received they will provide 28/08/2024 – Wrote to Church confirming date of Switch on – 30/11/2024, and permission to erect Tree in Churchyard. Events Committee – organising Event
	ERYC/EPC	High Street	Ward Councillor	09/09/2024 Road Markings outside School – Ward Councillor confirmed the work is scheduled to be carried out
	EPC/ERYC	Speeding – Hull Road	Clerk	20/09/2024 – Request received from Humberside Police to ask ERYC Traffic Management to carry out another speed survey on Hull Road – Email sent as per request.
	EPC/Active Councils	Gov.co.uk Email addresses	Clerk	23/09/2024 – Gov.co.uk email addresses – authorisation to Active Councils given to proceed.

Appendix 1 – October 2024 – Meeting

**Easington Parish Council
Payment Schedule**

Date	Description	Ref:	Amount	Notes	Budget Item	Power to Spend
To NOTE the following Contractual Payments:						
03/10/2024	September Salaries - All Employees		757.81	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC	LGA1972 s112
	Yorkshire & Humber Ground Maintenance		945.00	September Cutting Schedule	Grasscutting	Open Spaces Act 1906
To RESOLVE the following Payments:						
03/10/2024	Microsoft Monthly Payment (October 2024)		12.36	(Inc VAT) Clerks Expenses*	M/Soft/Norton	LGA 1972 S111
	ERNLLCA - Training		72.00	(inc VAT)	Training	LGA,1972, s111
	Royal British Legion - Wreath		100.00	Annual Donation within Budget	S137	LGA, s137
	ERNLLCA - Conference		48.00	(inc Vat) Conference - D Steenvoorden	Training	LGA1972, s111
	ERNLLCA - Training		18.00	(inc VAT) Good Councillor Training - LD Brown	Training	LGA1972, s111
	Total Monthly Payments		1953.17			
To NOTE Internal Transfers of Funds						
03/10/2024						
05/09/2024	Internal Transfer to Current Account		2500.00	Transfer from General Reserve to Current Account	N/A	Financial Regulations
	Signed:			Chair of Meeting		
	Date:					
	Signed:			Kim Dalton - Clerk/RFO		
	Date:					
				Signed as Authorisation to pay the above amounts via Bank Transfer from the Community Account		
	Notes:					
	1. *Clerks Expenses are amounts paid by the Clerk perso on behalf of the Parish Council and being reclaimed		12.36			
	2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees					
	3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) J Clublely, R Clublely or H. Jacobs					
	4.VAT Section 126 Payments can be reclaimed					
	Minute Ref: 24/10/					

Easington Parish Council
Budget 01/04/2025 to 31/03/2026

Description	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025			2025/2026	Comments
	Actual	Actual	Actual	Actual	Budget	To Date	Final Figure	Budget	
EXPENDITURE									
Office Costs									
Accountant/Audit Fees	50.00	450.40	407.40	718.60	607.00	604.80	604.80	635.00	
Chairman's Fund	0.00	48.98	70.00	0.00	100.00	29.00	29.00	100.00	
Hall Hire/Zoom	127.28	207.73	267.75	280.75	315.00	143.25	315.00	315.00	
ERNLLCA/SLCC	457.18	470.54	489.18	501.84	530.00	418.16	529.00	539.00	
Office Expenses	382.77	211.28	295.71	797.85	350.00	143.41	190.00	350.00	
Kiosk - Costs	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Insurance	397.04	395.47	363.00	363.00	500.00	0.00	400.00	400.00	
IT Equipment	933.17	0.00	0.00	0.00	100.00	0.00	0.00	100.00	
M/soft 365 & Norton and Gov.co.uk	126.39	112.80	166.96	171.46	189.00	61.80	117.00	730.00	
Training Courses	216.00	360.00	0.00	1150.00	500.00	50.00	350.00	500.00	
Salaries Inc. HMRC	7223.16	7522.54	8056.97	8630.27	9368.00	4617.14	9266.00	9984.00	
	10462.99	9779.74	10116.97	12613.77	12559.00	6067.56	11800.80	13653.00	
Grants									
Grants	600.00	650.70	92.00	650.00	0.00	500.00	500.00	500.00	
Section 137 Payments	100.00	100.00	100.00	335.00	100.00	0.00	100.00	100.00	
	700.00	750.70	192.00	985.00	100.00	500.00	600.00	600.00	
Community Costs									
Defib Accessories	102.59	0.00	1031.00	0.00	250.00	0.00	0.00	250.00	
Grass Cutting Contract	4225.00	5940.00	4800.00	5670.00	5670.00	4252.50	5670.00	5670.00	
Rates - Cemetery	95.08	0.00	312.12	229.54	241.00	229.54	229.54	240.00	
Seating	130.00	437.03	0.00	0.00	550.00	0.00	550.00	750.00	
Street Lighting	213.47	171.39	199.80	210.75	221.00		217.00	224.00	
Village Work	550.00	3599.98	883.48	90.38	500.00	479.98	479.98	500.00	
Waste Collection	128.96	132.86	138.06	147.94	163.00	155.22	155.22	163.00	
Severe Weather Costs	63.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Allotment Costs	17.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00	
	5525.10	10281.26	7364.46	6348.61	7695.00	5117.24	7301.74	7897.00	
Total Expenditure	16688.09	20811.70	17673.43	19947.38	20354.00	11684.80	19702.54	22150.00	
INCOME									
	2020/2021	2021/2022	2022/2023		2024/2025				
	Actual	Actual	Actual	Actual	Budget	To Date	Final		
Precept	14000.00	17000.00	17000.00	20000.00	20000.00	10000.00	20000.00	21000.00	
Cemetery Fees	715.00	1690.00	1760.00	1520.00	1050.00	100.00	250.00	250.00	
Allotment / Land Fees	168.07	77.00	100.00	176.00	100.00	1.00	1.00	101.00	
Wayleave	11.77	11.77	11.77	11.77	11.77	11.77	11.77	11.77	
Bank Interest	5.59	1.83	96.96	313.05	350.00	91.69	350.00	350.00	
Grants	600.00	525.00	0.00	500.00	500.00	500.00	500.00	500.00	
VAT	0.00	899.90	1158.03	150.10	606.61	856.85	856.85	500.00	
Jubilee /Coronation/D Day	0.00	3071.25	1409.89	0.00	0.00	0.00	0.00	0.00	
Total Income	15500.43	23276.75	21536.65	22670.92	22618.38	11561.31	21969.62	22712.77	
Income less Expenditure	-1187.66	2465.05	3863.22	2723.54	2264.38	-123.49	2267.08	562.77	