

# EASINGTON PARISH COUNCIL

Kim Dalton  
Clerk to Easington Parish Council  
easingtonpc@outlook.com

24 September 2024

To: Councillors/Members you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 03 October 2024 at 19.00, The Community Hall Beck Lane Easington HU12 0TX, to conduct the business specified below.

Yours faithfully,

Signed: *Kim Dalton*

---

## AGENDA

1. **Apologies**
  - a) To receive apologies for absence and record these in the minutes.
  - b) To consider the approval of the reasons for absence given by councillors
  
2. **Declaration of Interests**-members to declare any interests in items on the agenda and the nature of such interests.
  
3. **Minutes from previous meeting(s) – Ordinary Meeting 05/09/2024**
  
4. **Clerks Report – Appendix 1**
  
5. **Public Forum**

*This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.*
  
6. **Ward Councillor Update**

*This section limited to 15 minutes (maximum 5 mins per Councillor for questions)*
  
7. **Finance**
  - a) To **note** Receipts – **Appendix 2**
  - b) To **resolve** Payment(s) as per the schedule(s) - **Appendix 3**
  - c) **Bank Reconciliation – to agree as of 30 September 2024 - Appendix 4**
  - d) **Budget v Spending** – To note quarterly update as of 30 September 2024 – **Appendix 5**
  - e) **Budget 01 April 2025 to 31 March 2025** – To review and discuss the suggested budget costs – **Appendix 6**
  - f) **Clerk** – In view of the Scale Point increase following achievement of CILCA, the hourly rate for clerk is to increase as from 01 October 2024, by 22p per hour.

**8. Planning -**

Planning Applications/Consultations (inc. applications received up to the date of the Meeting)

To Note the following Planning Decision(s) received:

**9. Community Issues**

**10. Policy/Procedure/Training/Parish Council issues**

Clerk Appraisal

To note – clerk is due an annual appraisal in October, any comments re performance to be submitted to the HR Committee.

Clerk Change of Scale Point and Salary

To note – Clerk has obtained CILCA Qualification – as per contract of employment the NALC Scale Point increases from 10 to 11, as from 01 October 2024, equating to 22p per hour.

**11. Committees and/or Councillors with Responsibilities:**

**To receive Verbal Reports from Councillors with responsibilities and/or Committees**

Committees

Facilities Management Committee

Health & Safety Committee

Emergency Plan Committee

HR Committee

Reports from Councillors with Representation on External Committee's:

Shape – NO MEETING (DCT)

Community Hall (JBG)

Health – (LDB)

ERNLLCA – (DLS)

Quarterly Report from Councillor with responsibility for Finance

**12. Correspondence (previously circulated to all Councillors via Email)**

*Correspondence detailed below has been received and added to the Agenda. Other correspondence received during the month which is informative is not included in the list of correspondence.#*

Agenda items

For Information only

Various – East Riding for Community Grant Information – circulated to Community Groups

05/09/2024 – ERYC – Information re Blue Tongue Virus for circulation

06/09/2024 – East Riding Local Plan – Modifications Update / Survey

10/09/2024 – ERYC – Changing Coasts – Newsletter

16/09/2024 – Changing Coasts Meeting information – next meeting 25/10/2024

13. **Items for the Next Agenda:** (items for addition to the next Agenda are at the discretion of the Chair/Clerk)
14. **Date and Time of next meeting(s): -**  
**07 November 2024 – 18:15 – Gas Liaison Meeting**  
**07 November 2024 –19.00 - Ordinary Meeting**

*Note:*  
*Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.*

#### **Appendix**

- 1 – Clerk Report
- 2 – Receipts Schedule
- 3 - Payment Schedule
- 4 – Bank Reconciliation
- 5 – Budget v Spending Review – 2nd Quarter
- 6 - Budget 2025 to 2026

**Public and Press are welcome to attend the meeting.**  
**Please Note - the meeting will be recorded via Audio.**