

AGENDA EASINGTON PARISH COUNCIL

**To: The Councillors of Easington you are hereby summoned to attend the Parish Council Meeting, to be held on Monday, 01 February 2021 at 19.00.00 this meeting will be held Online
PLEASE NOTE THAT THIS MEETING WILL BE RECORDED BY BOTH AUDIO AND VIDEO**

1. Apologies

2. Declaration of Interests-members to declare any interests in items on the agenda and the nature of such interests.

3. Election of Chair

Under LGA 1972 8.1 – It is a requirement to appoint a Chairman of the Parish Council.

Under LGA 1972 15.2 – The first business of the meeting must be to appoint a Chair, the person so appointed must be an elected member of the Parish Council and cannot be a Co-Opted Member.

4. Appointment of New Clerk

Under LGA 1972, Section 112 (Clerk) and Section 151 (Responsible Financial Officer) and following an Interview process overseen by the HR Committee, Kim Dalton has agreed to accept the role offered by Easington Parish Council. It was agreed to appoint Kim Dalton to the Role of Clerk and Responsible Financial Officer on a Permanent basis as from 01/01/2021. The Terms and Conditions as set out and agreed in the Contract of Employment subsequently signed.

5. Minutes from previous meeting(s) – Ordinary Meeting 07/12/2020 and Extra Ordinary Meeting 16/12/2020 and Ordinary Meeting 11/01/2021

6. Clerks Report

7. Public Forum

This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda.

8. Ward Councillor Update

This section limited to 15 minutes (maximum 5 mins per Councillor for questions)

9. Finance

Receipts:

Cemetery Fee - £60.00

Payments to be **agreed** as per the attached schedule:

Purchases

Consider and discuss the purchase of the 12th Edition of the Local Council Administration (Yellow Book) written by Charles Arnold Baker. This book has all the legislation required to ensure the Council is correctly advised by the Clerk, the previous edition being out of date, and not returned by the previous Clerk.

Bank Reconciliation as at 31/01/2021

Wage roll Review and agree.

Litter Pickers are paid on the basis of the National Living Wage – these increase from 01/04/2021, discuss and agree how the PC wishes to proceed.

10. Planning

Planning Applications requiring a response to ERYC Planning Department 20/04100/VAR

Proposal: Variation of Condition 2 (materials) and Condition 7 (approved plans) of planning permission 19/03609/PLF (Erection of a dwelling and detached garage with associated access)

Location: Land To The North Of East Mount Dimlington Road Easington East Riding Of Yorkshire HU12 0TG

Applicant: Mr & Mrs Derek Moran

Application type: Variation of Condition(s)

Planning Decision(s)

20/02644/PLF

Proposal: External and internal alterations to Place of Worship to allow use as dwelling, construction of vehicular access and erection of boundary fence and gates (AMENDED PLANS AND DESCRIPTION).

Location: Easington Methodist Church Seaside Road Easington East Riding of Yorkshire HU12 0TY

Applicant: Paul Reasbeck

Application type: Full Planning Permission

ERYC Response: Granted

19/00046/CLREF

Proposal: Certificate of lawfulness for continued use of property as dwelling (Resubmission of planning reference 18/01098/CLE)

Location: Waverley, Easington Road, Kilnsea, East Riding of Yorkshire, HU12 0UB,

Appellant Mr & Mrs Clarke

Appeal Start Date: 3 June 2020

Appeal Type: Refusal of certificate of lawfulness

Appeal Process: Informal Hearing

ERYC Response: Appeal Allowed

11. Community Issues

Village Garden

Looking in a poor state, discuss way forward to encourage use for the Parish.

Bye Laws / Map

Cllr. Graham to advise.

Seats

To consider the Parish Council policy on replacing/repairing seats and how Seating is to be dealt with in the future.

Additional documents provided to Councillors as follows:

1. Suggested Seating Policy – Discuss/Amend/Agree
2. Application Form – Discuss/Amend/Agree
3. Seating Survey
4. Map/Plan showing location of Seats

Grass Cutting

Grass cutting

Scope of Work attached – to discuss if any changes are required to the process and Tender Process.

Parish Clock

MOP correspondence re removal of Clock from 1 Coastguard Cottages to Community Hall – discuss, this was agreed at a previous meeting.

Trees in Churchyard

James Farmery looked at Trees in Sumer 2020, quoted £400 plus VAT, is able to proceed with Planning Application of our behalf. Discuss / Agree the way forward.

12. Policies and Procedures

Archiving and Destruction of Documents

To discuss the adoption of a Policy for the Retention of Documents – suggested document attached

Freedom of Information

To discuss/agree a Model Publication Scheme Policy – suggested document attached.

13. Correspondence (previously circulated to Councillors via Email)

Emails

ERYC –

14/01/2021 – ERYC (Matthew Buckley) – Revised Code of Conduct – Opinions sought

ERNLLCA –

06/01/2021 – Climate & Ecological Emergency Bill

Other –

14/01/2021 – MOP re Planning Application 19/00046/CLREF, see decisions under Planning.

13/01/2021 – Amelia Booker, Holderness Health update re Covid Vaccine

18/01/2021 – Peter Hirschfeld, SHAPE – re Covid Vaccine alternative site etc.

19/01/2021 – MOP, Parish Clock

20/01/2021 – Harry Crompton, Census Manager – Info re forthcoming Census March 2021

14. Items for the Next Agenda (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

15. Date and Time of next meeting

Public and Press are welcome to attend this meeting.

Yours Faithfully,

Kim Dalton

Kim Dalton

Clerk to Easington Parish Council

Date of Issue: 26 January 2021

Zoom Meeting Link:

<https://us02web.zoom.us/j/9568848859?pwd=RVNEc2k4STNWdTJYSnBZnWJoanV5Zz09>

Meeting ID: 956 884 8859

Passcode: 6NBjgB