

**EASINGTON PARISH COUNCIL**  
**MINUTES - ORDINARY MEETING HELD ON 02 APRIL 2026**  
**THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TU**

Present: Cllr. Maggie Biglin MB  
 Cllr. Jo-Ann M Clubley JMC  
 Cllr. Roy Clubley RC  
 Cllr. J Burt Graham JBG -Chair  
 Cllr. Chloe L Hart CLH  
 Cllr. Shane Keyworth SK  
 Cllr. Rachel Pepper RP  
 Cllr. David L Steenvoorden MBE DLS

Clerk: Kim Dalton KD

Ward Councillor: 1

Members of Public: 3

Minute	Discussion and Agreement	Action
<b>26/04/041</b>	<b>To note apologies for absence and absentees</b>	
	Apologies for absence received from Councillor LD Brown. It was ' <b>Resolved</b> ' to approve the reasons for absence.	
<b>26/04/042</b>	<b>Declaration of Interests and Dispensations</b>	
	No Declaration of Interest were received	
<b>26/04/043</b>	<b>Minutes from Previous Meetings</b>	
	Minutes to the Ordinary Meeting on 05/03/2026 – <b>Agreed, Signed</b> by the Chair	
<b>26/04/044</b>	<b>Clerk(s) Report</b>	
	The clerk reported on various ongoing issues, see ( <b>Appendix 1</b> ).	<b>Clerk</b>
<b>26/04/045</b>	<b>Public Forum</b>	
	MOP 1 – queried the situation re planting etc. in the Village Garden, the clerk confirmed this is an Agenda item, and this is to be discussed and resolved.	
<b>26/04/046</b>	<b>Ward Councillor Update</b>	
	<u>Potholes</u> – Various potholes in the area have been repaired and a further pothole on South Church Side reported. <u>Tithe Barn Wall</u> – resolved and repairs are to be undertaken <u>Public Foot Path</u> – through Churchyard – responsibility for maintenance sits with the Countryside Access Team, and not Highways or Easington Parish Council. <u>Community Safety Fund</u> – information regarding this grant has been sent to Council <u>Out Newton Road</u> – situation regarding holes to be addressed when final repairs take place between 13/4 and 21/4. <u>Electric Car Charge</u> – interested to know situation re the EV Charger offered to the Council from Gassco, clerk confirmed at the moment Council cannot take up the offer once the council has General Power of Competence they can then act on the offer.	

26/04/047	<b>Finance</b>																																	
	<p>a) <u>Receipts</u> – ‘<b>Noted</b>’</p> <table border="0" style="width: 100%;"> <tr> <td>VAT Reclaim 11/2025 to 2/2026</td> <td style="text-align: right;">2239.47</td> </tr> <tr> <td>Allotment Rent</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>Allotment Rent</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>Peppercorn Rent</td> <td style="text-align: right;">1.00</td> </tr> <tr> <td>Cemetery Fees -Grave and Interment Fee</td> <td style="text-align: right;">820.00</td> </tr> <tr> <td>Bank Interest</td> <td style="text-align: right;">10.86</td> </tr> <tr> <td>Bank Interest</td> <td style="text-align: right;">36.78</td> </tr> <tr> <td><b>Total Receipts during March 2026</b></td> <td style="text-align: right;"><b>£3158.11</b></td> </tr> </table> <p>b) <u>Payments</u> - ‘<b>Resolved</b>’, the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.</p> <table border="0" style="width: 100%;"> <tr> <td>Wage roll (March Salaries)</td> <td style="text-align: right;">823.25</td> </tr> <tr> <td>Unity Bank – Monthly Fee – March 2026</td> <td style="text-align: right;">7.00</td> </tr> <tr> <td>Yorkshire and Humber Grounds Maintenance</td> <td style="text-align: right;">315.00</td> </tr> <tr> <td>ERNLLCA – Annual Fees</td> <td style="text-align: right;">433.46</td> </tr> <tr> <td>Amazon – Lap Top Stand</td> <td style="text-align: right;">17.79</td> </tr> <tr> <td>Defib Shop – Batteries and Pads – Zoll Defib</td> <td style="text-align: right;">135.60</td> </tr> <tr> <td>Cemetery Rates</td> <td style="text-align: right;">209.95</td> </tr> <tr> <td><b>April 2026</b></td> <td style="text-align: right;"><b>Total Amount      £ 1942.05</b></td> </tr> </table> <p>c) Clerk presented <b>Q4(Final) Budget v Spending Analysis</b> financial year 1/4/2025 to 31/03/2026.</p> <p>d) Asset Register reviewed, ‘<b>Resolved</b>’ to accept.</p> <p>e) ‘<b>Resolved</b>’ to accept and agree the ‘Financial Risk Management’ - Internal Controls’ as presented by the clerk.</p> <p>f) Clerk presented the AGAR, Final Accounts, Bank Reconciliation and supporting documents prior to submission to the ‘Internal Auditor’, for the Financial Year 01/04/2025 to 31/03/2026.</p>	VAT Reclaim 11/2025 to 2/2026	2239.47	Allotment Rent	25.00	Allotment Rent	25.00	Peppercorn Rent	1.00	Cemetery Fees -Grave and Interment Fee	820.00	Bank Interest	10.86	Bank Interest	36.78	<b>Total Receipts during March 2026</b>	<b>£3158.11</b>	Wage roll (March Salaries)	823.25	Unity Bank – Monthly Fee – March 2026	7.00	Yorkshire and Humber Grounds Maintenance	315.00	ERNLLCA – Annual Fees	433.46	Amazon – Lap Top Stand	17.79	Defib Shop – Batteries and Pads – Zoll Defib	135.60	Cemetery Rates	209.95	<b>April 2026</b>	<b>Total Amount      £ 1942.05</b>	<p style="text-align: right;"><b>Clerk</b></p> <p style="text-align: right;"><b>Clerk</b></p>
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26/04/048	<b>Planning</b>																																	
	<p><b>Planning Consultations:</b>  26/00006/PLF  Proposal: Construction of vehicular access (dropped kerb)  Location: Pleasant View Dimlington Road Easington East Riding Of Yorkshire HU12 0TL  Applicant: Mr Craig Rowntree  Application Type: Full Planning Permission  EPC Consultee Comment: ‘<b>Resolved</b>’ object to based on Highways considerations, access to the garage would mean conducting a manoeuvre across a main road on a blind corner to access the workshop designated as a garage, extremely dangerous corner with limited visibility to oncoming vehicles.</p>	<p style="text-align: right;"><b>Clerk</b></p>																																

<b>26/04/049</b>	<b>Community Issues</b>	
	<p>a) Village Garden – <b>‘Resolved’</b> - Annual Planting and Maintenance Fund t of £100.00 to ensure the upkeep of the village garden. Clerk is also to write a letter to Withernsea Lions asking for a donation of Bulbs/Plants or funds to assist.</p> <p>b) War Memorial – <b>‘Resolved’</b> to move this item to the May Meeting.</p>	<b>Clerk</b>
<b>26/04/050</b>	<b>Parish Council Training / Policies and Procedures</b>	
	<p>a) Staffing - <b>‘Resolved’</b> Council agreed to an external review of the Clerk current pay scale point under The National Joint Council for Local Government Services (NJC) Pay Scale</p> <p>b) Defibrillator(s) – <b>‘Resolved’</b> purchase, 1 defibrillator pad for ZOLL Defibrillator and a further pad in 3 months, so dates are staggered. Also suggested in future, a log of the inspection dates of the Defibrillators is kept, clerk confirmed this will be set up.</p>	<b>Clerk</b>  <b>Clerk</b>
<b>26/04/051</b>	<b>Reports from Committees/Councillors with Responsibilities</b>	
	<p><u>Committees</u></p> <p>a) Facilities Management Committee – No actions</p> <p>b) Health &amp; Safety Committee – No Meeting</p> <p>c) Emergency Plan Committee – No meeting</p> <p>d) HR Committee – No meeting</p> <p><u>Councillor with Responsibility:</u></p> <p>Finance – the accounts to be sent to Internal Auditor who will undertake the final year audit checks.</p> <p><u>Representation on External bodies -</u></p> <p>a) Shape and SWG – Cllr. CLH attended and is to send some info.</p> <p>b) Community Hall (Cllr. JBG) – Reported, CCTV being installed, Toilets repaired, Blinds maintenance/repair being looked at.</p> <p>c) ERNLLCA(Cllr. DLS) – Meeting Wednesday, 08 April 2026.</p>	
<b>26/04/052</b>	<b>Correspondence</b>	
	<p><u>Agenda items</u></p> <p>11/03/2026 – SWG – Pell Freishman Report and Meeting 24/03/2026</p> <p><u>For Information only</u></p> <p>05/03/2026 – ERYC – Joint Local Access Forum -, meeting 18/03/2026</p> <p>13/03/2026 – Humber and Wolds Rural Action – Newsletter</p> <p>18/03/2026 – SWG – Details of next meeting 16/04/2026</p> <p>22/03/2026 – ERYC – PCC Grant Fund open until 13/5/2026</p>	
<b>26/04/053</b>	<b>Items for Next Agenda</b>	
	<p>Cllr. CLH – Pride in Place – Community issue.</p> <p>War Memorial – moved from April to May meeting</p>	
<b>26/04/054</b>	<p><b>Date of Next Meeting(s): 07 May 2026 -</b></p> <p><b>Annual Meeting immediately followed by Ordinary Meeting – 19.00</b></p> <p><b>Meeting Closed at: 20.56</b></p>	

## Appendix

### 1. Clerk report