

EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 05 MARCH 2026
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TU

Present: Cllr. Maggie Biglin MB
 Cllr. Laura D Brown LDB
 Cllr. Jo-Ann M Clubley JMC
 Cllr. Roy Clubley RC
 Cllr. J Burt Graham JBG -Chair
 Cllr. Chloe L Hart CLH
 Cllr. Shane Keyworth SK
 Cllr. David L Steenvoorden MBE DLS

Clerk: Kim Dalton KD

Ward Councillor: 1 Members of Public: 3 plus 1 Co-Option Candidate

Minute	Discussion and Agreement	Action
26/03/016	To note apologies for absence and absentees	
	None	
26/03/017	Co-Opt of Councillor following councillor resignation	
	It was 'Resolved' that Rachel Pepper be Co-Opted onto Easington Parish Council. The Clerk Declaration of Acceptance of office and Disclosure of Interest Form were completed, and Rachel Pepper joined the meeting at this point.	
26/03/018	Declaration of Interests and Dispensations	
	No Declaration of Interest were received	
26/03/019	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting on 05/02/2026 – Agreed, Signed by the Chair	
26/03/020	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (Appendix 1) .	Clerk
26/03/021	Public Forum	
	No items	
26/03/022	Ward Councillor Update	
	Dimlington Bungalows – schedule in the 2026/2027 work programme High Street – Cobble Wall -ERYC Building control are dealing. CCTV Funding – Community Safety Fund deadline passed, but looking at any other funding. MOP's raised problem with Potholes on Humber Lane	

26/03/023	Finance															
	<p>a) <u>Receipts</u> – ‘Noted’</p> <table border="0" style="width: 100%;"> <tr> <td>Cemetery Fees -Grave and Interment Fee</td> <td style="text-align: right;">470.00</td> </tr> <tr> <td>Cemetery Fees – Interment</td> <td style="text-align: right;">120.00</td> </tr> <tr> <td>Total Receipts during February 2026</td> <td style="text-align: right;">£590.00</td> </tr> </table> <p>b) <u>Payments</u>- ‘Resolved’, the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.</p> <table border="0" style="width: 100%;"> <tr> <td>Wage roll (February Salaries)</td> <td style="text-align: right;">823.25</td> </tr> <tr> <td>Unity Bank – Monthly Fee – March 2026</td> <td style="text-align: right;">7.00</td> </tr> <tr> <td>ERNLLCA – Training</td> <td style="text-align: right;">24.00</td> </tr> <tr> <td>March 2026</td> <td style="text-align: right;">Total Amount £ 854.25</td> </tr> </table> <p>c) Bank Reconciliation 28 February 2026 ‘Noted’</p> <p>d) ‘Resolved’, appoint Southgate’s Accountant as the ‘Internal Auditor for the AGAR 2025/2026.</p> <p>e) ‘Noted’, National Minimum Wage increase will apply to ‘Litter Picker Employees’ as from 01/04/2026</p>	Cemetery Fees -Grave and Interment Fee	470.00	Cemetery Fees – Interment	120.00	Total Receipts during February 2026	£590.00	Wage roll (February Salaries)	823.25	Unity Bank – Monthly Fee – March 2026	7.00	ERNLLCA – Training	24.00	March 2026	Total Amount £ 854.25	Clerk
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26/03/024	Planning															
	<p>Planning Consultations: 25/03367/PLF Proposal: Installation of In Post parcel lockers (retrospective) Location: Youth Club Beck Lane Easington East Riding Of Yorkshire HU12 0TX Applicant: In Post UK Application Type: Full Planning Permission EPC Consultee Comment: ‘Resolved’ no objection to application, service to the community.</p> <p>Notification of Planning Appeal Planning Ref: 26/00004/REFUSE Proposal: Erection of 1.2m and 1.8m high fencing and gates (retrospective) Location: 1 Westfield Close, Easington, East Riding Of Yorkshire, HU12 0SZ Appellant Mr Connor Semley Appeal Start Date: 26 February 2026 Appeal Type: Refusal of planning permission Appeal Process: Householder, Advertisement and Minor Commercial EPC: ‘Resolve’ no further comment</p>															
26/03/025	Community Issues															
	<p>a) Churchyard Maintenance – ‘Resolved’ to arrange maintenance of the churchyard paths – clerk to contact local DofE Group and/or Community Payback for labour and source Limestone Chippings from local companies.</p>															
26/03/026	Parish Council Training / Policies and Procedures															
	<p>‘Resolved’ to adopt revised - Data Protection Policy, Freedom of Information Policy and Scheme of Publication</p>															

26/03/027	Reports from Committees/Councillors with Responsibilities	
	<p><u>Committees</u></p> <p>a) Facilities Management Committee – Bench installed – Kilnsea and a further bench relocated in the Cemetery – Thanks to local MOPS for assisting with the work undertaken.</p> <p>b) Health & Safety Committee – ‘Resolved’ to appoint Cllr. RP as a member on this committee.</p> <p>c) Emergency Plan Committee – ‘Resolved’ appoint Cllr. MB as a member on this committee.</p> <p>d) HR Committee – Cllr. CLH confirmed Clerk appraisal carried out.</p> <p><u>Councillor with Responsibility:</u></p> <p>Finance – Councillor CLH confirmed the quarterly check on finance undertaken – no issues.</p> <p><u>Representation on External bodies -</u></p> <p>a) Shape – verbal report provided by MOP – NJ who attended the meeting, ‘Resolved’ to appoint Cllr. CLH to represent EPC on this Committee.</p> <p>b) Health Forum – ‘Resolved’ remove from future Agenda, no meetings held.</p> <p>c) Community Hall (Cllr. JBG) – No meeting held.</p> <p>d) ERNLLCA(Cllr. DLS) – No Meeting</p>	
26/03/028	Correspondence	
	<p><u>Agenda items</u></p> <p>16/02/2026 – SHAPE – Agenda, meeting 26/02/2026, Keyingham Village Hall.</p> <p><u>For Information only</u></p> <p>04/02/2026 – ERNLLCA – Yorkshire Wolds AOPNB Consultation information</p> <p>06/02/2026 – HEY Local Nature Partnership Event Invite – 06/03/2026</p> <p>09/02/2026 – Outstrays Newsletter</p> <p>09/02/2026 – ERNLLCA – Information on Martyn’s Law</p> <p>13/02/2026 – BRAMM Newsletter</p> <p>15/02/2026 – SWG Meeting Notes, 20/01/2026, attached</p> <p>19/02/2026 – SHAPE information from 2012 re Flooding issues</p> <p>20/02/2026 – ERNLLCA – Martyn’s Law – Updated Information, clerk also gave a verbal update on this information at the meeting.</p> <p>20/02/2026 - ERYC – Local Plan Webinar – 24/2/2026</p> <p>23/02/2026 – ERNLLCA – ‘Big Do’ – Webinar Information</p> <p>23/02/2026 – HHTS – to note partnership with National Gas Transmission</p> <p>26/02/2026 – SWG Agenda for meeting 03/03/2026</p>	
26/03/029	Items for Next Agenda	
	<p>Cllr. MB raised the following – Bins, Bus Timetable, Questionnaire, Toilets</p> <p>Cllr. DLS issue with War Memorial needing renovation around the area.</p> <p>Cllr JBG – Bye Laws – copies to be sent to councillors</p> <p>Cllr. RC – Overhanging Tree – Kilnsea, report to ERYC via portal.</p>	
26/03/030	<p>Date of Next Meeting(s): 02 April 2026 -</p> <p>Annual Parish Meeting – 18:15 / Ordinary Meeting – 19.00</p> <p>Meeting Closed at: 20.11</p>	

Appendix

1. Clerk report