

EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 04 SEPTEMBER 2025
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TU

Present: Cllr. Laura D Brown LDB
Cllr. Roy Clubley RC
Cllr. J Burton Graham JBG – Chair
Cllr. Chloe Hart CH
Cllr. Ian Smith IS
Cllr. David L Steenvoorden MBE DLS
Cllr. David C. Taylor DCT

Clerk: Kim Dalton KD

Ward Councillor: 1 Members of Public: 6

Minute	Discussion and Agreement	Action
25/09/094	To note apologies for absence and absentees	
	Cllrs. JM Clubley and S Keyworth apologised for absence ‘Resolved’ apologies for absence accepted and approved.	
25/09/095	To Co-Opt following a councillor resignation	
	It was ‘Resolved’ that Chloe Hart be Co-Opted onto Easington Parish Council. The Declaration of Acceptance of office was signed and witnessed. The Disclosure of Interest Form is to be completed and returned to the clerk within the 28-day period. The new Councillor joined the meeting at this point.	Clerk/ CH
25/09/096	Declaration of Interests and Dispensations	
	No Declaration of Interest were received	
25/09/097	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting on 03/07/2025 – Agreed, Signed by the Chair	
25/09/098	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (Appendix 1) attached,	Clerk
25/09/099	Public Forum	
	MOP 1 – Concerned re various problems along High Street – Parking, Condition of Road, Road Signs, Drainage. Also concerned re Humberside Lane, from Riding School to Humber Bank- Road Condition, and recent increased traffic using the road due to contractors working on the Wastewater Treatment plant.	
25/09/100	Ward Councillor Update	
	<u>Responded to MOP Concerns</u> He will look into issues raised re High Street. Humberside Lane – is already looking into but difficult to get anything done as a problem with funding in this area.	

	<p><u>Wall surrounding Tithe Barn – High Street</u> ERYC Building control are making contact with the owner to resolve the issue. During a recent leaflet drop around the village the Ward Councillor noticed the poor condition of the pavements around Dimlington Bungalows and has reported to ERYC.</p> <p><u>Mobile Networks – Lack of Service in a Power Cut</u> Work is still ongoing to get answers and resolve this issue.</p> <p>Cllr. IS – Thanked the Ward Councillor and MP. Graham Stuart for all their work into getting Northern PowerGrid to resolve problems in the area – also asked the Clerk to write and thank.</p>	Clerk																									
25/09/101	Finance																										
	<p>a) <u>Receipts</u> – ‘Noted’</p> <table><tr><td>VE/VJ Day Grant</td><td>500.00</td></tr><tr><td>Interment Fee</td><td>120.00</td></tr><tr><td>Total Receipts during July</td><td>£620.00</td></tr></table> <p>b) <u>Payments</u> - ‘Resolved’, the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.</p> <table><tr><td>Wage roll (August Salaries)</td><td>823.25</td></tr><tr><td>Wage roll – Clerk Back Pay (April/May/June/July)</td><td>63.80</td></tr><tr><td>Unity Bank – Monthly Fee – September 2025</td><td>6.00</td></tr><tr><td>Yorkshire and Humber Ground Maintenance - August Cuts</td><td>945.00</td></tr><tr><td>Information Commissioners Office</td><td>47.00</td></tr><tr><td>Easington Community Hall – Storage Charges</td><td>15.00</td></tr><tr><td>Easington Community Hall – Hire Charges – April/May/June</td><td>55.00</td></tr><tr><td>WJPS Software – Domain/Emails/Microsoft and Anti-Virus</td><td>738.00</td></tr><tr><td>September 2025 payments</td><td>Total Amount</td><td>£2693.05</td></tr></table> <p>c) Bank Reconciliation on 31st July and 31st August 2025 ‘Noted’</p> <p>d) ‘Resolved’, remove ex Councillor Helen Jacobs from Unity Bank and add - Cllr. Laura D Brown as a full signatory with immediate effect.</p> <p>e) ‘Noted’ revised pay scale for Clerk/RFO following agreement by the NJC to a 3.2% increase. The clerk paid SCP Scale 11; the hourly rate increased by 46p per hour as from 01 April 2025</p>	VE/VJ Day Grant	500.00	Interment Fee	120.00	Total Receipts during July	£620.00	Wage roll (August Salaries)	823.25	Wage roll – Clerk Back Pay (April/May/June/July)	63.80	Unity Bank – Monthly Fee – September 2025	6.00	Yorkshire and Humber Ground Maintenance - August Cuts	945.00	Information Commissioners Office	47.00	Easington Community Hall – Storage Charges	15.00	Easington Community Hall – Hire Charges – April/May/June	55.00	WJPS Software – Domain/Emails/Microsoft and Anti-Virus	738.00	September 2025 payments	Total Amount	£2693.05	Clerk
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25/09/102	Planning	
	<p>Planning Consultations: Planning Consultation Ref: 25/02210/PLF Proposal: Erection of single storey extensions to form storage areas, covered seating area and construction of raised decking area (retrospective application) Location: The Granby North Church Side Easington HU12 0TN Applicant: Mr Richard Smith Application Type: Full Planning Permission EPC; Consultee Comment: No Comment made by of EPC</p> <p>Planning Consultation Ref: 25/02345/CM Proposal: Installation of a Chemical (Ferric) Dosing Kiosk including staircase Location: Wastewater Treatment Works High Street Easington Applicant: Yorkshire Water Services Limited Application Type: County Matter EPC Consultee Comment: 'Resolved' to support the application</p> <p>Planning Consultation Ref: 25/02346/CM Proposal: Installation of a Motor Control Centre (MCC) Kiosk Location: Wastewater Treatment Works High Street Easington Applicant: Yorkshire Water Services Limited Application Type: County Matter EPC Consultee Comment: 'Resolved' to support the application</p> <p>Notification of Decisions: <u>Planning Application Ref 25/01438/PLF</u> Proposal: Erection of a single storey extension to side rear Location: Ryton High Street Easington East Riding Of Yorkshire HU12 0TS Applicant: Mrs Sturt Application Type: Full Planning Permission ERYC Decision: Granted subject to conditions</p> <p>Planning Application Ref: 25/01216/PLF Proposal: Erection of a new front porch following demolition of existing porch Location: 18 Dimlington Bungalows Easington East Riding Of Yorkshire HU12 0TH Applicant: Mr Gary Wilson Application Type: Full Planning Permission ERYC Decision: Granted subject to conditions</p>	
25/09/103	Community Issues	
	<p>a) <u>Kilnsea Phone Box</u> 'Noted' - transfer of ownership to Easington Parish Council with effect from 05 July 2025</p> <p>b) <u>Easington Village Garden Project - Appendix 2</u> 'Resolved' that Contractor B – be appointed to carry out the Landscaping work if the Grant for the Village Garden is received.</p> <p>c) <u>Bus Shelter – Dimlington Road Easington –</u> 3 suppliers were selected for the Clerk to obtain quotations from – Bus Shelters Limited, GW Shelter Solutions and Shelter Solutions. Once quotations are received - the clerk will email councillor and delegated</p>	<p>Clerk</p> <p>Clerk</p>

	<p>authority under LGA 1972, s101, was provided to the clerk to appoint the best provider.</p> <p>d) Christmas Tree – Part Funding – Appendix 3 ‘Resolved’ – EPC approve the purchase of an Artificial Christmas Tree for the Community, using Grant funding from the Gas Companies and Easington Events Committee up to £2500. For the shortfall of £500 – initially the clerk is to contact Centrica and Perenco and ask if they can increase their funding by £250 each if they cannot the Parish Council will hold coffee mornings to raise the additional funds.</p>	<p>Clerk</p> <p>Clerk</p>
25/09/104	Parish Council Training / Policies and Procedures	
	None at this meeting.	
25/09/105	Reports from Committees/Councillors with Responsibilities	
	<p><u>Committees</u></p> <p>a) Facilities Management Committee b) Health & Safety Committee – No Meeting c) Emergency Plan Committee – No Meeting d) HR Committee – additional Councillor. CH was appointed as a member onto the HR Committee.</p> <p><u>Representation on External bodies -</u></p> <p>a) Shape – Cllr. DCT – No Meeting b) Health Forum (Cllr. LDB) – No meeting c) Community Hall (Cllr. JBG) – Minutes not received – no decision on wi-fi, clerk to write to Treasurer to request a copy of the annual accounts. d) ERNLLCA(Cllr. DLS – Cllr. Confirmed he cannot attend AGM.</p>	Clerk
25/09/106	Correspondence	
	<p><u>Agenda items</u></p> <p>01/07/2025 – BT transfer of ownership from BT to EPC – 05 July 2025. 14/08/20265 – ERYC – Bus Shelter – Confirmation of Funding 14/08/2025 – ERNLLCA – Revised date for AGM to 24/09/2025 18/08/2025 – SHAPE – change of meeting date to 25/9/2025, 19.00, Patrington Village Hall 19/08/2025 – ERYC – Coastal Changes – Meeting date with contractor 11/09/2025 5/7pm – attendees? 21/08/2025 – ERNLLCA, AGM Agenda and Zoom link for attendance.</p> <p><u>For Information only</u></p> <p>07/07/2025 – ERNLLCA – Conference information 07/07/2025 – SHAPE (Working Group) Meeting – 17 July 2025 08/07/2025 – ERYC – Safe Communities Report 08/07/2025 – ERYC Highways – Information re Out Newton Road Works 08/07/2025 – ERNLLCA – Committee Meeting 09/07/2025 – Further Information 16/07/2025 – ERYC – Town & PC Meet and Greet, Beverley – 18/09/2025 21/07/2025 – SHAPE Working Group/Coastal Communities – Meeting Notes 21/07/2025 – ER Lieutenancy – Award System 22/07/2025 – SHAPE – Minutes of May Meeting</p>	

	24/07/2025 – Humberside Policy – Annual Survey 30/07/2025 – ERYC – Annual Town & Parish Council Liaison Meeting Slides 30/07/2025 – ERYC – Local Plan Update - Adoption of SPD – Housing Needs 05/08/2025 – ERYC – Engineering – Temporary Road Closure – Back Street Easington 13/08/2025 – ERYC Grant for DfY Grant Funding – Youth Provision 14/08/2025 – ERYC – Copy of Residents Letter – Out Newton Road Closure 18/08/2025 – Holderness Health – CEO departing role end of August. 19/08/2025 – SHAPE Working Group – Coastal Change Meeting Dates – Sept/Oct/Nov 21/08/2025 – ERNLLCA – Net Zero Hub Information 21/08/2025 – ERYC – Transport – changes to Bus Service update	
25/09/107	Items for Next Agenda	
	Budget for 2026/2027 – 1 st Draft will be prepared for next meeting – if any councillor has any projects this wish to add can the clerk be advised in preparation. Grass Cutting – Tender expires – to be added for discussion to the next Agenda.	
25/09/108	Date of Next Meeting(s): 2 October 2025 – Ordinary Meeting Meeting Closed at: 20:41	

Appendix

1. Clerk report
2. Village Garden Report
3. Christmas Tree Report