

EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 05 JUNE 2025
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Cllr. Laura D Brown LDB
Cllr. Roy Clubley RC
Cllr. J Burton Graham JBG – Chair
Cllr. Ian Smith IS
Cllr. David L Steenvoorden MBE DLS
Cllr. David C. Taylor DCT

Clerk: Kim Dalton KD

Ward Councillor: 1 Members of Public: 0

Minute	Discussion and Agreement	Action
25/06/066	To note apologies for absence and absentees	
	Cllr. Helen L Jacobs sent apologies, the reasons for absence were approved. Cllrs. Joanne M Clubley and Shane Keyworth - Absent	
25/06/067	Declaration of Interests and Dispensations	
	No Declaration of Interest were received	
25/06/068	Minutes from Previous Meetings	
	Minutes to the Annual and Ordinary Meeting(s) on 01/05/2025 - Agreed and Signed by the Chair	
25/06/069	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (Appendix A) attached,	Clerk
25/06/070	Public Forum	
	No Public in attendance	
25/06/071	Ward Councillor Update	
	<p><u>Grant Information</u> – confirmed information has been passed on to the clerk during the month.</p> <p><u>Noise Nuisance</u> – Confirmed a report has been received of excessive noise during the month – this was from the Centrica site who are commissioning some equipment, they have now made efforts to dull the sounds, once installed tankers through the village will be reduced.</p> <p><u>Questions:</u></p> <p>Cllr. DLS raised concerns again regarding the loss of the mobile network whenever a power cut affects the village, this leaves residents with no means of communication at all in these circumstances.</p>	

25/06/072	Finance	
	<div><div>a) Receipts:</div><div><div>Cemetery Fees</div><div>185.00</div></div><div><div>Total Receipts during May</div><div>£185.00</div></div></div> <div><div>b) Payments - ‘Resolved’, the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.</div><div><div>Wage roll (May Salaries)</div><div>807.30</div></div><div><div>Unity Bank – Monthly Fee – June 2025</div><div>6.00</div></div><div><div>Yorkshire and Humber Ground Maintenance</div><div>945.00</div></div><div><div>Southgates Accountant – Audit and Payroll Fees</div><div>775.20</div></div><div><div>Hull Drainage and Workwear Supplies (Section 137 Payment)</div><div>96.00</div></div><div><div>Royal British Legion – Annual Donation (Section 137 payment)</div><div>100.00</div></div><div><div>BT Phone Box Adoption – Kilnsea Box</div><div>1.00</div></div><div><div>Events Committee Grant Payment</div><div>347.00</div></div><div><div>Royal British Legion – VE/VJ Day Wreaths* (Section 137 Payment)</div><div>42.48</div></div><div><div>Heron Foods – Refreshments*</div><div>6.42</div></div><div><div>Easington Community Hall</div><div>35.00</div></div><div><div>June 2025 payments</div><div>Total Amount</div><div>£3161.40</div></div></div> <div><div>c) Bank Reconciliation on 31 May 2025 ‘Noted</div></div> <div><div>d) Presentation of AGAR and associated documents:</div><div><div>1) ‘Resolved’ sign Certificate of Exemption’ from a limited assurance review – Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.</div><div>2) ‘Received’ and ‘Noted’, annual Internal Audit Report, no issues found.</div><div>3) ‘Resolved’ to approve the Annual Governance Statement (Section 1)</div><div>4) The Responsible Financial Officer to Certified the Accounts and presented for approval - (Section 2)</div><div>5) ‘Resolved’ - Approve the Annual Accounting Statement(s) (Section 2)</div></div><div><div>e) Public Rights Notice The Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 require that: The statement of accounts prepared by the authority (i.e. the Annual Governance & Accountability Return AGAR) Form 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July. – ‘Resolved’ to agree the dates for inspection of accounts between 09/6/2025 and 18/7/2025 (inclusive)</div></div></div>	Clerk

25/06/073	Planning	
	<p>Planning Applications: No applications received this month.</p> <p>Planning Decisions: No decisions received this month.</p>	
25/06/074	Community Issues	
	<p>a) <u>Village Garden</u> Discussed and 'Resolved' the clerk is to apply for a Grant to assist with the work to be carried out in the village garden.</p> <p>b) <u>Kilnsea Phone Box</u> 'Resolved' the Contract between EPC and BT for adopting the Phone Box at Kilnsea, with signing by 2 x Councillors as per Standing Order 23a. and 23b, Cllrs. JBG and DLS signed the contract document which is to be returned to BT Payphones with the £1.00 Fee to adopt.</p>	
25/06/075	Parish Council Training / Policies and Procedures	
	<p>a) <u>Review of Policies and Procedures</u> Councillors considered the IT Policy, following discussion it was 'Resolved' to add under section 8 Password and account security – a copy of all account passwords will be kept in a sealed envelope by the Chair of the Parish Council. Following this the policy is adopted.</p>	
25/06/076	Reports from Committees/Councillors with Responsibilities	
	<p><u>Committees</u></p> <p>a) Facilities Management Committee – Bench in Cemetery is to be moved to a location with less tree cover.</p> <p>b) Health & Safety Committee – No Meeting</p> <p>c) Emergency Plan Committee – Cllr. DLS raised a major concern regarding the lack of Communications - a major incident is underway, Police, Coastguards and various other agencies are using the Community Hall as their base. This has identified a problem in lack of Telecommunications as the Hall does not have Wi-Fi, Cllr. DLS asked the PC to identify who funds the current system installed and used by the Post Office on a weekly basis. The clerk to write to the Community Hall Committee – this item to be added to the agenda for the next meeting.</p> <p>d) HR Committee – No Meeting</p> <p><u>Representation on External bodies -</u></p> <p>a) Shape – Cllr. DCT reported, this was an 'in person' meeting, issues raised with speeding and traffic through Keyingham.</p> <p>b) Health Forum (Cllr. LDB) – No meeting</p> <p>c) Community Hall (Cllr. JBG) – No Meeting</p> <p>d) ERNLLCA(Cllr. DLS) – No Meeting</p>	Clerk

25/06/077	Correspondence	
	<p><u>Agenda items</u> 14/05/2025 – SHAPE, meeting agenda – 22/5/2025</p> <p><u>For Information only</u> 12/05/2025 – ERYC – LNS Strategy Consultation 22/05/2025 – ERYC – Bus Shelter acknowledged Expression of Interest Form 23/05/2025 – Ward Councillor – ERYC – Information re Noise Complaint – Gas Site 23/05/2025 – ERNLLCA – Information on AGM 11/9/2025 and Conference 21/10/2025, attendees? 23/05/2025 – ERYC – Temporary Road Closure Notice – Out Newton Road 24/05/2025 – SHAPE – suggested date for next meeting 28/08/2025</p>	
25/06/078	Items for Next Agenda	
	Telecommunications/Wi-Fi in the Community Hall	
25/06/079	<p>Date of Next Meeting(s): 3 July 2025 – Gas Liaison Meeting 18:15 3 July 2025 – Ordinary Meeting. 19.00</p> <p>Meeting Closed at: 20:50</p>	

Appendix

A – Clerk report