

**EASINGTON PARISH COUNCIL**  
**MINUTES - ORDINARY MEETING HELD ON 11 NOVEMBER 2024**  
**THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX**

Present: Cllr. Laura D Brown LDB  
 Cllr. Jo-Ann M Clubley JMC  
 Cllr. Roy Clubley RC  
 Cllr. J Burton Graham JBG – Chair  
 Cllr. Shane Keyworth SK  
 Cllr. Ian Smith IS  
 Cllr. David C Taylor DCT

Clerk: Kim Dalton KD

Ward Councillor: 1 Members of Public: 2

Minute	Discussion and Agreement	Action
<b>24/11/121</b>	<b>To note apologies for absence and absentees</b>	
	Apologies for absence received from Cllr. HL Jacobs, and Cllr. DL Steenvoorden MBE, the reasons for absence were accepted and approved.	
<b>24/11/122</b>	<b>Declaration of Interests and Dispensations</b>	
	None	
<b>24/11/123</b>	<b>Minutes from Previous Meetings</b>	
	It was ' <b>Resolved</b> ', that under <b>Minute Ref:</b> 24/10/112 – Ward Councillor update, that it should have stated that the work would be completed by the end of October.  Minutes to the Ordinary Meeting(s) on 03/10/2024 - <b>Agreed</b> and <b>Signed</b> by the Chair	
<b>24/11/124</b>	<b>Clerk(s) Report</b>	
	The clerk reported on various ongoing issues, see ( <b>Appendix 1</b> ) for full detail.	<b>Clerk</b>
<b>24/11/125</b>	<b>Public Forum</b>	
	MOP 1 – Asked how parking enforcement outside the School is to be policed, and why the school are not involved in ensuring it is adhered to? Clerk will write to local policing team.  MOP 2 – Queried communication from Northern Powergrid following the recent shutdown whilst work was undertaken.	<b>Clerk</b>
<b>24/11/126</b>	<b>Ward Councillor Update</b>	
	<u>Humber Bank</u> Work completed by 31/10/2024 by the Environment Agency and Internal Drainage Board. Next Inspection of the Bank is due Spring 2025.	

	<p><u>Speeding</u> Confirmed a fund is available for Speed Indicator Devices from the Police and Crime Commissioners Office.</p> <p><u>Dog Fouling</u> Large signs are available to put up around the village – PC to let the WC now how many are required and where.</p>													
<b>24/11/127</b>	<b>Finance</b>													
	<p>a) <u>Receipts</u> – None</p> <p>b) <u>Payments</u> - The following payments were <b>‘Resolved’</b>, the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wage roll (October Salaries), including Clerk Back Pay</td> <td style="text-align: right;">918.32</td> </tr> <tr> <td>Yorkshire &amp; Humber Ground Maintenance - September Cutting</td> <td style="text-align: right;">472.50</td> </tr> <tr> <td>Unity Bank – Monthly Fee – October</td> <td style="text-align: right;">6.00</td> </tr> <tr> <td>Community Hall</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>WJP Software Limited</td> <td style="text-align: right;">42.00</td> </tr> <tr> <td><b>November 2024 payments authorised</b></td> <td style="text-align: right;"><b>Total Amount     £1478.82</b></td> </tr> </table> <p>* Indicates Clerks Expenses paid personally by the Clerk and being reclaimed.</p> <p>c) Bank Reconciliation as of 31 October 2024 <b>‘Noted’</b>. (<b>Appendix 2</b>) – signed by Chair/Clerk.</p> <p>d) Projects for 2025 discussed – it was <b>‘Resolved’</b> to set aside £1500, from Budget ‘reserves’ 2025/2026 for work on the ‘Village Garden’. Budget 2025 to 2026 – <b>‘Resolved’</b> without any further amendments. <b>(Appendix 4)</b>. Clerk is to write to the Gas Companies to ask for assistance in demolishing the Citizens Link Kiosk at the entrance to the Village Garden.</p>	Wage roll (October Salaries), including Clerk Back Pay	918.32	Yorkshire & Humber Ground Maintenance - September Cutting	472.50	Unity Bank – Monthly Fee – October	6.00	Community Hall	40.00	WJP Software Limited	42.00	<b>November 2024 payments authorised</b>	<b>Total Amount     £1478.82</b>	<b>Clerk</b>
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<b>24/11/128</b>	<b>Planning</b>													
	<p><u>Planning Application Ref: 24/03046/PLF</u> Proposal: Erection of a single storey flat roofed rear extension Location: 1 Greenfield Bungalows Seaside Road Easington East Riding Of Yorkshire HU12 0TZ Applicant: Mr Paul French Application Type: Full Planning Permission EPC Consultee Comment: No objection to the proposed extension.</p>													

24/11/129	<b>Community Issues</b>	
	<p>a) <u>VE Day – 8 May 2025</u>  <b>‘Resolved’</b> to ask the Events Committee to arrange event of Beacon Lighting for the VE Day Commemoration 2025.</p> <p>b) <u>Seating</u>  <b>‘Resolved’</b> to purchase a Bridport Seniors Bench from NBB Recycled Furniture for the Cemetery, and for future replacement benches.</p> <p>c) <u>Speeding</u>  <b>‘Agreed’</b> to move to the next meeting as representative from ERYC not available to attend November meeting.</p> <p>d) <u>PSPO Review 2025</u>  No suggestions for areas to add within the Parish of Easington were made.</p> <p>e) <u>Village Garden</u>  <b>Resolved’</b> to agree to Events Committee installing Christmas Lighting in the Village Garden, subject to installation instructions being adhered to.</p>	
24/11/130	<b>Parish Council Training / Policies and Procedures</b>	
	<p>a) <u>Coastal Communities Partnership (Holmpton/Easington/Hollym)</u>  <b>‘Resolved’</b>, Easington Parish Council do not agree to delegate authority to SHAPE to act on its behalf. Members of Council can attend the SHAPE and Coastal Communities meetings but cannot make decisions on behalf of the Parish Council. Clerk to write to SHAPE and Holmpton PC.</p> <p>b) <u>ERYC Overview and Scrutiny</u>  No subjects put forward for Overview / Scrutiny.</p> <p>c) <u>Cemetery Management</u>  ERNLLCA Training Course – 23/6/2025 - £125 PP, Inspection of Memorials, and other information on Cemetery Management.  Resolved – Clerk and Cllr. JMC to attend the training.  Clerk to book.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
24/11/131	<b>Reports from Committees/Councillors with Responsibilities</b>	
	<p><u>Committees</u></p> <p>a) Facilities Management Committee – No Meeting</p> <p>b) Health &amp; Safety Committee – No Meeting</p> <p>c) Emergency Plan Committee – No Meeting</p> <p>d) HR Committee – <b>‘Noted’</b> - Clerk Appraisal completed, 28/10/2024, NALC rates of pay revised - hourly increase to Clerk rate of pay of 63p as from 01/04/2024, both ‘Contractual’.</p> <p><u>Representation on External bodies -</u></p> <p>a) Shape – No meeting held.</p> <p>b) Health Forum – No meeting</p> <p>c) Community Hall – No meeting held.</p> <p>d) ERNLLCA – No meeting held</p>	<p><b>Clerk</b></p>

<b>24/11/132</b>	<b>Correspondence</b>	
	<p><u>Agenda items</u></p> <p>08/10/2024 – Minutes to SHAPE Meeting – 29/08/2024</p> <p>23/10/2024 – SHAPE – Agreement to act on behalf of the Coastal Communities Group</p> <p>23/10/2024 – ERYC – PSPO Review 2025</p> <p>30/10/2024 - ERNLLCA – Memorial Management /Cemetery Training Course</p> <p><u>For Information only</u></p> <p>27/09/2024 – ERYC, Survey re Polling Stations</p> <p>04/10/2024 – ERYC, information on Holiday Action Fund.</p> <p>17/10/2024 – ERYC Design Code – Link to Survey and Poster</p> <p>17/10/2024 – ERYC Rural matters information</p> <p>22/10/2024 – NALC new website to register – Councillors/Clerk</p> <p>25/10/2024 – ERNLLCA – Consultation on remote meetings ending 19/12/2024</p> <p>29/10/2024 – ERYC – Community Governance Review Meeting – 26/11/2024</p> <p>31/10/2024 – ERYC – Crime Statistics – 0 incidents in Easington Area</p>	
<b>24/11/133</b>	<b>Items for Next Agenda</b>	
	JMC – Out Newton – Road/Track to Cliff Top – Concerns re lack of warning signs approaching cliff edge.	
<b>24/11/134</b>	<p><b>Date of Next Meeting(s):</b></p> <p>5 December 2024, 19.00</p> <p>January 2025 – No Meeting</p> <p><b>Meeting Closed at: 20:35</b></p>	

**Appendix 1** – Clerk Report

**Appendix 2** – Bank Reconciliation

**Appendix 3** – Budget 2025/2026