

EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 03 OCTOBER 2024
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Cllr. Laura D Brown LDB
 Cllr. Jo-Ann M Clubley JMC
 Cllr. Roy Clubley RC
 Cllr. J Burton Graham JBG – Chair
 Cllr. Shane Keyworth SK
 Cllr. Ian Smith IS
 Cllr. David L Steenvoorden MBE DLS
 Cllr. David C Taylor DCT

Clerk: Kim Dalton KD

Ward Councillor: 1 Members of Public: 2

Minute	Discussion and Agreement	Action
24/10/107	To note apologies for absence and absentees	
	Apologies for absence received from Cllr. HL Jacobs, the reasons for absence were accepted and approved.	
24/10/108	Declaration of Interests and Dispensations	
	None	
24/10/109	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting(s) on 05/09/2024 - Agreed and Signed by the Chair	
24/10/110	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (Appendix 1) for full detail.	Clerk
24/10/111	Public Forum	
	No comments	
24/10/112	Ward Councillor Update	
	<p><u>Humber Bank</u> A meeting has taken place between Ward Councillors, Internal Drainage Board Representatives, Local MP, and the Environment Agency. The latter were surprised by the amount of damage. Permits have been drawn to carry out repair work, this is to commence Mid-October and be finished by the end of November.</p> <p><u>High Street</u> Confirmed Zig Zag lines are scheduled to be completed shortly.</p>	

24/10/113	Finance																							
	<p>a) <u>Receipts</u> – Bank Interest £81.14, Precept 2 of 2 £10,000, Total Amount £10,081.14</p> <p>b) <u>Payments</u> - The following payments were ‘Resolved’, the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.</p> <table data-bbox="284 495 1377 981"> <tr> <td>Wage roll (September Salaries)</td> <td>757.81</td> </tr> <tr> <td>Microsoft Monthly Payment – October</td> <td>* 12.36</td> </tr> <tr> <td>Yorkshire & Humber Ground Maintenance - September Cutting</td> <td>945.00</td> </tr> <tr> <td>Unity Bank – Quarterly Fee as at 30/9</td> <td>18.00</td> </tr> <tr> <td>Unity Bank – Monthly Fee – October</td> <td>5.40</td> </tr> <tr> <td>Royal British Legion Donation (Section 137 Payment) - Wreath</td> <td>100.00</td> </tr> <tr> <td>ERNLLCA – Training Course – Health and Safety</td> <td>72.00</td> </tr> <tr> <td>ERNLLCA – Training Course – Good Councillor - 1,2 and 3</td> <td>18.00</td> </tr> <tr> <td>ERNLLCA – Conference</td> <td>48.00</td> </tr> <tr> <td>WJP Software Limited</td> <td>660.00</td> </tr> <tr> <td>October 2024 payments authorised</td> <td>Total Amount £2636.57</td> </tr> </table> <p>* Indicates Clerks Expenses paid personally by the Clerk and being reclaimed.</p> <p>c) Bank Reconciliation as of 30 September 2024 ‘Noted’. (Appendix 2) – signed by Chair/Clerk and Councillor Responsible for Finance as per Financial Regulations.</p> <p>d) Budget v Spending 2nd Quarter – ‘Noted’ (Appendix 3) – signed by Chair.</p> <p>e) Budget 2025 to 2026 – ‘Resolved’ to review further following consideration of costings within 3/5 year ‘Action Plan’. (Appendix 4)</p> <p>f) Clerk – ‘Noted’ an increase in the hourly rate by 22p, as from 01/10/2024, following the Scale Point increase as a result of achieving the CILCA Qualification.</p>	Wage roll (September Salaries)	757.81	Microsoft Monthly Payment – October	* 12.36	Yorkshire & Humber Ground Maintenance - September Cutting	945.00	Unity Bank – Quarterly Fee as at 30/9	18.00	Unity Bank – Monthly Fee – October	5.40	Royal British Legion Donation (Section 137 Payment) - Wreath	100.00	ERNLLCA – Training Course – Health and Safety	72.00	ERNLLCA – Training Course – Good Councillor - 1,2 and 3	18.00	ERNLLCA – Conference	48.00	WJP Software Limited	660.00	October 2024 payments authorised	Total Amount £2636.57	Clerk
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24/10/114	Planning																							
	No Planning applications or decisions received.																							
24/10/115	Community Issues																							
	No community issues																							
24/10/116	Parish Council Training / Policies and Procedures																							
	<p><u>Clerk Appraisal</u> Clerk is due an annual appraisal in October, any comments re performance to be submitted to the HR Committee.</p>	FC/HRC																						

	<p><u>Clerk Change of Scale Point and Salary</u> ‘Noted’ – Clerk has obtained CILCA Qualification – as per contract of employment the NALC Scale Point increases from 10 to 11, as from 01 October 2024, equating to 22p per hour</p>	
24/10/117	Reports from Committees/Councillors with Responsibilities	
	<p><u>Committees</u></p> <p>a) Facilities Management Committee – Looking at replacement seats, also to meet with a ‘not for profit’ organisation who are interested in carrying out work for the Council.</p> <p>b) Health & Safety Committee – No Meeting</p> <p>c) Emergency Plan Committee – No Meeting</p> <p>d) HR Committee – See Minute Ref: 24/10/116 re appraisal etc.</p> <p><u>Representation on External bodies -</u></p> <p>a) Shape – No meeting held.</p> <p>b) Health Forum – No meeting held – Cllr. LDB confirmed Holderness Health systems have been down – if it is a non-emergency health issue you can contact on 111.</p> <p>c) Community Hall – No meeting held.</p> <p>d) ERNLLCA – Cllr, DLS confirmed attendance at ‘Conference’, informative, element of a sales pitch but still worthwhile attending.</p> <p><u>Quarterly Report from Councillor with responsibility for Finance -</u> Cllr. IS confirmed accounts checked and balanced, he has signed as per Financial Regulations.</p>	<p>FMC/ Clerk</p> <p>HRC/ Clerk</p>
24/10/118	Correspondence	
	<p><u>Agenda items</u> None</p> <p><u>For Information</u> Various – East Riding for Community Grant Information – circulated to Community Groups 05/09/2024 – ERYC – Information re Blue Tongue Virus for circulation 06/09/2024 – East Riding Local Plan – Modifications Update / Survey 10/09/2024 – ERYC – Changing Coasts – Newsletter 16/09/2024 – Changing Coasts Meeting information – next meeting 25/10/2024</p>	
24/10/119	Items for Next Agenda	
	None	

24/10/120	Date of Next Meeting(s): 18:15, 07 November 2024 - Gas Liaison Meeting 19.00, 07 November 2024 – Ordinary Meeting. Meeting Closed at: 20:20	
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Appendix 1 – Clerk Report

Appendix 2 – Bank Reconciliation

Appendix 3 – Budget v Spending (2nd Quarter)

Appendix 4 – Budget 2025/2026