

AGENDA EASINGTON PARISH COUNCIL

To: The Councillors of Easington you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 03 November 2022 at 19.00.00 this meeting will be held at The Community Hall Beck Lane Easington HU12 0TX

1. **Apologies**

2. **Co-Option of Councillors**

To review/discuss/propose and agree on the application(s) for the vacancy on the Parish Council

3. **Declaration of Interests**-members to declare any interests in items on the agenda and the nature of such interests.

4. **Minutes from previous meeting(s) – Ordinary Meeting 06/10/2022**

5. **Clerks Report**

6. **Public Forum**

This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.

7. **Ward Councillor Update**

This section limited to 15 minutes (maximum 5 mins per Councillor for questions)

8. **Finance**

a) To note Receipts:

Precept (Final) – 2 of 2 - £8500 / Cemetery Fees £510.00

b) To Agree the Payment (s) as per the attached Schedule: Total £1308.49

c) To discuss and 'agree' the budget for the financial period 2023/2024

d) To 'Agree' Section 137 payment as per Budget for RBL Poppy Appeal – Cheque to sign (amount within payment schedule).

9. **Planning**

To consider the following Planning Applications/Consultations (including applications received up to the date of the Meeting)

Immingham RO/RO - Statutory Consultation – Section 42 Duty to consult

Humber Low Carbon Pipelines Project – Statutory Consultation – Section 42 Duty to consult

To Note the following Planning Decision(s)

Other Planning Issues

10. **Community Issues**

a) Warm Spaces

To discuss consider the report provided regarding 'Warm Space' provision in the Community

b) Christmas Event – 02/12/2022

To discuss contribution from the PC to cost(s) incurred for the 'Light Switch On'.

c) Cemetery Fees

d) Community Payback

11. Committees and/or Councillors with Responsibilities:

To Appoint a Councillor to represent Easington Parish Council on the 'Health Forum'

Reports from Councillors with External Committee Representation(s):

Shape
Health
Community Hall
ERNLLCA

**To appoint additional Councillor to the following Committee(s):
HR Committee**

Reports from Parish Council Committees:

Emergency Plan
Health, Safety and Risk Management, Policies and Procedure-

Parish Plan

Report from Councillors with Responsibilities for Areas within the Parish:

12. Correspondence (previously circulated to all Councillors via Email)

Correspondence detailed below is received and added to the Agenda for discussion. Further correspondence received during the month which is informative only and not included in the list of correspondence detailed.

14/10/2022 – Simon Riley, ERYC – Rough Sleeper Survey 2022
20/10/2022 – SHAPE– Draft Minutes from meeting previously reported upon by Cllr. NJ.
24/10/2022 – ERYC – ERYC Local Plan Update Views 24/10 to 05/12, last consultation
24/10/2022 – ERYC - Rural England – Shared Prosperity Fund information
25/10/2022 – Holderness Health – Forum meeting 14/11/2022 including Teams Link

13. Items for the Next Agenda: (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

14. Date and Time of next meeting(s): -

01 December 2022 – 19.00

Yours Faithfully,

Kim Dalton

Clerk to Easington Parish Council

Date of Issue: 28 October 2022

Public and Press are welcome to attend this meeting.

Please Note - the meeting will be recorded via Audio

*Note:
Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda,– further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.*

Appendix

- 1 – Clerk Report
- 2 – Payment Schedule
- 3 – Budget 2023/2024
- 4 – Warm Space Report
- 5– Cemetery Fees Report

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Clerk resolving issue with local Electrician- ongoing – Richard Newsam arranging a suitable appointment to have a look. UPDATE – owners are moving out – RN is to wait and KD will discuss with the new owners when they move in.
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022) 28/10/2022 – Still in situ.
21/08/86	EPC	Foliage – Speeding Sign – Hull Road	Clerk	10/09/2021 – ERYC confirmed Grounds Dept have been instructed to cut the foliage back. Clerk chased Terry Weaver.
22/09/088 (b)	EPC	Defibrillator – Out Newton	Clerk	20/9 – Buckle Farms agreed to instal at Southfield Farm – KD written to supplier to confirm. Order being put in for us. Buckle to confirm where they suggest is the best place to instal. Defib still in the ‘Pipeline’.
		Community Payback		Continuing to undertake work in and around the village – Memorial Area tidied up, Bulbs to be planted along Hull Road Bench – Cliff Top - they cannot do in this weather and we have to send in another request for this type of work. Clerk will send a letter of Thanks to the team on behalf of the PC.
		Christmas		Tree coming from Gassco. Light Switch on to be 2/12/2022. Events Committee supporting the PC with the events for the evening. Church providing ‘Mulled Wine’ Prayers and Carols.

Indicates ongoing/underway

Appendix 1 – Nov 2022 Meeting

Easington Parish Council
Payment Schedule - November 2022

Date	Description	Amount	Notes	BudgetAllocation
03/11/2022	October Salaries - All Employees	638.04	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries
	Microsoft Monthly Payment (Nov 2022)	11.28	Clerks Expenses*	M/Soft/Norton
	Yorkshire & Humber Ground Maintenance	450.00	October - Final Grass Cuts	Grass Cutting
	RBL - Royal British Legion	100.00	Section 137 Payment - Annual Donation	Section 137
	Shaw & Sons Limited	49.67	Cemetery receipt books - Clerks Expenses*	Expenses
	Easington Community Hall	59.50	July and September Meeting(s)	Hall Hire
	Total Monthly Payments	1308.49		

Notes:

1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed **60.95**

2. Salaries - are stated Gross, i.e. inclusive of the HMRC Payment (mainly because the HMRC payment fluctuates from month to month) and are not split due to GDPR

3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) R Clubley, N Jackson or I Smith

Signed:

Date:

Ian Smith or David Tucker

Chair or Vice Chair

Signed:

Date:

Kim Dalton

Clerk/RFO

**Signed as Authorisation to pay the above amounts
via Bank Transfer from the Community Account**

Minute Ref: 22/11/

Easington Parish Council
Receipt Schedule - October 2022

Date	Description	Amount	Notes	Allocation
03/10/2022	Precept - 2 of 2	8500.00		Precept
07/10/2022	Cemetery Fees	510.00	3 x Cemetery Fees	Cemetery
	Total Monthly Income	9010.00		

Minute Ref: 22/11/

EASINGTON PARISH COUNCIL

REPORT TO EASINGTON PARISH COUNCIL ON WARM SPACE PROVISION

Subject: Provision of a Warm Space in Easington Parish in response to cost-of-living crisis

Purpose: To decide on action necessary for the provision of a Community Warm Space; to plan the use of financial resources carefully to achieve the maximum benefit for the community.

1. Background

There is a cost-of-living crisis in the UK resulting in unprecedented pressures on people this winter. Despite the support given by Government, there are people in Easington who will be forced to make tough decisions about when and what they eat, what they can do in life, and when they can afford to heat their home. Unfortunately, the Parish Council do not know the number of people within the community who may be impacted.

The reason for Warm Spaces

From April 2022 Ofgem increased their price cap for default (standard variable tariffs) and prepayment meter tariffs by 54 per cent. This raised the bills of 22 million gas and electricity customers by an average of between £693 and £708 depending on how they pay. This is on top of the price increase that came in October 2021. The price cap for October 2022 has been set by the government but is estimated to add another 20%, this would see the average bill increase to around £2,500 a year for gas and electricity.

The government's position on support is evolving, with some measures already announced and paid, including a £150 council tax rebate, a £400 grant through the Energy Bill Support Scheme, £300 for pensioners, and extra £150 for those with disabilities and an expansion of the Household Support Fund. However, the reality is that for most families, this support is not enough to cover the price rises of food, fuel, and other necessities. This means that although people will have an extra money to go towards their energy costs it may not make enough of a difference.

A warm space is a community building, open to all during advertised opening hours, where anyone can come and will be treated with dignity and respect. Individual reasons for seeking the warm space will be kept confidential and there will be no judgment on anyone needing to seek a warm space this winter.

The Warm space can provide a heated place with drinks and food and community interaction. Providers of Warm Spaces could consider offering a TV, music, interaction with food bank services. Unfortunately, because our own Community Hall does not offer 'Wi Fi' services this facility could not be offered.

The idea of sharing a warm space during the winter months has been widely adopted across the Country and there are grants available at District Council level to help meet the running costs. See Do it For Yorkshire Grant information.

EASINGTON PARISH COUNCIL

2. Options for Council

- a. Create a community Warm space using a Community building, apply for grant funding and enlist the help of volunteer organisations to support users of the Warm Space by providing hot drinks, signposting users to energy saving advice and where appropriate services who can help with benefit advice and government grants for those in fuel poverty.
- b. Work with voluntary groups to support the opening of a community Warm Space in a community building. Assist the organisers where possible by signposting them towards funding sources.
- c. Do not support the creation of a community Warm Space. If a Warm space is created by a community group e.g., Church group, promote on Parish Council website and social media but not be involved either operationally or financially.

3. Implications and risks

That the running costs exceed income obtained via grant applications. That staff time is used in the absence of volunteers. That heating costs are higher than expected for the venue.

Venue – to consider

Safeguarding – training required (potential vulnerable Adults/Children)

Volunteers and/or Employee commitment

Costs – running costs may exceed grant availability

Hire of Hall costs – not covered by DIY Grant

Clerk – note cannot offer any time to the project

Is this what the Community wants? Consultation required to decide.

Parish Council Budget / Funds – note the PC does not have any available funds for this project

Kim Dalton – Clerk

Easington Parish Council

20 October 2022

EASINGTON PARISH COUNCIL – REPORT ON CEMETERY FEES

Easington Parish Council has a lovely Cemetery down Humber Lane Easington which is professionally managed and tended by Mike Welton on behalf of the Parish Council. Mike has carried out the work dealing with Burials/Interment of Ashes and the associated recording and documentation for many years and has done this without receiving any payment from Easington Parish Council. He has also ensured we are kept up to date with any problems as and when they arise.

The main cost for ensuring that the Cemetery is kept in a neat and tidy state is for Grass Cutting and Trimming of Hedges and Trees.

2022 Costs (Additional comment)

Grass cutting - We have been fortunate in that costs have been kept lower than usual due to a dry summer meaning that the grass did not grow as quickly, and fewer cuts were undertaken.

Hedge(s) - to the rear and left of the cemetery are to be cut back by the Community Payback Team at no cost to the Parish Council. The large Conifers at the side have been flailed, again at no cost to the Parish Council, the cost being met by a local Farmer – V Clubley & Sons Limited.

Cemetery Rate(s) - £312.12 representing 2021/2023 unfortunately the invoice was not received in 2021 – despite notifying ERYC of the change of address, post was sent to the previous clerk who did not pass on the invoice, nor the numerous reminders! This has resulted in the PC being charged legal costs of £77.50, for the period 2021/2022, I was only made aware of this on 12/10/2022, after receiving the invoice in the sum of £312.12 for the 2 years which I queried.

Waste Collection - £138.06, a slight increase from the previous year.

2023 Costs

We are likely to see an increase in all the costs in line with inflation, around a 10% increase. Further, the Conifers need pollarding to around 10ft and it is anticipated that Grass Cutting costs will also increase.

The Cemetery Fees were reviewed and increased in December 2021, the recommendation at that time being that they were increased as in the suggested Fee column in Table 2 below. PC did not 'Agree' with the suggested 'Fee' increase but proposed and 'Agreed' to increase the Fee by 100%, with a further review in December 2022.

For comparison purposes please see table below:

TABLE 1.					
Year	Cemetery Fees (£)	Grass Cutting Costs (£)	Rates & Trade Waste	Total Expenditure	Difference
2016/2017	435.00 (4 B or I and 3 Headstones)	1111.33	176.94	1288.27	- 853.27
2017/2018	120.00 (2 B or I)	1558.00	181.17	1739.17	-1619.17
2018/2019	395.00 (2 B or I)	1200.00	191.65	1391.65	- 996.65
2019/2020	600.00 (2 B or I)	1408.00	207.25	1615.25	-1015.25
2020/2021	715.00 (4 B or I)	1408.00	224.04	1632.04	-917.04
2021/2022	1690.00 (including increase in charges)	1800.00	132.86	1932.86	-242.86
2022/2023	1410.00 (4 B or I)	1500.00	450.18	1950.18	-540.18
Total Amounts	5365.00	8985.33	1564.09	11549.42	-6184.42

A £6184.42 loss has been incurred to date split over 7 years. This being an average loss of income per annum of £883.49, this despite an increase in the Fee by 100% during the past Financial Year.

Therefore, we do need to increase each Burial cost and I would again suggest that Parish Council strongly consider the increase which was proposed in 2021.

Currently the Fees are (please note, fees for Patrington/Keyingham and Withernsea are that provided to me in 2021):

Description	For Comparison Purposes				
	Easington current Fee, revised December 2021	Fee recommended In 2021 to apply as from 01/01/2022	Patrington	Keyingham	Withernsea
Adult Grave	240.00	450.00	200.00	440.00	445/855
Child 1 Month to 12 Years	120.00	Free	Free	Free	Free
Still Born Child	Free	Free	Free	Free	Free
Grave in old Section if available	200.00	450.00	N/A	N/A	N/A
Interment of Ashes in a new ½ Size Grave	120.00	250.00	100.00	220.00	655.00
Interment of Ashes in an existing Grave	100.00	150.00	50.00	110.00	-
Documentation /Interment Fee	120.00	100.00	85.00	55.00	Included within grave fee
Right to Erect a Headstone on a purchased grave	100.00	100.00	40.00	100.00	
Top up of grave with soil	--	Nil	44..00	--	--

Kerb sets surrounding a grave are not allowed, All fees are double the above in the event of the person being a non-parishioner. (i.e., living outside the Parish Boundary)

Kim Dalton ILCA
Clerk – Easington Parish Council

27 October 2022

Appendix 4 - Agenda – 3 November 2022