

AGENDA EASINGTON PARISH COUNCIL

To: The Councillors you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 07 September 2023 at 19.00, at The Community Hall Beck Lane Easington HU12 0TX

1. To Elect a Chairman

Following the resignation of Councillor Glenn Myers a vacancy has arisen for Chairman of the Parish Council LGA 1972 15.2 – The election of a Chairman is to be the first business transacted

2. Apologies

3. Co- Option

To co-opt two additional councillors to the seats vacated following resignations.

4. Declaration of Interests-members to declare any interests in items on the agenda and the nature of such interests.

5. Minutes from previous meeting(s) – Ordinary Meeting 06/07/2023

6. Clerks Report – Appendix 1

7. Public Forum

This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.

8. Ward Councillor Update

This section limited to 15 minutes (maximum 5 mins per Councillor for questions)

9. Finance

a) To **note** Receipts as per schedule in the sum of £350.00(*note additional receipts received prior to a meeting may be added*).

b) To **resolve** Payment(s) as per the schedule(s) in the sum of £2704.06 (*note additional payments received prior to a meeting may be added*).

c) To note Bank Reconciliation as at 31 August 2023

d) To agree removal of Cllr. G Myers and adding a replacement signatory onto Internet Banking.

10. Planning -

To consider Planning Applications/Consultations (inc. applications received up to the date of the Meeting)

Planning Application Ref: 23/02294/PLF

Proposal: Siting of 9 no. blastproof cabins housing offices and welfare facilities (Retrospective Application)

Location: Gassco Langede Receiving Facility Dimlington Road Easington East Riding Of Yorkshire HU12 0TG

Applicant: Gassco UK

Application Type: Full Planning Permission

EPC Consultee Comments: To resolve comments on above Retrospective Planning Application

Consultation from NALC re Local Plan:

To resolve PC response (if any) to the consultation sent to Councillors

To note Road Closures:

ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 (1)TEMPORARY PROHIBITION OF THROUGH TRAFFIC FIRTHOLME ROAD, EASINGTON (PART) – 2nd October 2023 until 06 October 2023 to allow work to be carried out by Morrisons Utilities on behalf of Yorkshire Water.

11. Community Issues

Community Speed Watch Teams

To resolve action to take regarding Community Speed Watch programme

D-Day Celebrations 2024

To discuss/consider replacing Crown on the Beacon to commemorate the D-Day celebrations in 2024.

12. Policy/Procedure/Training/Parish Council issues

Community Governance Review

To resolve PC response following the Draft Recommendations received for a reduction in Councillors from 9 to 7.

13. Committees and/or Councillors with Responsibilities:

To receive Verbal Reports from Councillors with responsibilities and/or Committees

Reports from Councillors with External Committee Representation(s):

Shape – No representative, Agenda 31/8/2023 received and Minutes 25/May/2023 and circulated. Councillors to discuss the representation of the Parish Council on the SHAPE Committee by a Member of Public who would report in to the PC.

Community Hall - Verbal Report

Health and ERNLLCA – No representative

Reports from Parish Council Committees:

Emergency Plan/ Health, Safety and Risk Management, Policies and Procedure –

Parish Plan – Update from PP Committee

HR Committee – the Clerk is to receive the annual Appraisal on 28/09/2023, if Councillors want to make any comments / suggestions etc. please contact HR Committee.

Report from Councillors with Responsibilities for Areas within the Parish

14. Correspondence (previously circulated to all Councillors via Email)

Correspondence detailed below is received and added to the Agenda for discussion. Further correspondence received during the month which is informative only and not included in the list of correspondence detailed.

03/08/2023 – ERYC _ Annual Forum – Transport (attendees ?)

30/08/2023 – SHAPE – Agenda / Minutes provided

30/08/2023 – ERNLLCA – Local Plan Consultation document from NALC

01/09/2023 – ERNLLCA – Information on D-Day 2024

15. Items for the Next Agenda: (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

16. Date and Time of next meeting(s): -

Yours Faithfully,

Kim Dalton

Clerk to Easington Parish Council

Date of Issue: 01 September 2023

Note:

Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda,– further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.

Appendix

1 – Clerk Report

2 – Receipts Schedule

3 - Payment Schedule

4 – Bank Reconciliation

**Public and Press are welcome to attend the meeting.
Please Note - the meeting will be recorded via Audio.**

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Knocked several times – no response from Occupier (if in) Letter to new owner to request contact 25/07/2023 – No response to date. 01/09/2023 – No response – property is ‘For Sale’ again
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022) 27/01/2023 – Still in situ. 02/03/2023 – still in situ Chased Highways Maintenance again – awaiting a response Aware – they know it needs to be done.
	EPC	Passing Place signs	Clerk	22/5/2023 - ERYC have confirmed they are already aware and have over 300 signs in the area needing attention – they are repairing in order of priority. Situation remains the same – chased by Clerk and Ward Councillor
23/07/084 (c)	EPC	Wall – Village Garden	Clerk	Quotation awaited
23/07/084 (a)	EPC	CILCA Training/Qualification - Clerk	Clerk	Training Course commenced 05/09/2023

Appendix 1 – September 2023 – Meeting

**Easington Parish Council
Receipt Schedule**

Date	Description	Amount	Notes	Allocation
24/07/2023	Cemetery Fee	350.00	Plot prepayment	Cemetery
	Total	350.00		

Minute Ref: 23/09/

Easington Parish Council
Payment Schedule - September 2023

Date	Description	Trns. No.	Amount	Notes	BudgetAllocation
30/09/2023	Bank Charges		18.00	Quarterly Fee	Expenses
07/09/2023	August Salaries - All Employees		696.63	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries
	Microsoft Monthly Payment (Sept 2023)		11.28	(Inc VAT) Clerks Expenses*	M/Soft/Norton
	Yorkshire & Humber Ground Maintenance		945.00	2 Cuts each at Cemetery/Churchyard /Village Garden and Memorial	Grasscutting
	Cartridge People - Ink Cartridge - Black		12.16	(inc VAT) Clerks Expenses*	Expenses
	Community Hall - Storage Charge		10.00	2023/2024 - Filing Cabinet in Office	Community Hall
	Community Hall - Booking Fee		74.00	April / June including PP Meetings	Community Hall
	Tesco Mobile - Phone Top Up		20.00	Mobile Phone Top Up	Expenses
	Norton Anti Virus Renewal		64.99	(inc VAT) Clerks Expenses*	M/Soft/Norton
	CILCA - Portfolio Training and Mentoring		330.00	(inc VAT)	Training
	CILCA - Qualification		540.00	(inc VAT)	Training
	Total Monthly Payments		2704.06		

Notes:

1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed **108.43**
2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees
3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) R Clubley, H. Jacobs or I. Smith
- 4.VAT Section 126 Payments can be reclaimed

Signed:

Date:

Chair of Meeting

Signed:

Date:

Kim Dalton

Clerk/RFO

Signed as Authorisation to pay the above amounts via Bank Transfer from the Community Account

Minute Ref: 23/09/

Easington Parish Council
Bank Reconciliation 2023 to 2024

01/04/2023

Opening Balance - Current Account	1212.26
Opening Balance - Savings Account 1	505.48
Opening Balance - Savings Account 2	7204.00
Voucher Credit - Sandhills	0.56
Income	11356.91
Total	20279.21

Less:

Expenditure	9854.69
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Reconciliation as at : 31 August 2023 **10424.52**

Closing Balances as at 31/08/2023 :

Unity Savings Account - 20450698	508.33
Unity Savings Account 20450708	8270.19
Unity - Current Account - 20450685	1645.44
Cash/Cheque to clear at bank	0.00
Voucher Credit (Sandhills)	0.56

Less Uncleared Cheques/payments **0.00**

Balance **10424.52**

Signed By Chair:

Date:

Signed By Clerk:

Date: