

EASINGTON PARISH COUNCIL

Kim Dalton
Clerk to Easington Parish Council
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01 December 2023

To: Councillors/Members you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 07 December 2023 at 19.00, at The Community Hall Beck Lane Easington HU12 0TX, to conduct the business specified below.

Yours faithfully,

Signed: *Kim Dalton*

AGENDA

1. **Absence**
 - a) To receive apologies for absence and record these in the minutes.
 - b) To consider the approval of the reasons for absence given by councillors
2. **Co- Option**

To co-opt additional councillor to the seat vacated following a resignation.
3. **Declaration of Interests and Dispensations**
 - a) To receive, consider and decide upon requests for dispensation received from Councillors under section 33 of the Localism Act.
 - b) To receive any disclosure of interests not already declared under the councillors disclosure of interest declaration.
4. **Minutes from previous meeting(s) – Ordinary Meeting 02/11/2023**
5. **Clerks Report – Appendix 1**
6. **Public Forum**

This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.
7. **Ward Councillor Update**

This section limited to 15 minutes (maximum 5 mins per Councillor for questions)
8. **Finance**
 - a) To **note** Receipts as per schedule in the sum of **£120.00** *note additional receipts received prior to a meeting may be added*).
 - b) To **resolve** Payment(s) as per the schedule(s) in the sum of **£2420.57** (*note additional payments received prior to a meeting may be added*). **Appendix 2.**
 - c) To note Bank Reconciliation on 31 October 2023, **Appendix 3.**
 - d) To resolve to increase Clerk Salary, backdated to 01/04/2023, as per Contract / NALC conditions.
 - e) To resolve to renew Insurance due 01/01/2024, Zurich Insurance, £363.00, unchanged from 2023.
 - f) To resolve Precept Request for the Financial Year – 1/4//2024 to 31/03//2025
9. **Planning -**

To consider Planning Applications/Consultations (inc. applications received up to the date of the Meeting)
No new applications received at time of issuing Agenda.

To Note the following Planning Decision(s) received:

Public Bridleway No: 13 and 14 – Modification Order

To note the Public Path diversion and Definitive Map and Statement modification order in respect of Easington Bridleway Nos: 13 and 14.

10. Community Issues

Defibrillators

To resolve whether to purchase Paediatric Pads for 3 x Defibrillators – **Appendix 4**

11. Policy/Procedure/Training/Parish Council issues

To resolve action to take regarding adopting the following additional policies relating to the Governance of the Council:

- a. Complaints Policy
- b. Request for Information
- c. Privacy Notice
- d. Training and Development Policy
- e. Vacancy and Co-Option Procedure

12. Committees and/or Councillors with Responsibilities:

To receive Verbal Reports from Councillors with responsibilities and/or Committees

Reports from Councillors with Representation on External Committee's:

Shape –

Community Hall -

Health and ERNLLCA –

Reports from Parish Council Committees:

Emergency Plan/ Health, Safety and Risk Management, Policies and Procedure –

HR Committee –

Report from Councillors with Responsibilities for Areas within the Parish

13. Correspondence (previously circulated to all Councillors via Email)

Correspondence detailed below is received and added to the Agenda for discussion. Further correspondence received during the month which is informative only and not included in the list of correspondence detailed.

14. Items for the Next Agenda: (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

7/11/223 – SHAPE (email) – Information re meeting with Holderness Health

24/11/2023 – ERYC (email) Precept Letter inc. request form and Calculator

27/11/2023 – SHAPE (email) – Invite to Meeting including Agenda and Minutes

28/11/2023 – Easington Youth Club (Management Committee) – email re Defibrillators

15. Date and Time of forthcoming meeting(s): -

January 2024 – No Meeting is held.

01 February 2024 – 19.00 - Ordinary Meeting

Appendix

1. Clerk Report
2. Payment Schedule
3. Bank Reconciliation
4. Report – Defibrillators

**Public and Press are welcome to attend the meeting.
Please Note - the meeting will be recorded via Audio.**

Note:

Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.