

**Easington Parish Council
Receipt Schedule**

Date	Description	Amount	Notes	Allocation
19/11/2023	Cemetery Fee	120.00	Interment Fee	Cemetery Cemetery

Total **120.00**

Minute Ref: 23/12/

Key Code:

**Easington Parish Council
Payment Schedule**

Date	Description	Trns. No.	Amount	Notes	BudgetAllocation
To NOTE the following Contractual Payments:					
15/12/2023	November Salaries - All Employees		973.96	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC
Note: above includes Back Pay for Clerk Salary 1 April to 31 Oct 2023					
15/01/2024	December Salaries - All Employees		731.29	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC
To RESOLVE the following Payments:					
07/12/2023	Microsoft Monthly Payment (Dec 2023)		12.36	(Inc VAT) Clerks Expenses*	M/Soft/Norton
	ERNLLCA - Chair Training Course		24.00		Training
	Zurich Insurance		363.00	Renewal 2024 - premium unaltered	Office Expenses
	Tesco - Envelopes		2.20	(Inc VAT) Clerks Expenses*	Office Expenses
	Easington Community Hall Hire		48.50	July and September Meetings	Hall Hire
	Microsoft Monthly Payment (Jan 2024)		12.36	(Inc VAT) Clerks Expenses*	Office Expenses
	ERYC - Street Lighting 2023 to 2024		252.90	(inc VAT)	Rates/Lighting

Total Monthly Payments **2420.57**

Notes:

1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed **26.92**
2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees
3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) J Clubley, R Clubley or H. Jacobs
- 4.VAT Section 126 Payments can be reclaimed

Signed:

Date:

Chair of Meeting

Signed:

Date:

Kim Dalton

Clerk/RFO

**Signed as Authorisation to pay the above amounts
via Bank Transfer from the Community Account**

Minute Ref: 23/12/

Easington Parish Council
Bank Reconciliation 2023 to 2024

01/04/2023

Opening Balance - Current Account	1212.26
Opening Balance - Savings Account 1	505.48
Opening Balance - Savings Account 2	7204.00
Voucher Credit - Sandhills	0.56
Income	22392.98
Total	31315.28

Less:

Expenditure	15501.35
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Reconciliation as at : 30 November 2023 **15813.93**

Closing Balances as at 30/11/2023 :

Unity Savings Account - 20450698	511.78
Unity Savings Account 20450708	13832.81
Unity - Current Account - 20450685	1468.78
Cash/Cheque to clear at bank	0.00
Voucher Credit (Sandhills)	0.56

Plus Uncleared Cheques/payments 0.00

Balance **15813.93**

Signed By Chair:

Date:

Signed By Clerk:

Date:

REPORT ON DEFIBRILLATORS -

Subject: Defibrillator Pads – purchase of Child Pads

Location: Easington, Kilnsea and Out Newton

Date: December 2023

We have received a request from a Member of Public regarding the purchase of Child Pads for the Defibrillators.

We currently have 3 defibrillators in the Parish which have Adult only pads, you may be aware that the Defibrillator in Easington has been used many times on an Adult, but never on a Child to date.

To purchase Paediatric pads the costings are as follows:

Defibrillator Location	Make	Cost ex VAT – Paediatric Pads
Easington	Zoll	£123.00
Kilnsea	Lifepak CR Plus	£102.00
Out Newton	Power heart AED	£ 94.00

All the pads have a life span of 2 years and would need replacing as we do with the Adult pads upon expiry.

Also note that the Paediatric Pads can only be used on children up to 8 years old, after this you use the Adult pads.

I have conducted some research on the Adult pads and can confirm that these can be used on a child, but you use them differently. The defibrillator itself tells you what to do when you are using it.

‘Adult and Paediatric Pads for AEDs: You can use adult pads for children 8 years and older. You can use adult pads for a child less than 8 years, but you may have to apply them differently than shown on the pads: apply one on the front of the chest, the other on the back, so they do not touch.’

Points to note:

- We have not included an amount in the Budget to have Paediatric Pads, the cost to have these at all 3 locations would be £319.00, I don’t feel you can instal at one site only.
- You can use Adult Pads
- Members of Public without training may not know that Paediatric Pads are only for someone up to 8 years of age.
- The person carrying out the resuscitation may not know the age of the patient in any case.
- Would the Youth Club be better purchasing their own Defibrillator as Schools have been doing?

Please can you take some time to consider all of the above, this will be added to the agenda for the December meeting.

Note, any opinions expressed in the above report are my own and only intended to assist Councillors with the decision-making process – you should always carry out your own research as well. Also note that although I am a Trustee at Easington Youth Club, I have not allowed this to influence the above report.

Kim Dalton – Clerk
Easington Parish Council