

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Knocked several times – no response from Occupier (if in) Letter to new owner to request contact 25/07/2023 – No response to date./ 01/09/2023 – No response – property is ‘For Sale’ again. 07/09/2023 – Cllr. Keyworth has details of owner and will inform clerk.
	EPC	Passing Place signs	Clerk	22/5/2023 - ERYC have confirmed they are already aware and have over 300 signs in the area needing attention – they are repairing in order of priority. Situation remains the same – chased by Clerk and Ward Councillor 12/09/2023 – Reminder sent to ERYC
23/07/084 (c)	EPC	Wall – Village Garden	Clerk	Cllr. Keyworth is to look at repairing village wall at own expense. Clerk to obtain quotations from local builders. Quotation obtained to repair walls of Village Garden - £474.00 On agenda - April
		Tithe Barn – Overgrown	Clerk	MOP raised at meeting on 07/09/2023 12/09/2023 – Clerk chased Architect and asked for email to be passed on to owner of property. Nothing heard still.
	EPC/ERYC	Citizen Link Kiosk	Clerk	07/03/2024 Email sent to ERYC asking if they can arrange to demolish CLK. Still waiting to hear an outcome.
	EPC/ERYC	Litter Bin - Additional	Clerk	08/03/2024 – Letter sent to ERYC asking if we are able to have a bin on Hull Road 11/03/2024 – Quote received – Bin and installation £479.99
	EPC	D-Day Flag of Peace	Clerk	26/03/2024 – D Day Flag received / Church Warden prepared to say a prayer on the day.
	EPC	Bus Shelter	Clerk	Project – JBG raised for Agenda item – April Meeting – Information sourced and sent to Councillors. On Agenda – April.
	EPC/ERYC	Dimlington Road		08/03/2024 - Concerns – Parking – email sent to Terry Weaver Highways. – Item on Agenda April 2024
	EPC/ERYC	Humber Bank	Clerk	Concerns from MOP addressed to Cllr. JC, contacted ERYC Ward Councillor who is looking into deterioration of the Humber Bank with the Environment Agency.

Appendix 1 – April 2024 – Meeting

Easington Parish Council

Receipt Schedule

Date	Description	Amount	Notes	Allocation
04/04/2024	Allotment rent	25.00	Received and Allocated in 23/24 F Year	Rents
	Land Rent - Out Newton	50.00	Received and Allocated in 23/24 F Year	Rents
	Allotment rent	25.00	Received and Allocated in 23/24 F Year	Rents

Total **100.00**

Minute Ref: 24/04/

Key Code:

**Easington Parish Council
Payment Schedule**

Date	Description	Trns. No.	Amount	Notes	BudgetAllocation
To NOTE the following Contractual Payments:					
15/04/2024	March Salaries - All Employees		731.29	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC
To RESOLVE the following Payments:					
04/04/2024	Microsoft Monthly Payment (April 2024)		12.36	(Inc VAT) Clerks Expenses*	M/Soft/Norton
	21CC Group Limited		282.00	(inc Vat) - Agreed at Sept 2023 meeting - Minute Ref: 23/09/100	Section 137
	East Riding of Yorkshire Council		229.54	Cemetery Rates - Costs remain same as 2023!	Rates - Cemetery
	Binders - Parish Plan		28.26	(inc VAT) Clerks Expenses*	Expenses
Total Monthly Payments			1283.45		

Notes:

1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed **40.62**
2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees
3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) J Clubley, R Clubley or H. Jacobs
4. VAT Section 126 Payments can be reclaimed

Signed:

Date:

Chair of Meeting

Signed:

Date:

Kim Dalton

Clerk/RFO

**Signed as Authorisation to pay the above amounts
via Bank Transfer from the Community Account**

Minute Ref: 24/04/

EASINGTON PARISH COUNCIL ASSET REGISTER

Description	Purchase Cost/Donated etc	Replacement Cost	Insurance Value	Notes
	£	£	£	
Land Holdings 1. Village Green – South Church side/Back Street Easington 2. Cemetery 3. Cemetery Extension 4. Blackwell Pond Seaside Road Easington 5. Blacksmiths Corner Dimlington Road Easington 6. 2 x Allotments Baulk End Easington 7. Land – Out Newton	3,000 900			1.Village Green purchased 18/10/1982 with donations from British Gas. ½ Acre Original Cemetery acquired in 1883 Cemetery Extension Land purchased in 1986
War Memorial	Donated	14,250	14,250	Easington Memorial Committee and RBL Funded from local events/EPC/ERYC – 1997 onward
Kiosk (previous for information now storage only) Brick Construction / Tiled Roof - Unheated	Donated	20,000	NIL	<u>Hand Over</u> Minute Ref: 280 & 282 Insurance – Public Liability cover only
20 Seats of various type	Various Donations Purchases	11,063	11,063	Average cost of replacement estimated at £500 per Seat
2 Seats of various type	437.00	437.00	437.00	Purchased via Gassco Vouchers
1 Timber Shed in Cemetery, Humberside Lane Easington		1000	NIL	Public Liability cover only
6 Street Lights – Kilnsea		1,500	1,500	
Coronation Clock and Miscellaneous Tools/Lights and Equipment	Donated	2500	2,500	
7 Planters and 20 Hanging Baskets	Donated	500	500	Donated by Easington In Bloom 7/9/2010 – Minute Ref 227
K6 Silver Jubilee Telephone Kiosk – Adopted for £1 from BT	Adopted from BT for 1.00	6,900	6,900	Minute Ref: 320 and 322 and 324 and 20/09/03 Maintenance and upkeep to be the Responsibility of SKEALS

<u>5 Salt Bins Located:</u> Easington: Entrance to Turmarr Villas / Entrance to School Seaside Road/Firthholme Road Corner Kilnsea: Long Bank Bend and Crown and Anchor Corner – Kilnsea Plus 1 x Salt Spreader	799.00	1,000	1,000	Minute Ref: 231
Bus Shelter	157.00	6,000	6,000	Erected in 1975
Village Trail – Donated by Skeals	Donated	1,500	1,500	Minute Ref: 253 - Maintained by SKEALS
Defibrillator x Kilnsea and Easington Out Newton Defibrillator (Donated by Hull Corn and Seed Federation 15/12/2022) Price for Cabinet and Defib	Donated Donated	3,000 2094.00	3,000 2094.00	Minute Ref: 255 – Gassco (Easington) Minute Ref: 290 Eon Grant Funded (Kilnsea) Minute Ref: 23/02/004
Dell Inspiron 17 3793 NVIDIA – Laptop	729.00	729.00	729.00	Minute Ref: 20/11/29
Samsung Galaxy A21s	150.00	150.00	150.00	Minute Ref: 20/11/29
Notebook Carry Case – Blue	17.00	17.00	17.00	Minute Ref: 20/11/29
Total Replacement Cost	6,190	72,640.00	51,640.00	

The amounts detailed above do not include VAT which can be reclaimed

ERYC – Litter Bins are responsibility of the Local Authority for both Material Damage and Public Liability Insurance and are not included above

	Parish Seats	Kilnsea	Easington	Notes
1.	Bench Near the Blue Bell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2.	Bench Seat nr Kilnsea Church	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3.	Seat near The Nookin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4.	Seat outside the Cemetery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5.	Seat down Humber Lane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Gassco funded Minute Ref: 298
6.	Seat halfway down Westfield Lane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.	Seat at Hull Road End of Westfield Lane – Vin Clubley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8.	Dimlington Bungalows Seat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9.	Jubilee Seat nr Briary Cottages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10.	Perenco/BP Footpath Seat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Donated Easington Amenity Group
11.	Bench Seat in Square	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12.	Bench Seat in Square	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13.	Bench Seat – Bus Shelter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
14.	Bench Seat – Blacksmiths Corner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
15.	Bench Seat inside the Village Garden	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Donated
16.	Seat near Village Garden (Dorothy McHardy)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Donated
17.	Seat – Seaside Road Easington	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
18.	Seat Seaside Road/Firthholme Road Corner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
19.	Seat and Table – Cliff Top nr Caravan Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
20.	Cliff Top Seat – V Clubley Land	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21.	Seat inside Easington Cemetery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Donated 1/9/2009 Minute Ref: 217 – C Stevens
22.	Picnic Bench – Sited on Cliff Top	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Gassco donated vouchers to purchase

There are various other seats in the Parish which are not owned and/or not the responsibility of the Parish Council.

Reviewed and updated by Clerk 26/03/2023 – lasts amendment deletion of Cemetery Seat – donated by R Herrington

Easington Parish Council Budget v Spending Comparison 2023/ 2024

4th Quarter and Final as at 31 March 2024

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Description		2020/2021		2021/2022		2022/2023		2023/2024					Reserve at 01/04/2023	
2	EXPENDITURE		Actual		Actual		Actual		Budget	Actual	%	Difference		General Reserve	6922.00
3	Office Costs													Includes costs for Elections	
4	Accountant/Audit Fees		50.00		450.40		407.40		450.00	718.60	159.69%	-268.60		Locum Clerk Uninsured Legal	
5	Chairman's Fund		0.00		48.98		70.00		100.00	0.00	0.00%	100.00		Costs (e.g. Ash Die Back Tree)	
6	Hall Hire/Zoom		127.28		207.73		267.75		400.00	280.75	70.19%	119.25			
7	ERNLLCA/SLCC		457.18		470.54		489.18		490.00	501.84	102.42%	-11.84			
8	Office Expenses		382.77		211.28		295.71		350.00	797.85	227.96%	-447.85		Targeted Reserves:	
9	Kiosk - Costs		550.00		0.00		0.00		0.00	0.00	0.00%	0.00		Flood Reserve	2000.00
10	Insurance		397.04		395.47		363.00		420.00	363.00	86.43%	57.00		Total Reserve(s)	8922.00
11	IT Equipment		933.17		0		0.00		100.00	0.00	0.00%	100.00			
12	M/soft 365 & Norton AV		126.39		112.80		166.96		180.00	171.46	95.26%	8.54			
13	Training Courses		216.00		360.00		0.00		400.00	1150.00	287.50%	-750.00			
14	Salaries Inc. HMRC		7223.16		7522.54		8056.97		8640.00	8630.27	99.89%	9.73			
15			10462.99		9779.74		10116.97		11530.00	12613.77	109.40%	-1083.77			
16															
17	Grants														
18	Grants- See Note 2		600.00		650.70		92.00			650.00	0.00%	-650.00			
19	Section 137		100.00		100.00		100.00		100.00	335.00	335.00%	-235.00		PRECEPTS	
20			700.00		750.70		192.00		100.00	985.00	985.00%	-885.00		2020 /2021	14000.00
21														2021/2022	17000.00
22	Community Costs													2022/2023	17000.00
23	Defib Accessories		102.59		0.00		1031.00		450.00	0.00	0.00%	450.00		2023/2024	20000.00
24	Grass Cutting Contract		4225.00		5940.00		4800.00		6000.00	5670.00	94.50%	330.00			
25	Rates - Cemetery		95.08		0		312.12		150.00	229.54	153.03%	-79.54			
26	Seating		130.00		437.03		0.00		250.00	0.00	0.00%	250.00		Notes:	
27	Street Lighting		213.47		171.39		199.80		220.00	210.75	95.80%	9.25		1. Reserves updated as per Bank Balance at 31/03/2023	
28	Village Work		550.00		3599.98		883.48		750.00	90.38	12.05%	659.62		2. Grants - £500, from ERYC iro Coronation Event	
29	Waste Collection		128.96		132.86		138.06		145.00	147.94	102.03%	-2.94		remainder agreed from last years underspend	
30	Severe Weather Costs		63.00		0		0.00		1000.00	0.00	0.00%	1000.00		3. Figures are all Ex VAT, this is reclaimed under S126	
31	Allotment Costs		17.00		0		0.00		100.00	0.00	0.00%	100.00		4. VAT of £606.61 is to be reclaimed for 2023/24	
32			5525.10		10281.26		7364.46		9065.00	6348.61	70.03%	2716.39		5. Year End 2024 anticipated to be c £11,000	
33															
34	Total Expenditure		16688.09		20811.70		17673.43		20695.00	19947.38	96.39%	747.62			
35															
36	INCOME														
37	Precept								20000.00	20000.00	100.00%	0.00			
38	Cemetery Fees								500.00	1520.00	304.00%	1020.00			
39	Allotment Fees								100.00	176.00	176.00%	76.00		Allotment Fees received for 24/25 inc in fig.	
40	Wayleave								11.77	11.77	100.00%	0.00			
41	Bank Interest								20.00	236.95	1184.75%	216.95			
42	Coronation Grant								500.00	500.00	100.00%	0.00			
43	VAT									150.10					
44	Total Income								21131.77	22594.82	106.92%	1463.05			
45															
46	Income - Less Expenditure								436.77	2647.44				Amended 27/03/2024	

REPORT ON LITTER BINS -

Subject: Installation of Additional Bin

Location: Hull Road Easington

Date: April 2024

During the March meeting, discussion took place regarding Dog Litter being left in bushes/branches at the end of Westfield Lane, Hull Road, Easington.

Further, during preparation of the Parish Plan, the same subject regarding Litter Bins and Dog Effluent was mentioned.

In view of this I contacted East Riding of Yorkshire Council to enquire about the installation of an additional litter bin in on Hull Road I suggested this area as it does not currently have a bin, plus it is on ERYC route in/out of the village, so not somewhere they would need to divert to.

I can confirm that the following is the response received from

ERYC:

We are currently only repairing and replacing existing litter bins as and when required. However, subject to a site survey, if the Town/Parish Council are willing to fund the cost of a new bin it would be adopted onto the ERYC litter bin collection rounds and maintained.

This is subject to the litter bin being of a type as supported by the ERYC, the current supplier is Wybone and the recommended litter bins is an LBV/6. By purchasing the standard bin, it enables the ERYC to continue the upkeep of the litter bin by utilising spare parts stock (liners / locks / doors).

The cost of purchasing and installing a new litter bin is:

LBV/6 bin £364.99 plus Vat £437 98

Installation £115:00 plus Vat. £138

Budget

Whilst this project was not specifically included in the Budget for 2024/2025, an amount was allocated to Village Work of £750.00.

Decision - Motions for council:

To resolve whether to proceed

To delay to the future

Not to proceed

Kim Dalton – Clerk

Easington Parish Council

April 2024

REPORT ON BUS SHELTER -

Subject: Replacement of Brick Bus Shelter

Location: Dimlington Road Easington

Date: April 2024

At the March 2024 meeting, a suggestion for Items on the next agenda was made by Councillor JB Graham, to replace the Brick Construction Bus Shelter, situated on Dimlington Road Easington , with a Perspex and Metal or Similar Construction Shelter.

Following this suggestion and to enable discussion, I researched and found some suppliers, details of which I sent out to councillors on 08 March 2024, suggesting that councillors undertake some additional research to enable a decision to be made.

There are many bus shelter suppliers, the following being just 3, as Council will need to get 3 quotations:

<https://www.shelterstore.co.uk/shelters-walkways-canopies/bus-shelters>

<https://gwsheltersolutions.co.uk/about-us>

<https://www.shelter-solutions.co.uk/product-category/bus-shelters/>

Further Information

The area is outside the Conservation Area for Easington

I do not think we need Planning Permission, but we do need to enquire with ERYC Planning to check, this will involve a cost of around £60.00.

Installation has to be done by the Supplier.

Costings seem to start from around £2500 including Installation.

Budget –

This project was not costed for in the Budget for 2024/2025, and if the Council wish to carry out the project in this year the cost will need to be met from Reserves.

Alternatively, it can be considered as a project for 2025/2026.

Kim Dalton – Clerk
Easington Parish Council
April 2024