

EASINGTON PARISH COUNCIL

Kim Dalton
Clerk to Easington Parish Council
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27 October 2023

To: Councillors/Members you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 02 November 2023 at 19.00, at The Community Hall Beck Lane Easington HU12 0TX, to conduct the business specified below.

Yours faithfully,

Signed: *Kim Dalton*

AGENDA

1. **Absence**
 - a) To receive apologies for absence and record these in the minutes.
 - b) To consider the approval of the reasons for absence given by councillors
2. **Co- Option**

To co-opt additional councillor to the seat vacated following a resignation.
3. **To Elect Vice – Chair**

To elect a Councillor to the position of Vice-Chair following resignation of G Spencer
4. **Declaration of Interests and Dispensations**
 - a) To receive, consider and decide upon requests for dispensation received from Councillors under section 33 of the Localism Act.
 - b) To receive any disclosure of interests not already declared under the councillors disclosure of interest declaration.
5. **Minutes from previous meeting(s) – Ordinary Meeting 05/10/2023**
6. **Clerks Report – Appendix 1**
7. **Public Forum**

This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.
8. **Ward Councillor Update**

This section limited to 15 minutes (maximum 5 mins per Councillor for questions)
9. **Finance**
 - a) To **note** Receipts as per schedule in the sum of **£700.00** *note additional receipts received prior to a meeting may be added*).
 - b) To **resolve** Payment(s) as per the schedule(s) in the sum of **£1309.12** *(note additional payments received prior to a meeting may be added)*. **Appendix 2.**
 - c) To note Bank Reconciliation on 31 October 2023, **Appendix 3.**
 - d) To resolve – amended Budget for the period 01/04/2024 to 31/03/2025. **Appendix 4.**

10. **Planning -**
To consider Planning Applications/Consultations (inc. applications received up to the date of the Meeting)

Planning Application Ref No: 23/02791/PLF

Proposal: Erection of a dwelling following removal of existing building

Location: The Boat House Easington Road Kilnsea East Riding Of Yorkshire HU12 0UB

Applicant: Mr Paul Willoughby

Application Type: Full Planning Permission

Consultation

IMMINGHAM EASTERN RO-RO TERMINAL DEVELOPMENT

NOTICE OF CONSULTATION ON PROPOSED CHANGES TO THE APPLICATION

EPC: To resolve comment as statutory consultee:

To Note the following Planning Decision(s) received:

11. **Community Issues**

a) Rough Sleeper Survey

To resolve response to survey regarding the number of Rough Sleepers in the Parish

b) Holderness Health – Closure of Keyingham(Prospect House)

To resolve if EPC has any comment to make regarding the proposed closure of 'Prospect House Keyingham'.

c) Coastal Project – East Riding

To resolve any action to take following the 'Drop In' session on 25/10/2023.

12. **Policy/Procedure/Training/Parish Council issues**

a) To review and consider adopting revised Standing Orders (amendment - Standing Order 18. Financial Controls and Procurement. **(Appendix 5)**)

b) To review and consider adopting the Equality and Diversity Policy **(Appendix 6)**

13. **Committees and/or Councillors with Responsibilities:**

To receive Verbal Reports from Councillors with responsibilities and/or Committees

Reports from Councillors with Representation on External Committee's:

Shape –

Community Hall -

Health and ERNLLCA –

Reports from Parish Council Committees:

Emergency Plan/ Health, Safety and Risk Management, Policies and Procedure –

Parish Plan – Update from MOP – N Jackson

HR Committee –

Report from Councillors with Responsibilities for Areas within the Parish

14. **Correspondence (previously circulated to all Councillors via Email)**

Correspondence detailed below is received and added to the Agenda for discussion. Further correspondence received during the month which is informative only and not included in the list of correspondence detailed.

26/09/2023 - ERYC – Rough Sleeper Survey –

03/10/2023 – Holderness Health – Closure of Prospect House Keyingham

15. **Items for the Next Agenda:** (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

16. **Date and Time of forthcoming meeting(s): -**

07 December 2023 19.00 – Ordinary Meeting

January 2024 – No Meeting is held.

01 February 2024 – 19.00 - Ordinary Meeting

Note:
Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda,– further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.

Appendix

- 1 – Clerk Report
- 2 - Payment Schedule
- 3 – Bank Reconciliation
- 4 – Budget 2024/2025
- 5 – Standing Orders (Amended)
- 6 – Equality and Diversity Policy (Draft)

**Public and Press are welcome to attend the meeting.
Please Note - the meeting will be recorded via Audio.**