

AGENDA EASINGTON PARISH COUNCIL

To: The Councillors of Easington you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 01 December 2022 at 19.00.00 this meeting will be held at The Community Hall Beck Lane Easington HU12 0TX

1. **Apologies**

2. **Declaration of Interests**-members to declare any interests in items on the agenda and the nature of such interests.

3. **Minutes from previous meeting(s) – Ordinary Meeting 03/11/2022**

4. **Clerks Report**

5. **Public Forum**

This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.

6. **Ward Councillor Update**

This section limited to 15 minutes (maximum 5 mins per Councillor for questions)

7. **Finance**

- a) To note Receipts: None received as at issue of Agenda
- b) To Agree Payment(s) as per the Schedule representing December 22 and January 2023: Total £2383.40
- c) Precept – to discuss and agree the precept request for the Financial Period 01/04/2023 to 31/3/2024
- d) Insurance – to discuss and agree the 'Asset' Register and quotation obtained in respect of Insurance for the period – 2023/2024.

8. **Planning**

To consider the following Planning Applications/Consultations (including applications received up to the date of the Meeting)

To Note the following Planning Decision(s)

Other Planning Issues

9. **Community Issues**

a) Cemetery Fees

To discuss as per Report – see Appendix 3

b) Hedges – Seaside Road

To discuss and agree a response regarding hedge cutting

10. Committees and/or Councillors with Responsibilities:

Reports from Councillors with External Committee Representation(s):

Shape –
Health -
Community Hall -
ERNLLCA –

Reports from Parish Council Committees:

Emergency Plan –
Health, Safety and Risk Management, Policies and Procedure

Parish Plan – Next meeting 28 November 2022

Report from Councillors with Responsibilities for Areas within the Parish:

11. Correspondence (previously circulated to all Councillors via Email)

Correspondence detailed below is received and added to the Agenda for discussion. Further correspondence received during the month which is informative only and not included in the list of correspondence detailed.

21/11/2022 – ERYC – Overview and Scrutiny – suggested topics requested – to discuss/put forward any suggestions from EPC.

12. Employment/HR

To Note / Agree the amended NALC pay scale as from 01/04/2022 representing an annual increase of £1925.00, equating to an uplift of £1.00 per hour, as per contract conditions. Back pay and hourly rate to be amended as per scales.

13. Items for the Next Agenda: (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

14. Date and Time of next meeting(s): -

January – No meeting

02 February 2023 – 19.00

Yours Faithfully,

Kim Dalton

Clerk to Easington Parish Council

Date of Issue: 25 November 2022

Public and Press are welcome to attend this meeting.

Please Note - the meeting will be recorded via Audio

Note:

Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.

Appendix

- 1 – Clerk Report
- 2 – Payment Schedule
- 3 - Cemetery Fees Report

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Clerk resolving issue with local Electrician- ongoing – Richard Newsam arranging a suitable appointment to have a look. UPDATE – owners are moving out – RN is to wait and KD will discuss with the new owners when they move in.
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022) 25/11/2022 – Still in situ.
21/08/86	EPC	Foliage – Speeding Sign – Hull Road	Clerk	10/09/2021 – ERYC confirmed Grounds Dept have been instructed to cut the foliage – discussed on walkabout – chased again.
22/09/088 (b)	EPC	Defibrillator – Out Newton	Clerk	20/9 – Buckle Farms agreed to instal at Southfield Farm – KD written to supplier to confirm. Order being put in for us. Buckle to confirm where they suggest is the best place to instal. Defib still in the ‘Pipeline’.

Indicates ongoing/underway

Appendix 1 – Dec 2022 Meeting

Easington Parish Council
Payment Schedule - December/January 2022/2023

Date	Description	Amount	Notes	BudgetAllocation
01/12/2022	November Salaries - All Employees	638.04	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries
	Microsoft Monthly Payment (Dec 2022)	11.28	Clerks Expenses*	M/Soft/Norton
	Insurance - 2023/2024	472.97	2023/2024 Insurance Year	Insurance
	ERYC - SLA - Lighting	199.80		Street Lighting
	Events Committee Grant - Christmas Light Switch On Event	100.00	LGA 1972, s145 (provision of entertainment)	Grants
01/01/2023	December Salaries - All Employees	950.03	to be Paid 15th Jan 2023 - Includes Clerk backdated salary to April 22	Salaries
	Microsoft Monthly Payment (Jan 2023)	11.28	Clerks Expenses* to be reimbursed in January 2023	M/Soft/Norton
	Total Monthly Payments	2383.40		

Notes:

1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed **22.56**

2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees

3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) R Clubley, N Jackson or I Smith

Signed:

Date:

Ian Smith or David Tucker

Chair or Vice Chair

Signed:

Date:

Kim Dalton

Clerk/RFO

**Signed as Authorisation to pay the above amounts
via Bank Transfer from the Community Account**

Minute Ref: 22/12/

EASINGTON PARISH COUNCIL – REPORT ON CEMETERY FEES

Easington Parish Council has a lovely Cemetery down Humber Lane Easington which is professionally managed and tended by Mike Welton on behalf of the Parish Council. Mike has carried out the work dealing with Burials/Interment of Ashes and the associated recording and documentation for many years and has done this without receiving any payment from Easington Parish Council. He has also ensured we are kept up to date with any problems as and when they arise.

The main cost for ensuring that the Cemetery is kept in a neat and tidy state is for Grass Cutting and Trimming of Hedges and Trees.

2022 Costs (Additional comment)

Grass cutting - We have been fortunate in that costs have been kept lower than usual due to a dry summer meaning that the grass did not grow as quickly, and fewer cuts were undertaken.

Hedge(s) - to the rear and left of the cemetery are to be cut back by the Community Payback Team at no cost to the Parish Council. The large Conifers at the side have been flailed, again at no cost to the Parish Council, the cost being met by a local Farmer – V Clubley & Sons Limited.

Cemetery Rate(s) - £312.12 representing 2021/2023 unfortunately the invoice was not received in 2021 – despite notifying ERYC of the change of address, post was sent to the previous clerk who did not pass on the invoice, nor the numerous reminders! This has resulted in the PC being charged legal costs of £77.50, for the period 2021/2022, I was only made aware of this on 12/10/2022, after receiving the invoice in the sum of £312.12 for the 2 years which I queried.

Waste Collection - £138.06, a slight increase from the previous year.

2023 Costs

We are likely to see an increase in all the costs in line with inflation, around a 10% increase. Further, the Conifers need pollarding to around 10ft and it is anticipated that Grass Cutting costs will also increase.

The Cemetery Fees were reviewed and increased in December 2021, the recommendation at that time being that they were increased as in the suggested Fee column in Table 2 below. PC did not 'Agree' with the suggested 'Fee' increase but proposed and 'Agreed' to increase the Fee by 100%, with a further review in December 2022.

For comparison purposes please see table below:

Year	Cemetery Fees (£)	Grass Cutting Costs (£)	Rates & Trade Waste	Total Expenditure	Difference
2016/2017	435.00 (4 B or I and 3 Headstones)	1111.33	176.94	1288.27	- 853.27
2017/2018	120.00 (2 B or I)	1558.00	181.17	1739.17	-1619.17
2018/2019	395.00 (2 B or I)	1200.00	191.65	1391.65	- 996.65
2019/2020	600.00 (2 B or I)	1408.00	207.25	1615.25	-1015.25
2020/2021	715.00 (4 B or I)	1408.00	224.04	1632.04	-917.04
2021/2022	1690.00 (including increase in charges)	1800.00	132.86	1932.86	-242.86
2022/2023	1410.00 (4 B or I)	1500.00	450.18	1950.18	-540.18
Total Amounts	5365.00	8985.33	1564.09	11549.42	-6184.42

A £6184.42 loss has been incurred to date split over 7 years. This being an average loss of income per annum of £883.49, this despite an increase in the Fee by 100% during the past Financial Year.

Therefore, we do need to increase each Burial cost and I would again suggest that Parish Council strongly consider the increase which was proposed in 2021.

Currently the Fees are (please note, fees for Patrington/Keyingham and Withernsea are that provided to me in 2021):

Description	For Comparison Purposes				
	Easington current Fee, revised December 2021	Fee recommended In 2021 to apply as from 01/01/2022	Patrington	Keyingham	Withernsea
Adult Grave	240.00	450.00	200.00	440.00	445/855
Child 1 Month to 12 Years	120.00	Free	Free	Free	Free
Still Born Child	Free	Free	Free	Free	Free
Grave in old Section if available	200.00	450.00	N/A	N/A	N/A
Interment of Ashes in a new ½ Size Grave	120.00	250.00	100.00	220.00	655.00
Interment of Ashes in an existing Grave	100.00	150.00	50.00	110.00	-
Documentation /Interment Fee	120.00	100.00	85.00	55.00	Included within grave fee
Right to Erect a Headstone on a purchased grave	100.00	100.00	40.00	100.00	
Top up of grave with soil	--	Nil	44.00	--	--

Kerb sets surrounding a grave are not allowed, All fees are double the above in the event of the person being a non-parishioner. (i.e., living outside the Parish Boundary)

Kim Dalton ILCA
Clerk – Easington Parish Council

27 October 2022

Appendix 5 - Agenda – 3 November 2022