

**EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 07 SEPTEMBER 2023
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX**

Present: Cllr. Jo-Ann M Clubley JMC
 Cllr. J Burton Graham JBG - Chair
 Cllr. Helen Jacobs HJ
 Cllr. Shane Keyworth SK
 Cllr. Ian Smith IS

Clerk: Kim Dalton KD

Ward Councillor(s): 0
 Members of Public: 6 (including applicant for Co-Option)

Minute	Discussion and Agreement	Action
23/09/090	To Elect a Chairman	
	J Burton Graham proposed and elected as Chair for Easington Parish Council. The declaration of acceptance of office of Chair was signed by Cllr. JBG and witnessed by the Clerk.	
23/09/091	To note apologies for absence and absentees	
	Cllr. R. Clubley, Cllr. G Spencer	
23/09/092	To Co-Opt Councillor to the vacancy following resignation of Cllr. G Myers	
	Application received from David Taylor for the vacancy who gave a short presentation about himself. It was ' Agreed ' that David Taylor be Co-Opted onto Easington Parish Council. The Declaration of Acceptance of Office were signed and witnessed. The disclosure of interest form is to be completed and returned to the clerk within the 28-day period. The new Councillor joined the meeting at this point	DT/Clerk
23/09/093	Councillors disclosure of interests in matters to be discussed	
	None	
23/09/094	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting on 06/07/2023 - Agreed and Signed by the Chair	
23/09/095	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (<i>Appendix 1</i>) for full detail.	Clerk
23/09/096	Public Forum	
	1. MOP raised concern regarding the grounds around Tithe Barn which are overgrown – Clerk will write to the owner. 2. MOP raised concern re Give Way sign, at junction of Peter Lane and Firthholme Road, this has been reported to ERYC.	Clerk
23/09/097	Ward Councillor Update	
	No update	

23/09/100	Community Issues	
	<p><u>Community Speed Watch Teams</u> Member of Neighbourhood Watch Team handed out presentation. It was 'Agreed' that the Parish Council need to understand the statistics for speeding in the area before proceeding further. The CSW would need to be Parish Council led to comply with insurance requirements and data protection. Clerk to write to Traffic Management for up-to-date highway figures for the area.</p> <p><u>D-Day Celebrations 2024 - Beacon</u> Following discussion, it was 'Agreed', that the PC will fund the replacement Crown for the current beacon.</p>	<p>Clerk</p> <p>Clerk</p>
23/09/101	Parish Council Training / Policies and Procedures	
	<p><u>Community Governance Review</u> Parish Council 'Agreed' with the finding of the Community Governance Review regarding the reduction of Councillors from 9 to 7 as from the Elections in 2027– no further comments to make.</p>	
23/09/102	Reports from Committees/Councillors with Responsibilities	
	<p><u>Representation on External bodies -</u> Shape – Minutes and Agenda circulated to all Councillors. MOP – Nick Jackson prepared to represent the Parish Council on the SHAPE Committee, together with Cllr. DT, – EPC 'Agreed' for this to be implemented.</p> <p>Health Forum – No report – Cllr. HJ confirmed as representative on this external body. Community Hall – No increase in costs (to be monitored over 3 months), various other housekeeping issues to be addressed. ERNLLCA – No report</p> <p><u>Committees –</u> Emergency Plan – No meeting held. Health & Safety – No meeting held. Parish Plan – Plan in progress of being completed, it was 'Agreed' that MOP, Nick Jackson undertake finalising of the 'Draft' Final Plan ready for Parish Council discussion. HR Committee – the Clerk is to receive annual Appraisal on 28/09/2023, if Councillors want to make any comments / suggestions etc. please contact HR Committee – a copy of the 'Blank Appraisal Form' will be sent to all Councillors.</p> <p>Councillors with Responsibilities for areas within the Parish: Kilnsea – Cllr. IS confirmed some areas are overgrowing the road. Easington – Cllrs. JBG and JMC 'Agreed' to take on responsibility for reporting back on this area.</p>	<p>NJ</p> <p>Clerk/HJ/RC</p>
23/09/103	Correspondence	
	<p>03/08/2023 – ERYC _ Annual Forum – Transport (attendees ?) 30/08/2023 – SHAPE – Agenda / Minutes provided. 30/08/2023 – ERNLLCA – Local Plan Consultation document from NALC 01/09/2023 – ERNLLCA – Information on D-Day 2024</p>	
23/09/104	Items for Next Agenda	
	Community Speed watch	
23/09/105	Date of Next Meeting(s): Thursday, 05/10/2023. Meeting Closed at: 20.29	

Appendix 1 – Clerk Report

Signed Chair **Date**

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Knocked several times – no response from Occupier (if in) Letter to new owner to request contact 25/07/2023 – No response to date. 01/09/2023 – No response – property is ‘For Sale’ again
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022) 27/01/2023 – Still in situ. 02/03/2023 – still in situ Chased Highways Maintenance again – awaiting a response Aware – they know it needs to be done.
	EPC	Passing Place signs	Clerk	22/5/2023 - ERYC have confirmed they are already aware and have over 300 signs in the area needing attention – they are repairing in order of priority. Situation remains the same – chased by Clerk and Ward Councillor
23/07/084 (c)	EPC	Wall – Village Garden	Clerk	Quotation awaited
23/07/084 (a)	EPC	CILCA Training/Qualification - Clerk	Clerk	Training Course commenced 05/09/2023

Appendix 1 – September 2023 – Meeting