

**EASINGTON PARISH COUNCIL  
MINUTES - ORDINARY MEETING HELD ON 06 JULY 2023  
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX**

Present: Cllr. Glenn Myers GM - Chair  
 Cllr. Roy Clubley RC  
 Cllr. Burton Graham BG  
 Cllr. Helen Jacobs HJ  
 Cllr. Shane Keyworth SK  
 Cllr. Gary Spencer GS

Clerk: Kim Dalton KD

Ward Councillor(s): 1  
 Members of Public: 3 (including 1 candidate for Co-Option)

Minute	Discussion and Agreement	Action
<b>23/07/070</b>	<b>To note apologies for absence and absentees</b>	
	Cllr. I Smith and Cllr. R Wilson sent apologies for absence.	
<b>23/07/071</b>	<b>To Co-Opt Councillor to the vacancy following the Uncontested Election</b>	
	Application received from Jo-Ann Clubley for the vacancy who gave a short presentation about herself.  It was ' <b>Agreed</b> ' that Jo-Ann Clubley be Co-Opted onto Easington Parish Council.  The Declaration of Acceptance of Office were signed and witnessed. The disclosure of interest form is to be completed and returned to the clerk within the 28-day period.  The new Councillor joined the meeting at this point	JC/Clerk
<b>23/07/072</b>	<b>Councillors disclosure of interests in matters to be discussed</b>	
	None	
<b>23/07/073</b>	<b>To elect a Vice- Chairman</b>	
	It was proposed and seconded that Cllr. Gary Spencer be elected to the position of Vice Chair,  The Acceptance of Office for the position of Vice Chair was duly completed signed and witnessed.	
<b>23/07/074</b>	<b>To appoint members to Committees</b>	
	The following additional members were appointed to the following Committees:  Health & Safety including Risk Management – Cllr. Jo-Ann Clubley  HR & Staffing Committee – Cllr. Helen Jacobs	
<b>23/07/075</b>	<b>To review responsibilities and appoint Councillors</b>	
	The following Councillors were allocated responsibilities as follows:  a) Street scene, Churchyard, Cemetery, Village Garden, Blakewell Pond and Blacksmiths Corner – Easington – Councillor Robert Wilson b) Internet Banking Authorisation and Cheque Signatories – Councillor Helen Jacobs	

<b>23/07/076</b>	<b>Appointment of representative on external bodies</b>																			
	The following Councillors were appointed to represent Easington Parish Council as follows:  SHAPE – PC ' <b>Agreed</b> ' to Leave Vacant ERNLLCA – PC ' <b>Agreed</b> ' to Leave Vacant																			
<b>23/07/077</b>	<b>Minutes from Previous Meetings</b>																			
	Minutes to the Ordinary Meeting on 01/06/2023 - <b>Agreed</b> and <b>Signed</b> by the Chair																			
<b>23/07/078</b>	<b>Chair Report</b>																			
	Confirmed he is to complete the Transport Survey on behalf of the Parish Council, a request was made from Cllr. HJ, that particular mention be made regarding the imposition of dual Bus Fares for passengers going between Patrington and Hull.																			
<b>23/07/079</b>	<b>Clerk(s) Report</b>																			
	The clerk reported on various ongoing issues, see ( <i>Appendix 1</i> ) for full detail.	<b>Clerk</b>																		
<b>23/07/080</b>	<b>Public Forum</b>																			
	Nothing brought to PC from members of the Public.																			
<b>23/07/081</b>	<b>Ward Councillor Update</b>																			
	Speeding is an issue that the Ward Councillor is looking into – he mentioned that the foliage has been cut back along Hull Road which is something the PC had been requesting for some time.																			
<b>23/07/082</b>	<b>Finance</b>																			
	<p>a) Receipts - £180.81 – Wayleave £11.77 / Cemetery Fees £100.00 / Bank Interest £69.04</p> <p>b) Payments - The following payments were <b>Agreed</b>, the Chair and Clerk signed the payment schedule, Clerk and GM will authorise payments via bank.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Bank Charges</td> <td style="text-align: right;">18.00</td> </tr> <tr> <td>Wage roll (June Salaries)</td> <td style="text-align: right;">696.63</td> </tr> <tr> <td>Microsoft Monthly Payment – July</td> <td style="text-align: right;">* 11.28</td> </tr> <tr> <td>Yorkshire and Humber Grounds Maintenance</td> <td style="text-align: right;">945.00</td> </tr> <tr> <td>Easington Events Committee</td> <td style="text-align: right;">91.01</td> </tr> <tr> <td>HSTS – Defibrillator Training</td> <td style="text-align: right;">450.00</td> </tr> <tr> <td>Wage roll (July Salaries)</td> <td style="text-align: right;">696.63</td> </tr> <tr> <td>Microsoft Monthly Payment – Aug</td> <td style="text-align: right;">* 11.28</td> </tr> <tr> <td>Yorkshire and Humber Grounds Maintenance</td> <td style="text-align: right;">945.00</td> </tr> </table> <p><b>July/August payments authorised</b> <span style="float: right;"><b>Total Payments</b>    <b>£3846.83</b></span>    <b>Clerk</b></p> <p>* Indicates Clerks Expenses paid personally by the Clerk and being reclaimed.</p> <p>c) Bank Reconciliation was checked and verified in line with Risk Requirements by Cllr. GS.</p> <p>d) Clerk reported on the Budget v Spending for 1<sup>st</sup> quarter ending 30/06/2023.</p>	Bank Charges	18.00	Wage roll (June Salaries)	696.63	Microsoft Monthly Payment – July	* 11.28	Yorkshire and Humber Grounds Maintenance	945.00	Easington Events Committee	91.01	HSTS – Defibrillator Training	450.00	Wage roll (July Salaries)	696.63	Microsoft Monthly Payment – Aug	* 11.28	Yorkshire and Humber Grounds Maintenance	945.00	
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23/07/083	<b>Planning</b>	
	<p><b><u>Planning Applications to be considered.</u></b></p> <p>None</p> <p><b><u>The following planning decisions were noted:</u></b></p> <p><u>Planning Application Ref: 22/04006/PLF</u>  <b>Proposal:</b> Erection of dwelling, detached garage, and construction of vehicle access and associated works  <b>Location:</b> Land West Of Wheatcroft Hull Road Easington East Riding Of Yorkshire HU12 0TE  <b>Applicant:</b> Mr And Mrs Biglin  <b>Decision:</b> ERYC Granted subject to conditions</p> <p><u>Planning Application Ref: 22/03942/STPLF</u>  <b>Proposal:</b> Erection of a building consisting of a visitor management centre, a covered walkway, administration building, warehouse, and workshop;erection of covered vehicle parking, cycle, motorcycle, smoking and vaping shelters, construction of a new access road, service road, carparking and security fencing; construction of a bund and adaptation of existing grass bank, landscaping, and planting (SUBMISSION OF A REVISED SHADOW HABITAT REGULATION ASSESSMENT)  <b>Location:</b> Land South Of Langeled Receiving Facility Dimlington Road Easington East Riding Of Yorkshire HU12 0TG  <b>Applicant:</b> Gassco AS  <b>Decision:</b> ERYC Granted subject to conditions</p>	
23/07/084	<b>Community Issues</b>	
	<p>a) <u>Electric Vehicle Charging Point</u>  The report previously issued to all Councillors had been considered – it was <b>'Resolved'</b>.  To proceed with the Electric Vehicle Charging Point.  Further, the Clerk confirmed agreement to undertake the 'CILCA' Training course, it was <b>'Agreed'</b> that this will be funded by the PC and to look to the Gas Companies for assistance with the cost of this.</p> <p>b) <u>Seat in Cemetery</u>  To note Seat removed due to being in a dangerous state, and further seat to replace. being provided by donor in due course.</p> <p>c) <u>Wall – Village Garden</u>  <b>'Resolved'</b>, clerk to obtain quotations to repair.</p> <p>d) <u>D-Day 2024</u>  PC will monitor situation together with local groups to see what is to be undertaken.</p>	
23/07/085	<b>Parish Council Training / Policies and Procedures</b>	
	<p><b>'Agreed'</b> that the Clerk will put together a training course for the Councillors – aiming to carry out the additional training in October.</p>	

<b>23/07/086</b>	<b>Reports from Committees/Councillors with Responsibilities</b>	
	<p><b><u>Representation on External bodies -</u></b>  Shape – No report  Health Forum – No report  Community Hall – No report  ERNLLCA – No meeting</p> <p><b><u>Committees –</u></b>  Emergency Plan – No meeting held.  Health &amp; Safety – No Report  Parish Plan – Plan in progress of being completed.</p> <p>Councillors with Responsibilities for areas within the Parish – No report</p>	
<b>23/07/087</b>	<b>Correspondence</b>	
	<p>09/06/2023 – ERNLLCA – Training Update -various courses – some Free  13/06/2023 – ERYC – Town &amp; PC Planning Liaison Meeting (number of attendees) ?  19/06/2023 – D-Day Information – 80<sup>th</sup> Anniversary 6/6/2024  20/06/2023 – ERNLLCA – Annual Conference – 15/09/2023 – Attendees ?  20/06/2023 – Holderness Health – Forum presentation</p>	
<b>23/07/088</b>	<b>Items for Next Agenda</b>	
	None	
<b>23/07/089</b>	<b>Date of Next Meeting(s):</b> Following discussion, it was ' <b>Resolved</b> ' that the meetings would remain on a Thursday.  The next meeting will be Thursday, 07/09/2023.  <b>Meeting Closed at: 20.05</b>	

**Appendix 1** – Clerk Report

**Appendix 2** – Electric Vehicle Charging Report

## EASINGTON PARISH COUNCIL

### CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Knocked several times – no response from Occupier (if in)  Letter to new owner to request contact
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022)  27/01/2023 – Still in situ.  02/03/2023 – still in situ  Chased Highways Maintenance again – awaiting a response
21/08/86	EPC	Foliage – Hull Road	Clerk	ERYC have carried out the work
23/05/048 (b)	EPC	Defib Training	Clerk	Training Date – 15/7/2023  18 attendees expressed interest / Refreshments – Tea/Coffee etc will be provided by the Community Hall Committee as this event is for the benefit of the Parish.
	EPC	Passing Place signs	Clerk	22/5/2023 - ERYC have confirmed they are already aware and have over 300 signs in the area needing attention – they are repairing in order of priority.
23/06/065	EPC	Whole Council Training	Clerk	2/6/2023 - Written to Skeffling and Holmpton to see if they want to join together for the training  Skeffling are not members of ERNLLCA and no reply from Holmpton

Appendix 1 – July 2023 – Meeting

## REPORT INSTALLATION OF ELECTRIC VEHICLE CHARGING POINT

Date of Report: June 2023

Report Author: Kim Dalton – Clerk Easington Parish Council

### **Background Information**

At the last Gas Liaison Meeting in March 2023, Gassco offered the Community the installation of an Electric Vehicle Charging System, this being because it transpired that residents have been using Gassco's own systems which are not for the use of the village but for employees of Gassco only.

Gassco would like to donate an electric vehicle charging point for local residents via the parish council. This would need to be sited in the village (not at Gassco). Gassco will cover the purchase and installation cost for one charging point. Any costs associated with operating (charging residents for use of the charger and the associated electricity costs for example) and maintaining the charging point would be a matter for the parish – The arrangement was likened to the procurement and installation of the community hall's defibrillator, which was donated by Gassco around 15 years ago.

### **Electric Vehicle Charging Points**

There are many operators in the market that offer installation of EV charging points. I have been provided with details of the following companies, by SP Group, who came to visit the site but felt we were best to go to one of the following organisations, which is where this information is from.

BP ChargeMaster - <https://www.bppulse.co.uk/>

Pod Point Commercial - <https://pod-point.com/solutions/business/commercial-charging>

I have also found that EON do something as well.

There are different types of charging point, Dual / Single and different types of charging.

Rapid and Ultra-rapid Chargers- DC (Direct Current) rapid chargers, rated at 50kw can refill an EV battery to 80% in around 40 minutes.

Fast Chargers – 7kw charger take up to 6 – 8 hours / 22kw charger up to 3 hours.

Slow Chargers – can take up to 12 hours to recharge.

Once installed there is the potential for the Parish Council to receive some income from EV Charging. As this is still very new and each PC is different I do not know the amount of income we could generate. But it would need to be enough to cover maintenance costs / electricity charges and any other fixed costs we may incur.

### **Location**

Probably the best location in the village for any EV Point would be where the current 'Citizen Link Kiosk' is, it would mean demolishing this, there is a source of electricity at this location. This of course for debate/discussion.

Alternatively, I cannot think of anywhere else unless the PC leased land in the Parish to locate EVCP.

In addition, as this area is part of the conservation area – the Parish Council would need to apply for planning permission although I do understand that due to the ‘Green’ credentials of this it is unlikely that it would be refused, Local Authorities have targets to meet regarding Environmental issues.

### **Can Parish Councils Implement this?**

Charging for electricity is classed as trading and usually only Parish Councils who have General Power of Competence can do this, see NALC Legal Topic Note 89 attached.

Easington Parish Council do not currently have GPOC, in order to do so, the Clerk would need to be CILCA Qualified – to undertake this qualification the cost is in the region of £650.00 for the course and associated mentor support plus additional hours spent studying for the qualification - anticipated to be around 4 hours per week.

I have sought advice from our Local Association – ERNLLCA the following is their response:

*‘Tom and I have both looked through the information on the legal topic note. It appears from the information that you could go ahead with it without GPC if you either leased a strip of land or have it on premises you own, however you would be unable to charge for the electricity. You would therefore need an agreement in place with an electricity supplier (or East Riding) to sell the electricity. You would of course need a solicitor to make any of these agreements in place for lease of land or agreement to have the supplier maintain the equipment and charge for the electricity (unfortunately this is beyond the scope of ERNLLCA). If you were to do this, whether now or in the future once you have gained GPC, it could be preferable to have a supplier in control of it so that you do not have to make charges or maintain the equipment as there will be ongoing maintenance costs and VAT implications in terms of making the charges as a business.*

*Potentially you could negotiate with the business that would like to provide this in terms of paying for a solicitor or arranging a supplier, this might be something worth considering if your council felt that this was beneficial to the community.*

*The bottom two points from the Topic note are particularly relevant:*

*Can councils provide EV charging points in council car parks? 7. Section 111 of the 1972 Act gives a local council the power to do anything “to facilitate, or is conducive or incidental to, the discharge of any of their functions”. Car parking is a function of a local council so it could use this power as incidental to that function in respect of parking it provides for electric vehicles. The section 111 power can be exercised “whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights”. This would allow a local council to purchase and install charging points. However, section 111 does not allow a local council to raise money and therefore it cannot charge for the supply of electricity, but it could lease the equipment to a suitable provider for the provider to supply and charge for the electricity. 8. Alternatively, a local council could use section 128 of the 1972 Act to lease, to a suitable provider, a strip of the car park wide enough for the installation of the charging points and then the charge for the supply of electricity would, again, be made by the electricity company. 9. The leases above could provide an income for the local council. Rent is incidental to the lease so this would not count as trading for councils without the GPC. As with any lease a council enters in to, the council should instruct solicitors to act for it in drawing up a lease.*

*Can council use other premises they own to provide EV charging? 11. If a local council is the owner of other premises, such as a village hall or leisure facility, then it can install the charging points there without any further power as property owner. If a local council is the tenant of such premises then it must ensure that the installation does not breach the terms of the lease and that any relevant consent under the lease is obtained. 12. A local council should consider whether it is appropriate to seek funding from the government’s On-Street Residential Charge Point Scheme (OZEV) The application process is open to relevant local authorities throughout the UK. OZEV defines ‘local authority’ using the ‘public authority’ definition as listed in Schedule 1 of the Freedom of Information Act 2000 which includes parish and community councils. Funding from this scheme could be used for car park provision or where a local council has provided relevant footway lighting.*

Regarding, the last paragraph ‘On-Street Residential Charge Point Scheme’, I had already registered our interest with them, just in case this was the only way we could provide a charging point.

**Benefit to the Community**

East Riding of Yorkshire Council is 'rolling out' EV charging points across the county (copy article attached), this mainly in larger Towns and Parishes, we will likely be one of the last to receive anything.

Easington Parish Council could be seen to be 'forward thinking' and 'pro-active', in putting this in place and whilst there may not be a lot of Electric Vehicle in the Parish at the moment I am sure it will increase considerably over the next 4 /5 years.

There is obviously some in the community who need a charge point if they are going up to Gassco and using those facilities. I have had an enquiry from a MOP asking if we have any Charge Points, so anticipate this type of query may increase.

Apart from Withernsea, there is nowhere local that anyone who has an Electric Vehicle and doesn't have a driveway can charge their vehicle locally without having an extension lead from their own property going over the pavement – this in itself is a trip hazard at the very least.

**Summary**

I have tried to bring out relevant points for Parish Council to consider, as you can see from the above there is a lot more to the subject than just accepting an Electric Vehicle Charging Point, but any opinions are mine, and only for information.

**Parish Council debate.**

**Motion** - Does EPC wish to accept the donation of an EVCP offered from Gassco? YES/NO

If NO – no further action

If YES –

**Motion**

To discuss / agree how EPC wish to proceed with implementation – Clerk / Working Party / Initial research with providers etc.

**Motion** - Parish Council to discuss/resolve do they require the Clerk to undertake the CILCA examination (note as per employment contract states that PC will pay for qualifications/ training additional hours / travel as required). Note - Timeframe to achieve CILCA is 1 year maximum.

**Kim Dalton – Clerk**

Attachments: LTN 89 / ERYC Article





» **HANDY ALTERNATIVE:** Katie Stork, principal transport policy officer, and Carl Gillyon, group manager of technical services, in Bridlington's North Street car park with a current council EV charging point

# The future's electric

By Simon Haldenby  
✉ youreastriding@eastriding.gov.uk

***Around 100 electric vehicle charging points to be installed on-street***

**N**ew electric vehicle charging points are to be installed in on-street locations across the East Riding over the next year.

The council is investing £400,000 to fit around 100 new public electric vehicle (EV) charging points in 2023 in order to improve the entire network as more electric powered cars hit the roads.

The scheme is part of the council's climate change pledge and is designed to support residents and visitors and encourage greater take up of electric powered vehicles, as the Government's ban on the sale of new petrol and diesel cars in 2030 gets ever closer.

The points are due to be fitted at key sites in Anlaby, Beverley, Bridlington, Brough, Cottingham, Drifffield, Flamborough, Goole, Hedon, Hessle, Hornsea, Market Weighton,

Pocklington and Snaith, with more locations to follow in 2024.

The new points are being installed to help motorists who don't have their own driveways and may find it difficult to charge at home. They are not designed to replace at-home-charging. All the chargers will be free standing and provide power for between two and five vehicles at a time, depending on the available power supply.

Carl Skelton, the council's acting director of streetscene services, said: "It's expected that electric cars will account for more than one in four new cars in 2023 and almost one in three new cars in 2024. So we need the infrastructure in place to support this. Electric vehicles are becoming more popular in the East Riding, helping to improve the area's carbon footprint and the air quality."

## Charging up



The council installed its first EV chargers in 2014.

Since then, a further 75 charging points have been installed in its public car parks and council properties, such as at East Riding Leisure centres, for public and staff use.

So far, they have been free to use to encourage take-up, but, in line with other authorities, charges will be introduced when the new points have been fitted due to soaring energy costs.

Prices will be set at a competitive rate in order to cover energy and running costs. All money recouped, minus costs, will be reinvested in further EV charging points to meet increasing demand.