

**EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 01 JUNE 2023
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX**

Present: Cllr. Glenn Myers GM - Chair
Cllr. Roy Clubley RC
Cllr. Burton Graham BG
Cllr. Gary Spencer GS
Cllr. Robert Wilson RW

Clerk: Kim Dalton KD

Ward Councillor(s): 1

Members of Public:9 (including 2 candidates for Co-Option)

Minute	Discussion and Agreement	Action
23/06/054	To note apologies for absence and absentees Ian Smith sent apologies	
23/06/055	To Co-Opt Councillors to the vacancies following the Uncontested Election Application(s) were received from Helen Jacobs and Shane Keyworth for 2 of the vacancies. It was ' Agreed ' that Helen Jacobs and Shane Keyworth be Co-Opted onto Easington Parish Council. The Declaration of Acceptance of Office were signed and witnessed. The disclosure of interest form(s) were also completed and returned to the clerk. The new Councillors joined the meeting at this point.	Clerk
23/06/056	Councillors disclosure of interests in matters to be discussed None	
23/06/057	Minutes from Previous Meetings Minutes to the Annual and Ordinary Meetings on 18/05/2023 - Agreed and Signed by the Chair	
23/06/058	Chair Report The Chairman expressed his thanks to the previous Chair, Ian Smith for his service to the Parish Council in the role. A reminder was given to all Councillors and Members of Public that Easington Parish Council signed up to the 'Civility and Respect' Pledge', as such everyone is to adhere to this. Also, a reminder – the clerk only works 8 hours per week for the Parish Council, this being the case Councillors will need to take on more of the work in certain areas if required. Finally, GM thanked the Councillors for voting him in as Chair	
23/06/059	Clerk(s) Report The clerk reported on various ongoing issues, see (<i>Appendix 1</i>) for full detail.	Clerk
23/06/060	Public Forum MOP 1 – Advised that the Humber Bank between Chalky Point and the Clough is deteriorating. This is an issue for the Environment Agency, the PC can look at writing subject to further information and evidence from MOP.	

23/06/061	Ward Councillor Update															
	<p>The new Ward Councillor introduced himself to the meeting. Nothing to report other than a relocation of the bridlepath which is on the agenda under the planning section.</p>															
23/06/062	Finance															
	<p>a) Receipts, None</p> <p>b) The following payments were Agreed, the Chair and Clerk signed the payment schedule, Clerk and IS will authorise payments via bank.</p> <table data-bbox="256 555 1347 763"> <tr> <td>Wage roll (May Salaries)</td> <td style="text-align: right;">696.63</td> </tr> <tr> <td>Microsoft Monthly Payment – June</td> <td style="text-align: right;">* 11.28</td> </tr> <tr> <td>Southgate’s Accountant</td> <td style="text-align: right;">862.32</td> </tr> <tr> <td>Information Commissioners Office – Data Protection Licence</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Yorkshire and Humber Grounds Maintenance</td> <td style="text-align: right;">945.00</td> </tr> <tr> <td>June payments authorised</td> <td style="text-align: right;">Total Payments</td> </tr> <tr> <td></td> <td style="text-align: right;">£2555.23</td> </tr> </table> <p>Clerk</p> <p>* Indicates Clerks Expenses paid personally by the Clerk and being reclaimed.</p> <p>c) The AGAR and associated documents were presented:</p> <ol style="list-style-type: none"> i. The Certificate of Exemption’ from a limited assurance review – Section 9 of the Local Audit (Smaller Authorities) Regulations 2015, was ‘Agreed’. ii. The annual Internal Audit Report was received and ‘Noted’. iii. The Annual Governance Statement (Section 1) was ‘Agreed’ and signed. iv. Responsible Financial Officer Certified the Accounts and present for approval - (Section 2) v. The Annual Accounting Statement(s) (Section 2) - were ‘Approved’ and signed. <p>d) Public Rights Notice The Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 require that: The statement of accounts prepared by the authority (i.e., the Annual Governance & Accountability Return (AGAR) Form 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts, and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July. – It was ‘Agreed’ that the dates for inspection of accounts will be between 05/6/2023 and 14/7/2023 (inclusive)</p>	Wage roll (May Salaries)	696.63	Microsoft Monthly Payment – June	* 11.28	Southgate’s Accountant	862.32	Information Commissioners Office – Data Protection Licence	40.00	Yorkshire and Humber Grounds Maintenance	945.00	June payments authorised	Total Payments		£2555.23	
Wage roll (May Salaries)	696.63															
Microsoft Monthly Payment – June	* 11.28															
Southgate’s Accountant	862.32															
Information Commissioners Office – Data Protection Licence	40.00															
Yorkshire and Humber Grounds Maintenance	945.00															
June payments authorised	Total Payments															
	£2555.23															
23/06/063	Planning															
	<p>The following Consultation(s) were discussed and considered:</p> <p>a) Consultation - Proposed Public Path Diversion and Definitive Map and Statement Modification Order in the parish of Easington, HU12 0TQ. Following receipt of documents in relation to diversion of Public Footpath No. 13 – The diversion was ‘Agreed’.</p> <p>b) Statutory Consultation – Immingham Green Energy Terminal - ABP EPC ‘Agreed’ – No Comment in respect of this consultation.</p>	Clerk														

23/06/064	Community Issues	
	a) <u>Electric Vehicle Charging Point</u> It was ' Resolved ' to add this onto future agenda whilst the clerk collates further information to produce a report.	Clerk
23/06/065	Parish Council Training / Policies and Procedures	
	The clerk is to send a 'Power Point' presentation around to all Councillors.	Clerk
	Whole Council Training costs £400 – the clerk is to research and see if any other PC can join together to share the cost of this.	Clerk
23/06/066	Reports from Committees/Councillors with Responsibilities	
	<u>Representation on External bodies -</u> Shape – No report Health Forum – No report Community Hall – No report ERNLLCA – No meeting <u>Committees –</u> Emergency Plan – No meeting held. Health & Safety – No Report Parish Plan – Questionnaire being collected. Councillors with Responsibilities for areas within the Parish – No report	
23/06/067	Correspondence	
	23/05/23 – ERNLLCA – Annual Conference – Attendees £75 per delegate 26/05/2023 – ERNLLCA – Various Training available	
23/06/068	Items for Next Agenda	
	Chair reminded that any items requiring adding onto the Agenda require the ' Motion Form ' completing.	
23/06/069	Date of Next Meeting(s): 6th July 2023 Meeting Closed at: 19:44	

Appendix 1 – Clerk Report