

Easington Parish Council

MINUTES TO ORDINARY MEETING HELD ON THE 01 DECEMBER 2022 THIS MEETING WAS
HELD AT THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Cllr. Ian Smith - Chair IS
 Cllr. Roy Clubley RC
 Cllr. Burt Graham BG
 Cllr. David Longhorn DL
 Cllr. Nicholas Jackson NJ
 Cllr. Glenn Myers GM
 Cllr. Gary Spencer GS
 Cllr. Robert Wilson RW

Clerk: Kim Dalton KD

Ward Councillor(s): 0

Members of Public: 0

Minute	Discussion and Agreement	Action
22/12/122	To note apologies for absence and absentees	
	Cllr. D Tucker sent apologies for absence.	
22/12/123	Councillors disclosure of interests in matters to be discussed	
	None disclosed	
22/12/124	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting on 03/11/2022 were Agreed and Signed by the Chair	
22/12/125	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (<i>Appendix 1</i>) for full detail.	Clerk
22/12/126	Public Forum	
	No Public	
22/12/127	Ward Councillor Update	
	No update from Ward Councillor	
22/12/128	Finance	
	a) Receipts – No receipts to note.	
	b) The following payments were Agreed , the Chair and Clerk signed the payment schedule (<i>Appendix 2</i>), Clerk and NJ authorise payments via bank.	
	Yorkshire & Humber Ground Maintenance – November Cutting Schedule	150.00
	Wage roll (November Salaries)	638.04
	Microsoft Monthly Payment – December	* 11.28
	SLCC – Membership Fee	*90.41
	Zurich Municipal Insurance	363.00
	ERYC – SLA Lighting	239.76
	Events Committee – Grant (Christmas Light Switch On)	*92.00
	Wage roll (December Salaries)	950.03
	Microsoft Monthly Payment – January	*11.28
	December/January payments authorised	Total Payments £ 2545.80
		Clerk

	<p>* Indicates Clerks Expenses paid personally by the Clerk and are now being reclaimed.</p> <p>c) Precept – the Parish Council ‘Agreed’ that the Precept request for the Financial Year 01/04/2023 to 31/03/2024 is to be £20,000. The form to be duly signed by the Chair and Clerk and sent to ERYC.</p> <p>d) Insurance – the ‘Asset’ Register presented was ‘Agreed’ and following discussion the Parish Council ‘Agreed’ to renew the insurance cover with Zurich Insurance PLC at a premium of £363.00.</p>	<p>IS/Clerk</p> <p>Clerk</p>
22/12/129	Planning	
	<p>The following Planning Application was discussed and considered:</p> <p>No Planning Applications to consider or note for this month</p>	
22/12/130	Community Issues	
	<p>a) <u>Cemetery Fees</u> - See Report (<i>Appendix 2</i>) Some discussion took place around the subject, it was ‘Agreed’ to amend the Cemetery Fees – as per the Revised Appendix 2 attached with effect 01/01/2023.</p> <p>b) <u>Hedges – Seaside Road</u> Discussion took place – it was ‘Agreed’ not to send a letter thanking MOP for cutting their own hedge - this would set a precedent in the parish.</p>	
22/12/131	Reports from Committees/Councillors with Responsibilities	
	<p><u>Representation on External bodies -</u></p> <p>Health Forum – Cllr. Robert Wilson – nothing to report Shape – Cllr. Nick Jackson reported – talk had been re Devolution details sent to Cllrs. Community Hall – No meeting ERNLLCA – No meeting</p> <p><u>Committees –</u> Emergency Plan – No meeting held Health & Safety – No meeting held Parish Plan – Further updates have been made to the Questionnaire – this will be available to discuss at ‘Full Council’ in the February meeting.</p> <p><u>Councillors with Responsibilities for areas within the Parish –</u> Nothing reported</p>	
22/12/132	Correspondence	
	<p>The following Correspondence having been sent to Councillors via email was noted:</p> <p>21/11/2022 – ERYC – Overview and Scrutiny – suggested topics requested – to discuss/put forward any suggestions from EPC. – None were put forward.</p>	
22/12/133	Employment/HR	
	<p>The amended NALC pay scale was noted as applying from 01/04/2022 representing an annual increase of £1925.00, equating to an uplift of £1.00 per hour, as per contract conditions. Back pay and hourly rate to be amended as per scales. Clerks pay scale SCP 10 - LC1 (7-12) (substantive benchmark range). RFO to notify accountant of changes</p>	Clerk/RFO

22/12/134	Items for Next Agenda	
	Cllr. BG mentioned the drain/dyke – football field – upon receipt of full information the clerk can add to the agenda for discussion.	
22/12/135	Date of Next Meeting(s): Thursday, 2 February 2023 Meeting Closed at: 19.36	

Signed Chair

Dated

Appendix 1 – Clerk Report

Appendix 2 – Cemetery Report

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Clerk resolving issue with local Electrician- ongoing – Richard Newsam arranging a suitable appointment to have a look. UPDATE – owners are moving out – RN is to wait and KD will discuss with the new owners when they move in.
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022) 25/11/2022 – Still in situ.
21/08/86	EPC	Foliage – Speeding Sign – Hull Road	Clerk	10/09/2021 – ERYC confirmed Grounds Dept have been instructed to cut the foliage – discussed on walkabout – chased again. Chased again – 29/11/2022
22/09/088 (b)	EPC	Defibrillator – Out Newton	Clerk	28/11 – Defib ordered – delivery date unknown yet. Installation costs being met by Hull Corn and Seed Federation – Training costs to PC.

Indicates ongoing/underway

Appendix 1 – Dec 2022 Meeting

EASINGTON PARISH COUNCIL – REPORT ON CEMETERY FEES

Easington Parish Council has a lovely Cemetery down Humber Lane Easington which is professionally managed and tended by Mike Welton on behalf of the Parish Council. Mike has carried out the work dealing with Burials/Interment of Ashes and the associated recording and documentation for many years and has done this without receiving any payment from Easington Parish Council. He has also ensured we are kept up to date with any problems as and when they arise.

The main cost for ensuring that the Cemetery is kept in a neat and tidy state is for Grass Cutting and Trimming of Hedges and Trees.

2022 Costs (Additional comment)

Grass cutting - We have been fortunate in that costs have been kept lower than usual due to a dry summer meaning that the grass did not grow as quickly, and fewer cuts were undertaken.

Hedge(s) - to the rear and left of the cemetery are to be cut back by the Community Payback Team at no cost to the Parish Council. The large Conifers at the side have been flailed, again at no cost to the Parish Council, the cost being met by a local Farmer – V Clubley & Sons Limited.

Cemetery Rate(s) - £312.12 representing 2021/2023 unfortunately the invoice was not received in 2021 – despite notifying ERYC of the change of address, post was sent to the previous clerk who did not pass on the invoice, nor the numerous reminders! This has resulted in the PC being charged legal costs of £77.50, for the period 2021/2022, I was only made aware of this on 12/10/2022, after receiving the invoice in the sum of £312.12 for the 2 years which I queried.

Waste Collection - £138.06, a slight increase from the previous year.

2023 Costs

We are likely to see an increase in all the costs in line with inflation, around a 10% increase. Further, the Conifers need pollarding to around 10ft and it is anticipated that Grass Cutting costs will also increase.

The Cemetery Fees were reviewed and increased in December 2021, the recommendation at that time being that they were increased as in the suggested Fee column in Table 2 below. PC did not 'Agree' with the suggested 'Fee' increase but proposed and 'Agreed' to increase the Fee by 100%, with a further review in December 2022.

For comparison purposes please see table below:

Year	Cemetery Fees (£)	Grass Cutting Costs (£)	Rates & Trade Waste	Total Expenditure	Difference
2016/2017	435.00 (4 B or I and 3 Headstones)	1111.33	176.94	1288.27	- 853.27
2017/2018	120.00 (2 B or I)	1558.00	181.17	1739.17	-1619.17
2018/2019	395.00 (2 B or I)	1200.00	191.65	1391.65	- 996.65
2019/2020	600.00 (2 B or I)	1408.00	207.25	1615.25	-1015.25
2020/2021	715.00 (4 B or I)	1408.00	224.04	1632.04	-917.04
2021/2022	1690.00 (including increase in charges)	1800.00	132.86	1932.86	-242.86
2022/2023	1410.00 (4 B or I)	1500.00	450.18	1950.18	-540.18
Total Amounts	5365.00	8985.33	1564.09	11549.42	-6184.42

A £6184.42 loss has been incurred to date split over 7 years. This being an average loss of income per annum of £883.49, this despite an increase in the Fee by 100% during the past Financial Year.

Therefore, we do need to increase each Burial cost and I would again suggest that Parish Council strongly consider the increase which was proposed in 2021.

Currently the Fees are (please note, fees for Patrington/Keyingham and Withernsea are that provided to me in 2021):

TABLE 2. Description	For Comparison Purposes				
	Easington current Fee, revised December 2021	Fee recommended In 2021 to apply as from 01/01/2022	Patrington	Keyingham	Withernsea
Adult Grave	240.00	450.00	200.00	440.00	445/855
Child 1 Month to 12 Years	120.00	Free	Free	Free	Free
Still Born Child	Free	Free	Free	Free	Free
Grave in old Section if available	200.00	450.00	N/A	N/A	N/A
Interment of Ashes in a new ½ Size Grave	120.00	250.00	100.00	220.00	655.00
Interment of Ashes in an existing Grave	100.00	150.00	50.00	110.00	-
Documentation /Interment Fee	120.00	100.00	85.00	55.00	Included within grave fee
Right to Erect a Headstone on a purchased grave	100.00	100.00	40.00	100.00	
Top up of grave with soil	--	Nil	44..00	--	--

Following a meeting of Easington Parish Council on 01 December 2022, the following revised Fees were 'Agreed', Minute Ref: 22/12/130 a)

Description	For Comparison Purposes				
	Easington current Fee, revised December 2021	Amended Fee as from 01/12/2022	Patrington	Keyingham	Withernsea
Adult Grave	240.00	350.00	200.00	440.00	445/855
Child 1 Month to 12 Years	120.00	Free	Free	Free	Free
Still Born Child	Free	Free	Free	Free	Free
Grave in old Section if available	200.00	350.00	N/A	N/A	N/A
Interment of Ashes in a new ½ Size Grave	120.00	185.00	100.00	220.00	655.00
Interment of Ashes in an existing Grave	100.00	125.00	50.00	110.00	-
Documentation /Interment Fee	120.00	120.00	85.00	55.00	Included within grave fee
Right to Erect a Headstone on a purchased grave	100.00	100.00	40.00	100.00	
Top up of grave with soil	--	Nil	44.00	--	--

Kerb sets surrounding a grave are not allowed, All fees are double the above in the event of the person being a non-parishioner. (i.e., living outside the Parish Boundary)

Kim Dalton ILCA
Clerk – Easington Parish Council

Cemetery Fees – Updated as at 01/12/2022 – Table 3