

Easington Parish Council

MINUTES TO ORDINARY MEETING HELD ON THE 06 OCTOBER 2022 THIS MEETING WAS
HELD AT THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present:	Cllr. Ian Smith - Chair	IS
	Cllr. Burt Graham	BG
	Cllr. Nicholas Jackson	NT
	Cllr. David Longhorn	DL
	Cllr. Glenn Myers	GM
	Cllr. David Tucker – Vice Chair	DT
	Cllr. Robert Wilson	RW

Clerk: Kim Dalton KD

Ward Councillor(s): 0
Members of Public: 4

Minute	Discussion and Agreement	Action
22/10/094	To note apologies for absence and absentees	
	Apologies for absence received from: Cllr. Roy Clubley The Chair confirmed Councillor A Tucker has resigned – a letter of thanks for service will be sent.	Clerk
22/10/095	Councillors disclosure of interests in matters to be discussed	
	None disclosed	
22/10/096	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting on 01/09/2022 were Agreed and Signed by the Chair	
22/10/097	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (<i>Appendix 1</i>) for full detail. Cllr. DT asked if the Community Payback Team can paint the Bench on the clifftop – Clerk will ask if this is something they are able to do.	Clerk
22/10/098	Public Forum	
	MOP 1 – Raised an issue with Grass Heap on Youth Club field – Chair advises not PC responsibility, MOP provided phone number/name and it will be passed on to Trustees of Youth Club. MOP 2 – Can Microphone(s) be provided – it is often difficult to hear what is said in a meeting – Chair confirmed we can arrange. Warm Zones – is the PC looking into this? PC can add onto Agenda at next meeting to discuss. Crashed Car – Warmer Lane – who is responsible for moving – Chair advised not PC responsibility as we do not have any powers to enforce – a police matter.	IS/Clerk Clerk
22/10/099	Ward Councillor Update	
	No update from Ward Councillor	
22/10/100	Finance	
	a) Receipts – Cemetery Fees £680.00 / VAT £664.85 / Bank Interest £8.65 b) The following payments were Agreed, the Chair and Clerk signed the payment schedule, Clerk and NT will authorise payments via bank. Yorkshire & Humber Ground Maintenance – September Cutting Schedule 900.00	

	<p>Wage roll (September Salaries) 630.07</p> <p>Microsoft Monthly Payment – October * 11.28</p> <p>Norton Anti-Virus – Annual Renewal * 64.99</p> <p>Unity Trust – Bank Charges 18.00</p> <p>Defib Shop – Kilnsea Pads/Battery Pack 165.60</p> <p>ERYC – Cemetery Rates 312.12</p> <p>R Newsam Electrical 60.00</p> <p>October payments authorised Total Payments £ 2162.06</p> <p>* Indicates Clerks Expenses paid personally by the Clerk and are now being reclaimed.</p> <p>c) The Bank Reconciliation - 30 September 2022 was signed, agreed, and verified by Cllr, GM.</p> <p>d) The Clerk presented the 2nd Quarter budget – No queries arising.</p> <p>e) The PC considered the Budget for the Financial Year 2023/2024:- Proposed and 'Agreed' to remove Election Costs these to be met from reserves. Discussion took place regarding 'Grass cutting' costs – it was 'resolved' to leave unchanged. Severe Weather Costs – It was 'Agreed' that these will remain in the Budget and not be taken from Reserves.</p>	
22/10/101	Planning	
	<p>The following Planning Application was discussed and considered:</p> <p>Planning Application Ref: 22/03015/CLE Proposal: Certificate of Lawfulness for the continued use as a dwelling Location: The Boat House Easington Road Kilnsea East Riding Of Yorkshire HU12 0UB Applicant: Mr Paul Willoughby Application Type: Cert of Lawful Development – Existing EPC Comment: No objections to this application</p> <p>Abstention to note – Councillor DT Abstained from voting in respect of the above Planning Application.</p> <p>The following Planning Decision was noted: Planning Reference: 22/02443/PLF Proposal: Erection of a single storey extension to the side following demolition of existing Location: Spring Farm Bungalow Out Newton Road Out Newton East Riding Of Yorkshire HU19 2RE Applicant: Mr & Mrs Durkin Application Type: Full Planning Permission ERYC Decision: Granted subject to various conditions</p> <p>Other Planning Issues New Design Guidance – Levelling Up Pilot Scheme – Noted, no queries raised.</p>	Clerk
22/10/102	Community Issues	
	<p><u>Spring Bulbs</u> Withernsea Lions have donated a bag of Spring Bulb – see correspondence item 6/9/2022. It was 'Agreed' that the Bulbs be planted from Banks Close to Dimlington Road, Village Garden and around the Memorial. Clerk to liaise with Community Payback Team to enable the planting. A letter of thanks is also to be sent to Withernsea Lions.</p>	Clerk

22/10/103	Reports from Committees/Councillors with Responsibilities	
	<p><u>Representation on External bodies -</u> Shape – Cllr. NJ reported from meeting held 29/9/2022 – no date for the Parish Review to commence, when consultation starts it must be completed within 12 months. Also, Peter Hirschfeld, although retired now is to continue chairing the meetings until a replacement is found.</p> <p>Community Hall – Cllr. BG confirmed – Defib Training was raised – Clerk advised that once the Defib is installed at Out Newton a training course will be arranged. Flaring – Gas Site – can this be raised at a Liaison meeting – concern raised regarding H&S. Health – No Meeting</p> <p>ERNLLCA – NJ reported a representative of the PCC was at the meeting and gave an update on Unauthorised Incumbents and Wild Camping legislation changes. Also, a representative from NALC regarding facilities available to councils on the website.</p> <p><u>Committees –</u> Emergency Plan – No meeting held Health & Safety – No meeting held Parish Plan – Next meeting 7/11/2022</p> <p><u>Councillors with Responsibilities for areas within the Parish –</u> Nothing reported</p>	PP
22/10/104	Employment Issues	
	<p>EPC 'Agreed' to the HR Committee undertaking annual appraisal(s) in respect of the Clerk / Litter Pick Operatives, a further member of the HR committee will need to be appointed.</p> <p>It was 'Noted' the clerk has passed ILCA and moved up from SCP9 to SCP10 as from 01/10/2022 – as per contract terms and conditions, an increase of 23p per hour.</p>	
22/10/105	Correspondence	
	<p>The following Correspondence having been sent to Councillors via email was noted: 31/08/2022 – Hazel Armstrong – Joint Local Access Forum Report 06/09/2022 – Withernsea Lions – Bulbs Donated 14/09/2022 – Peter Hirschfeld, SHAPE Meeting - September 15/09/2022 – Ruth Johnson Ross, ERNLLCA – Councillor Training Courses 23/09/2022 – Ruth Johnson-Ross, ERNLLCA – Councillor Training Courses 23/09/2022 – Nicola Crichton, ERYC – New Design Guidance – Information</p>	
22/10/106	Items for Next Agenda	
	None	
22/10/107	<p>Date of Next Meeting(s): Thursday, 3 November 2022</p> <p>Meeting Closed at: 20.21</p>	

Appendix 1 – Clerk Report

EASINGTON PARISH COUNCIL

CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Clerk resolving issue with local Electrician- ongoing – Richard Newsam arranging a suitable appointment to have a look. UPDATE – owners are moving out – RN is to wait and KD will discuss with the new owners when they move in.
21/10/99	EPC	Seaside Road Easington – dangerous ‘Road Sign’ – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022)
21/08/86	EPC	Foliage – Speeding Sign – Hull Road	Clerk	10/09/2021 – ERYC confirmed Grounds Dept have been instructed to cut the foliage back. Clerk chased Terry Weaver.
22/07/075	EPC	Defibrillator Box - Kilnsea	Clerk	Box installed together with new Pads/Battery Pack – registered on ‘The Circuit’
22/09/088 (b)	EPC	Defibrillator – Out Newton	Clerk	20/9 – Buckle Farms agreed to instal at Southfield Farm – KD written to supplier to confirm. Order being put in for us. Buckle to confirm where they suggest is the best place to instal.
		Village Garden – Community Playback		Team have been 26/9/2022 and 3/10, trimmed back the village garden substantially, they are back again next week – 10/10 to undertake more work.
		Christmas		Tree requested from Gassco – they have confirmed they will donate again. Light Switch on to be 2/12/2022. Church have been consulted as has Mike Welton.

Indicates ongoing/underway