

Easington Parish Council

MINUTES TO ORDINARY MEETING HELD ON THE 04 NOVEMBER 2021 THIS MEETING
WAS HELD AT THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present:	Chair - Cllr. Ian Smith	IS
	Vice Chair Cllr. David Tucker	DT
	Cllr. Roy Clubley	RC
	Cllr. Burt Graham	BG
	Cllr. Nick Jackson	NJ
	Cllr. David Longhorn	DL
	Cllr. Glenn Myers	GM
	Cllr. Angela Tucker	AT
	Cllr. Robert Wilson	RW

Clerk: Kim Dalton KD

Ward Councillor(s): 1 – Claire Holmes
Members of Public: 1

Minute	Discussion and Agreement	Action
21/11/107	To note apologies for absence and absentees	
	None	
21/11/108	Councillors disclosure of interests in matters to be discussed	
	Cllr. Ian Smith declared a Non-Pecuniary interest in item 21/11/15 – Change of Venue	
21/11/109	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting on 07/10/2021 were Agreed and Signed by the Chair	
21/11/110	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (<i>Appendix 1</i>) for full detail.	Clerk
21/11/111	Public Forum	
	No Comment from MOP	
21/11/112	Ward Councillor Update	
	<p>Ward Councillor Claire Holmes advised as follows:</p> <p><u>Seaside Road/10 Chains Lane</u> Regarding issue mentioned in Clerk Report, minute ref: 21/03/30, a Private Investor is working with ERYC to look at repairing that part of Seaside Road (10 Chains Lane), ERYC have yet to hear back from said Private Investor, but they are chasing to ensure a conclusion.</p> <p><u>Coastal Erosion</u> ERYC are to carry out a Survey on the amount of Coastal Erosion in the area.</p> <p><u>Holderness Health</u> CH confirmed that all 9 Ward Councillors, MP, CCG and Holderness Health have had a meeting to discuss the way forward to improve the service currently being received. One of the problems is the telephone system. For example, when you request a 'Call Back' if</p>	

	<p>you do not receive a 'Response' within 2 hours, it is possible you have been cancelled off the system and will need to ring again. There is a shortage of staff and Holderness Health are recruiting, and in addition looking at ways in which to improve the telephone system. It was reiterated if you are happy to use the 'Klinik' system please do so, and if you are happy to receive a 'Telephone Consultation' rather than a 'Face to Face' meeting again, this will also assist.</p>																												
21/11/113	Finance																												
	<p>The following Receipts were noted: Jubilee Quiz Night Fund Raising £75.00 – Dominoes</p> <p>Payments The following payments were Agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 10%;">£</th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td>Wage roll (October Salaries)</td> <td style="text-align: right;">604.14</td> <td></td> </tr> <tr> <td>Microsoft Monthly Payment – November</td> <td style="text-align: right;">* 11.28</td> <td></td> </tr> <tr> <td>SLCC Membership Renewal – Clerk 2021/2022</td> <td style="text-align: right;">*87.10</td> <td></td> </tr> <tr> <td>PPE Equipment for Litter Pickers</td> <td style="text-align: right;">*25.98</td> <td></td> </tr> <tr> <td>Garden Solutions – Grass Cutting Contract</td> <td style="text-align: right;">450.00</td> <td></td> </tr> <tr> <td>Community Hall Hire – July and September</td> <td style="text-align: right;">46.75</td> <td></td> </tr> <tr> <td>Royal British Legion – (Section 137 Payment)</td> <td style="text-align: right;">100.00</td> <td></td> </tr> <tr> <td>Total Monthly Payments -</td> <td style="text-align: right;">1325.25</td> <td style="text-align: right;">Clerk</td> </tr> </tbody> </table> <p>* Indicates Clerks Expenses paid personally by the Clerk and are now being reclaimed.</p> <p><u>Donated Garden Centre Vouchers</u> – It was 'agreed' that the Vouchers be spent on a Picnic Bench to the value of £199.99 with the residue purchasing another Planter to match existing (if possible).</p> <p><u>Banking</u> Councillors had previously 'Agreed' via email to move the banking arrangement from HSBC to Unity Trust Bank due to the increased charges being imposed by HSBC and overall cost having to visit a branch to return documentation etc. This decision was 'Ratified.'</p>		£		Wage roll (October Salaries)	604.14		Microsoft Monthly Payment – November	* 11.28		SLCC Membership Renewal – Clerk 2021/2022	*87.10		PPE Equipment for Litter Pickers	*25.98		Garden Solutions – Grass Cutting Contract	450.00		Community Hall Hire – July and September	46.75		Royal British Legion – (Section 137 Payment)	100.00		Total Monthly Payments -	1325.25	Clerk	Clerk
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21/11/114	Planning																												
	<p>It was Noted that the following Planning Decision has been made by ERYC:</p> <p><u>Planning Application Ref: Ref 21/01689/PLF</u> Proposal: Erection of carport with dual-pitched first floor extension to side and rear following demolition of existing garage and alterations to existing single storey extension to rear including replacement of existing flat roof with lean-to Location: 2 Newholme Cottages High Street Easington East Riding Of Yorkshire HU12 0TS Applicant: Mr & Mrs Shepardson ERYC Decision: Granted subject to conditions</p>																												
21/11/115	Community Issues																												
	<p><u>Change of Venue for Meetings</u> Discussion took place regarding a change of venue to Easington Youth Club rather than the Community Hall as there are occasions when 'Wi-Fi' is required for a meeting to run effectively. It was 'Agreed' that the clerk to communicate with the CH Committee to ask if they can install 'Wi-Fi' or if they are likely to in the near future.</p>	Clerk																											
21/11/116	Policies/Procedures																												

	The Code of Conduct was considered and discussed – EPC ' Agreed ' to adopt the Revised Code of Conduct sent from ERYC.	
21/11/117	Reports from Committees/Councillors with Responsibilities	
	<p><u>Shape</u> – No Meeting</p> <p><u>Health</u> – Next meeting 29/11/2021, issues can be communicated to AT to raise at the Forum.</p> <p><u>Community Hall</u> – Cllr. BG confirmed, Committee changing Bank, current balance of £13,300, Defib Training was discussed (Cllr. DT advised he can provide training – qualified to do so), also BG asked for a copy of minutes to be sent to the Clerk.</p> <p><u>Committees</u> – Emergency Plan – No meeting Parish Plan – No Meeting</p> <p><u>Health & Safety</u> – Cllr. IS reported that 'Risk Assessments' for Litter Picker have been reviewed and updated, and replacement PPE equipment purchased. A delay in holding the meeting was due not being able to achieve a 'Quorum,' it was felt that another person is needed on this committee with experience of 'Risk Assessment.' Councillor Glenn Myers confirmed agreement to sit on this 'Committee' – it was 'Agreed' add GM. In addition, it was 'Agreed' to extend the remit of this committee to include the review of EPC, Policies and Procedures.</p> <p><u>Jubilee Committee</u> – Various events held- Quiz, Dominoes, Film Night and Coffee Morning with more in the pipeline. All funds raised for the Jubilee Event in 2022. Hoping to look into a Beacon. Costings for the actual event to be undertaken shortly.</p> <p>Councillors with Responsibilities for areas within the Parish – Nothing to report</p>	
21/11/118	Correspondence	
	<p>The following Correspondence having been sent to Councillors via email was noted:</p> <p>NALC - Various Bulletin/Chief Executive Summaries throughout the month</p> <p>07/10/2021 – Nicola Crichton/Matthew Buckley – revised Code of Conduct</p> <p>13/10/2021 – Ruth Johnson-Ross, ERNLLCA, Platinum Jubilee – Beacons Information</p> <p>14/10/2021 – Simon T Riley, ERYC, Rough Sleeper Survey – (Clerk to respond 17/11)</p> <p>14/10/2021 – Ruth Johnson-Ross, ERNLLCA, Planning Training – Courses x 4 to book</p> <p>20/10/2021 – Helen McGill - ERYC – WTC Action Plan and ERVAS event</p> <p>20/10/2021 – ERNLLCA - Newsletter</p> <p>21/10/2021 – ERNLLCA – Training Courses via Breakthrough Communications</p> <p>27/10/2021 – Holderness Health, response to letter sent on behalf of EPC</p> <p>27/10/2021 – Gill Barley, ERYC – Support for residents</p> <p>27&28/10/2021 – Suzanne, Newbald PC – an Update</p> <p>29/10/2021 – Lois Rutter – Update on 'Christmas Live' Event</p> <p>29/10/2021 – Graham Stuart MP, response to Holderness Health letter</p> <p>29/10/2021 – Ruth Johnson Ross, ERNLLCA, NALC Environmental Consultation – the response had been prepared by Cllr. IS, it was 'Agreed' this be submitted to ERNLLCA.</p>	Clerk
21/11/119	Items for Next Agenda	
	Review of Cemetery Fees (last reviewed 2015)	
	<p>Date of Next Meeting(s): To be held on Thursday, 02/12/2021 – Community Hall</p> <p>Meeting Closed at: 20:07</p>	

Appendix 1 – Clerk Report

Signed Chair

Dated